**Introduction – Our Vision at Greenholm**

At Greenholm, we want all of our children to be happy, confident, motivated and ready for success. This role plays a vital part in delivering that vision, by supporting our youngest learners to enjoy, explore, and learn every day.

Our values – *Be Responsible, Be Kind, Be Respectful, Be Curious, Be Resilient* – underpin everything we do. The EYFS Teaching Assistant will model and nurture these values in practice, contributing to a vibrant, inclusive, and child-centred environment where all pupils can thrive.

**Job Purpose**

To work in partnership with the Reception team to deliver high-quality learning, care and developmental opportunities that meet the individual needs of all pupils in the Early Years Foundation Stage.

Although the role is primarily based in EYFS, the postholder may also be asked to work across other key stages in the primary phase, supporting the needs of the wider school community as required.

**Key Responsibilities**

**Support for Pupils:**

* Build strong, positive relationships with individual pupils and groups, supporting their development and emotional wellbeing.
* Support learning through structured play, small group work, and adult-led activities.
* Promote children’s social, emotional, and personal development in line with EYFS principles.
* Ensure children’s health, hygiene, and physical wellbeing are prioritised throughout the day.
* Provide effective support to children learning English as an Additional Language (EAL).
* Offer personalised support for pupils with additional needs, including:
	+ Sensory or physical needs
	+ Cognitive or learning difficulties
	+ Emotional and behavioural needs
	+ Communication and interaction challenges
* Support children’s early literacy and numeracy through high-quality interactions and targeted activities.
* Facilitate children’s access to the full EYFS curriculum both indoors and outdoors.
* Engage in purposeful play and sustained shared thinking to deepen learning and exploration.

**Support for Teachers and the EYFS Team:**

* Observe, monitor, and record pupils’ development, contributing to formative assessment.
* Contribute to the planning and evaluation of learning activities based on children’s needs and interests.
* Assist in setting up, maintaining, and resourcing stimulating and enabling environments.
* Support consistent and positive behaviour approaches rooted in co-regulation and emotional literacy.
* Help maintain accurate records of pupil progress and development.
* To follow safeguarding and safety procedures consistently, ensuring children’s welfare at all times.

**Safeguarding and Child Protection:**

* Be fully committed to the safeguarding and promotion of the welfare of all children.
* Follow the school’s child protection and safeguarding policies with diligence and integrity.
* Ensure all work is carried out with a clear understanding of health and safety responsibilities.
* Engage with professional development and performance management, including statutory safeguarding training.

**Wider Contribution to School Life:**

* Live out and model the school’s values: *Be Responsible, Be Kind, Be Respectful, Be Curious, Be Resilient*.
* Show integrity, professionalism, and a commitment to high expectations for all learners.
* Attend relevant staff meetings, training sessions, and school events as appropriate.
* Be flexible in supporting across the school where needed, including across other year groups and phases.
* Undertake any other duties commensurate with the role, to support the smooth running of the school.