



**Hillcross Primary School**

**Job Description  
Main Scale EYFS Class Teacher (Reception Class)**

**Responsible to:** Phase Leader

**Responsible for:** Leading teaching and learning within identified classes across the foundation stage.

The duties outlined in this job description are in addition to those covered by the latest School Teachers' Pay and Conditions Document. It may be modified by the Headteacher, with your agreement, to reflect or anticipate changes in the job, commensurate with the salary and job title.

<b>Core purpose of the Class Teacher</b>	<i>To act as a class teacher and to lead a whole school curriculum subject as appropriate</i>
<b>Teaching and learning</b>	<ol style="list-style-type: none"> <li>1. To facilitate high quality learning across the Foundation Stage Curriculum.</li> <li>2. To teach creatively and effectively to meet the varied needs of all children.</li> <li>3. Use a repertoire of strategies to meet children’s different learning styles.</li> <li>4. Have thorough subject knowledge and understanding of the EYFS curriculum and related pedagogy.</li> <li>5. Keep abreast of national and local developments.</li> </ol>
<b>Recording and assessment</b>	<ol style="list-style-type: none"> <li>1. Carry out duties in accordance with the school’s aims and policies.</li> <li>2. Set clear targets for children’s learning and use assessment information to inform all aspects of planning and delivery.</li> <li>3. Display commitment to raising standards and accelerating pupil progress.</li> <li>4. Attend parent information and consultation evenings and keep parents informed about their child's progress.</li> </ol>
<b>Standards and quality assurance</b>	<ol style="list-style-type: none"> <li>1. Support the aims and ethos of the school.</li> <li>2. Follow the School’s policies and procedures.</li> <li>3. Set a good example in terms of upholding our school values.</li> <li>4. Uphold the school's behaviour code and uniform regulations.</li> <li>5. Participate and contribute to staff training.</li> <li>6. Attend team and staff meetings.</li> <li>7. Positively embrace professional development and research</li> <li>8. Ability to reflect on and improve performance</li> <li>9. Attend and participate in class, year group and whole school events.</li> </ol>
<b>Additional Duties</b>	<ol style="list-style-type: none"> <li>1. Be aware of and comply with policies and procedures relating to Child Protection and Safeguarding, Health and Safety, and report all concerns to the appropriate person.</li> <li>2. Be a subject leader or lead a whole school focus area (after first ECT year)</li> <li>3. Be a role model in all your actions and behaviour.</li> <li>4. Undertake professional development and research as agreed.</li> <li>5. Undertake other general tasks that the Headteacher may reasonably ask.</li> </ol>

The purpose of this job description is to set out in general terms the management, purpose and responsibilities of a specific job at Hillcross Primary School. It is not intended to be a comprehensive listing of every task that a Hillcross employee might be called upon to undertake. Neither is it a legal document, although it may be referred to in Contracts of Employment. It will be reviewed regularly, and it may be subject to modification or amendment at any time after consultation with the post-holder.

Signed ..... Lisa Francis  
Date.....

Signed ..... [teacher name]  
Date..... [Visit our Website: www.hillcross.merton.sch.uk](http://www.hillcross.merton.sch.uk)



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