

## Person Specification

**Job Title:** Facilities Manager

Qualifications	Essential	Desirable
Level 2 qualifications in English and Maths, or equivalent	✓	
Level 3 NEBOSH or other appropriate technical qualification		✓
Experience/Knowledge		
Significant experience in a premises site management role, including line management experience	✓	
Experience in premises site management across multiple sites		✓
In-depth knowledge of building and maintenance management	✓	
Experience of working in a school environment		✓
Skills		
Ability to effectively communicate with a wide range of audiences, verbally and in writing, with the ability to gain credibility at all levels of the organisation	✓	
Ability to create, manage and maintain effective working relationships with colleagues, external agencies and other stakeholders	✓	
Ability to work well under pressure and manage competing deadlines	✓	
Highly developed planning and organisational skills and the ability to delegate appropriately	✓	
Willingness to constructively challenge the work of self and others to continually improve their own and team performance	✓	
Ability to use standard ICT packages including Microsoft Office	✓	
Understanding of academy child safeguarding procedures		✓
Other		
Satisfactory DBS check	✓	

