



Mossfits Lane, Wavertree, Liverpool L15 6UN

0151 722 1716

[office@mossfits.com](mailto:office@mossfits.com)

[www.mossfits.com](http://www.mossfits.com)

## Job Description

### Main purpose

To provide learning and support for an children within the EYFS to enable all children to fulfil their potential and make good progress. This will involve working with the teacher to plan and deliver activities and supporting the pupils with routines, transitions and access to high quality teaching and learning.

### Duties and responsibilities

#### Supporting pupils

- Build positive relationships with pupils, promoting high self-esteem, independence and social inclusion
- Promote high standards of behaviour, responding to incidents in line with the school's relationships policy
- Assist with the development and delivery of individual education, support and care plans where appropriate

#### Teaching and learning

- Demonstrate an informed and efficient approach to teaching and learning by adopting relevant strategies to support the work of the teacher and increase pupils' achievement
- Contribute to the planning and organization of activities, delivering activities inside or outside the classroom, through child initiated and adult-led activities
- Support the teaching of a broad and balanced curriculum aimed at helping pupils achieve their full potential in all areas of learning
- Organise and manage teaching spaces and resources to help maintain a stimulating and safe learning environment, including excellent continuous provision both inside and outside
- Use ICT skills to advance pupils' learning
- Through observations, provide regular feedback to teachers on children's progress, attainment and barriers to learning
- Monitor, record and report on progress and attainment
- Read and understand lesson plans shared prior to lessons, if available

### Working with staff, parents/carers and relevant professionals

- Share knowledge and understanding of pupils with other school staff and education, health and social care professionals, so that informed decision making can take place on intervention and provision





Mossfits Lane, Wavertree, Liverpool L15 6UN

0151 722 1716

[office@mossfits.com](mailto:office@mossfits.com)

[www.mossfits.com](http://www.mossfits.com)

- Communicate effectively with other staff members, pupils, and parents and carers
- Keep other professionals accurately informed about performance, progress and any areas of concern
- Understand their role in order to be able to work collaboratively with classroom teachers and other colleagues, including specialist advisory teachers
- Collaborate and work with colleagues and other relevant professionals within and beyond the school
- Develop effective professional relationships with colleagues

### Professional development

- Help keep their own knowledge and understanding relevant and up to date by reflecting on their own practice, liaising with school leaders, and identifying relevant professional development to improve personal effectiveness
- Take opportunities to build the appropriate skills, qualifications, and/or experience needed for the role, with support from the school
- Take part in the school's appraisal procedures

### Other areas of responsibility

#### Safeguarding

- Work in line with statutory safeguarding guidance (e.g. Keeping Children Safe in Education, Prevent) and our safeguarding and child protection policies
- Promote the safeguarding of all pupils in the school

Please note: this is illustrative of the general nature and level of responsibility of the role. It is not a comprehensive list of all tasks that the postholder will carry out. The postholder may be required to do other duties appropriate to the level of the role, as directed by the headteacher or line manager.

