



St. Patrick's Catholic Primary School
Whitehouse Road
Bircotes
Doncaster
DN11 8EF
Tel: 01302 743145
www.stpatrickscatholicps.co.uk

Job Title: Facilities Supervisor

Contract: Permanent, Part time 25 hours per week, 52 weeks contract

Start Date: 3 November 2025

Salary: NJC Grade 4, SCP 8-14 (£26,824 to £29,540 FTE), Actual Salary £18,124 to £19,959

Reporting to: Headteacher

Closing Date: Thursday 20 November 25 at 9am

Interviews: Week commencing 24 November 25

We are delighted that you are considering applying for the Facilities Supervisor role at St. Patrick's Catholic Primary School, Bircotes, within the St Francis Catholic MAT. This is a truly exciting time to be joining St Francis as a new Catholic Trust of 14 schools, growing to 24 schools in line with the Bishop of Hallam's vision for education.

St. Patrick's is a small primary school serving the town of Harworth and Bircotes and the surrounding villages. The school serves a diverse cohort of pupils, reflecting the richness and breadth of the local community. Guided by the core values of faith, community, respect, and excellence, the school nurtures each individual's academic, spiritual, and social development. At the heart of the school's ethos is a commitment to excellence in teaching and learning, underpinned by a highly ambitious and engaging curriculum. Through working in partnership with parents, St Patrick's school develops confident lifelong learners who are well equipped for future success.

The children, staff and governors of St Patrick's Catholic Primary School wish to appoint a Facilities Supervisor. We are looking for a committed individual to join our family, who is hardworking and dedicated to ensure the maintenance and security of our school is in compliance with Health and Safety procedures, and an individual who is able to clean the school to a high standard, working in partnership with additional staff. It is highly desirable that you possess skills in DIY and property maintenance. You will also be responsible for the administration of matters relating to the facilities and buildings throughout the school.





We will offer you:

- A good school with a strong Catholic ethos and excellent community and parish links
- A caring and positive working environment
- Enthusiastic and confident children who enjoy all aspects of school life
- Effective, supportive and dedicated staff, governors and parents
- Opportunities to grow professionally

We welcome visits to the school to meet the staff and children. Please arrange this by contacting Victoria McCurrach, Finance & Operations Officer at vmccurrach@st-patricks.notts.sch.uk

How to Apply

Please visit <https://stfcmat.com/vacancies/> to obtain the Facilities Supervisor Recruitment Pack.

Please complete all relevant documentation by the closing date of **Thursday 20 November 2025 at 9am** and send to Victoria McCurrach, Finance & Operations Officer on vmccurrach@st-patricks.notts.sch.uk

