Maplefields Academy

A Specialist Social, Emotional & Mental Health Academy

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www.maplefieldsacademy.co.uk

January 2023

Facilities Manager Position:

Due to the planned retirement of the current postholder; we are seeking to recruit a Facilities Manager for Maplefields Academy.

This role is to provide management and implementation in all aspects of the Facilities and associated resources. The role will include a wide range of responsibilities which are set out in detail within the attached Job description. The core purpose can be understood as ensuring the safe, efficient and effective operating of the school site to allow for the education of the children on roll.

Managing a large school site can be a complicated and relentless task requiring flexibility and persistence. The appointed person will be directly responsible for the site both on a day to day basis and planning to ensure maintenance is undertaken correctly and in line with all relevant Health and Safety regulations. The post holder will work closely with the school leadership team to achieve the needs of the school and its curriculum. Day to day tasks may include planned repairs to the infrastructure of the building, emergency repairs and cleaning as required. Gritting of the site in colder weather, daily checks around the building, gardening, painting, locking and unlocking the site. The role will also require the coordination of external contractors and involvement in the letting of our building to external users.

The successful candidate to this post will have a good range of relevant experience and a willingness to learn new skills and systems. The post requires a flexible attitude and a capacity to work with children who have Social, Emotional and Mental Health needs. This is a very challenging and rewarding environment and we would encourage candidates to come and visit the school in preparation for applying to this role.

If you feel that this role would be of interest to you and you have the appropriate skills, please complete an application form, available on our website, and either post to the Human Resources Manager at Maplefields Academy or email to them: mbason@maplefields.northants.sch.uk

The closing date for this post has been extended to **12pm on Wednesday 22nd February 2023.** We will review any applications received and let you know if you have been shortlisted to be invited for interview.

Maplefields Academy is an equal opportunities employer. We are committed to the safeguarding and welfare of our students and expect all staff to share this commitment. An enhanced disclosure from the Disclosure and Barring Service is required for all successful applicants

Yours sincerely

Jessie Walker

Miss J. Walker – Head Teacher