

## Job Description

Job title	EYFS Class Teacher
Salary	MPS, dependant on experience
School	Thornborough Infant School
Line Manager	The Headteacher

### Main purpose of the job:

To manage the learning and teaching of a class, with the collaboration of the Headteacher, KS1 Class Teacher and support staff, through detailed planning, high quality teaching, the structured organisation of learning and the use of assessment to inform learning and teaching.

### Values and Practice

- to hold the wellbeing of all children at the forefront of your practise.
- ensure that children experience an educational programme that is personalised to their particular needs, identified through a robust assessment system.
- monitor the progress of children academically and pastorally.
- committed to the raising of educational achievement.
- treat children with respect and consideration.
- developing children as learners.
- promoting positive values, attitudes and behaviours.
- support the contribution that other professionals make to learning.
- evaluate the learning of children.
- secure their knowledge and understanding of subject areas they are teaching.
- employ a range of agreed school strategies to promote good behaviour and establish a purposeful learning environment.

### Planning, expectations and targets

- plan an ambitious, enriched curriculum.
- select and prepare resources, with the help of support staff.
- actively participate in, and contribute towards, planning for the school.
- plan opportunities for children to learn in and out of the school environment.

### Monitoring and Assessment

- mark and monitor pupils' work in line with our school policy and expectations and set targets for progress.
- assess, record and track pupils' progress and keep records to check work is understood and completed to progress of children.
- monitor and assess the progress of children as they are learning giving constructive feedback.
- produce reports as required.

### **Teaching and Classroom Management**

- sequential teaching to support a knowledge rich curriculum.
- build successful relationships with children, centred on learning.
- establish a purposeful learning environment.
- interest and motivate the children.
- engage the children as active participants in the planning and assessment of their learning.
- promote active and independent learning.
- differentiate teaching so as to meet and account for the variance in interest, experience and achievement of the children.
- organise and manage learning time effectively.
- use ICT effectively to encourage and support learning.

### **Other professional requirements**

- operate within the policies and practices of the school.
- have a working knowledge of teacher's professional duties.
- keep up to date with the educational landscape.
- excellent knowledge of EYFS Framework.
- establish effective working relationships and set a good example through their presentation and personal and professional conduct.
- contribute to school through effective participation in meetings and management systems necessary to co-ordinate the management of the school.
- take responsibility for their own professional development and duties in relation to school policy and practices.
- liaise effectively with parents and governors.
- ensure the health and safety of everyone within the class.

### **Other duties and activities may include:**

- participate in staff meetings, staff training, parent meetings and fundraising events as part of the school team.
- to keep up-to-date about subject development and to take part in relevant CPD for this purpose, disseminating to other staff as appropriate.
- prepare individual and group reports for the purposes of reporting to parents, governors and external agencies as necessary.
- participate in other tasks as directed by the Headteacher.

### **Relationships with pupils, parents/carers and the wider community**

- develop positive links with parents/carers, Governors, and the local community by supporting the school's approach to community involvement.
- encourage the involvement of parents in the education of their children and respond promptly to queries and concerns.
- uphold the school's links with the local community, pre-schools, local schools, LA and other external agencies.

### **Performance Management and Professional Development**

- take shared responsibility for your continuing professional development by participating in a range of professional development opportunities e.g. staff training, staff meetings, INSET days and training.
- actively engage in the annual Performance Management review process in accordance with the school's policy and national guidance.
- disseminate information from professional development activities undertaken and ensure colleagues receive feedback.

### **Conduct**

- to act in a professional and confidential manner with all school information.
- work co-operatively with others and to show commitment to the staff team, through attendance at meetings and working towards shared goals.
- promote the image of the school in all contact within the local and wider community.
- comply with individual responsibilities, in accordance with the role, for health & safety in the workplace.
- be fully aware of and adhere to all school, local authority and government policies.