



**Our Lady of Sorrows Catholic Primary School**  
**Mere Lane**  
**Armthorpe**  
**Doncaster**  
**DN3 2DB**  
**Tel: 01302 833941**  
**www:ourladysorrows.doncaster.sch.uk**

**Role:** Facilities Supervisor

**Contract:** Permanent; 30 hours per week. Split shift working with timings to be agreed.

**Start Date:** ASAP

**Salary:** Grade 6 £25,183 (FTE)

**Reporting to:** School Business Manager

**Closing Date:** Monday 20<sup>th</sup> January 2025 @ 9am

**Interview Date:** TBC

We are delighted that you are considering applying for the Facilities Supervisor role at Our Lady of Sorrows Catholic Primary School, within the St Francis Catholic MAT. This is a truly exciting time to be joining St Francis as a new Catholic Trust of 13 schools, growing to 24 schools in line with the Bishop of Hallam's vision for education.

Our Lady of Sorrows is a vibrant Catholic School where each child is valued and encouraged to be a committed member of our Christian community. Each child brings a unique contribution to our school and we work hard to ensure they have the best possible start in life.

The children, staff and governors of Our Lady of Sorrows wish to appoint a Facilities Supervisor. The role will be varied and exciting, with opportunities and challenges.

### **Our Opportunity**

We are looking to appoint a highly-motivated and committed Facilities Supervisor who can support and enhance our learning environment and oversee the day-to-day management of the school Facilities, ensuring a high level of hygiene and safety is maintained. You will be able to work cooperatively with all members of the school community but also have the skills and knowledge independently to maintain the existing high standards of cleanliness and maintenance throughout the Facilities. You will be responsible for the administration of matters relating to the Facilities and buildings.





While previous experience of working in schools is welcomed, experience as a Facilities Supervisor is not essential, as training will be given. However, it is highly desirable that you possess skills in DIY and property maintenance.

We are committed to the equality of opportunity in the services provided to customers and all aspects of employment. Our recruitment policies, procedures and practices enable all applicants to be considered on merit and ability to do the job. We will make reasonable adjustments, in line with the Equality Act, for disabled applicants if these are needed. To find out more about Doncaster Council, please visit <http://www.doncaster.gov.uk>

**How to Apply:**

Please visit <https://stfcmat.com/vacancies/> to obtain the Facilities Supervisor Recruitment Pack. Please complete all of the relevant documentation by the closing date of **Monday 20<sup>th</sup> January 2025 @ 9am** and send it to Claire Lister, School Business Manager on [Claire.lister@ourladySORROWS.doncaster.sch.uk](mailto:Claire.lister@ourladySORROWS.doncaster.sch.uk)

