



St. Peter's Catholic Primary School
Sandy Lane
Doncaster
DN4 5EP
Tel: 01302 369143
www.stpeterdoncaster.co.uk

Job Title: Facilities Supervisor

Contract: Permanent; 37 hours per week. Split shift working with timings to be agreed. Part time hours may be considered

Start Date: At earliest convenience

Salary: NJC SCP 6 – 11 (FTE £25,183 - £27,629)

Reporting to: Finance & Operations Manager

Closing Date: Friday 3rd January 2025 @ 9am

Interviews: W/C 13th January 2025

We are delighted that you are considering applying for the Facilities Supervisor at St. Peter's Catholic Primary School, within the St Francis Catholic MAT. This is a truly exciting time to be joining St Francis as a new Catholic Trust of 13 schools, growing to 24 schools in line with the Bishop of Hallam's vision for education.

St Peter's Catholic Primary School is a thriving Catholic Primary school based in the heart of Doncaster. With Christ at the heart of all we do, we promote a community where every individual is;

- Valued and respected
- Listened to and loved
- Proud to belong

Knowing that we are all unique individuals who show care and consideration and acceptance of others.

We encourage each other to aim high and achieve in a supportive and caring environment whilst creating treasured memories and values which stay with us for life.

Our Opportunity

We are looking to appoint a highly-motivated and committed Facilities Supervisor who can support and enhance our learning environment and oversee the day-to-day management of the school Facilities, ensuring a high level of hygiene and safety is maintained. You will be able to work cooperatively with all members of the school community but also have the skills and knowledge independently to maintain the existing high standards of cleanliness and maintenance throughout the Facilities. You will be responsible for the administration of matters relating to the Facilities and buildings.

While previous experience of working in schools is welcomed, experience as a Facilities Supervisor is not essential, as training will be given. However, it is highly desirable that you possess skills in DIY and property maintenance.



Tel: 01709 914070 | Email: adminstfrancis@hallam-diocese.com | www.stfcmat.com
Registered Office: The Old Grammar School, 13 Moorgate Road, Rotherham, S60 2EN



We welcome interested applicants to come and visit the school, to meet the staff and the students and to understand the aspirations that the school has for the future. For an informal confidential conversation about the role or to arrange a visit to the school, please contact Sharon Liddle, Finance & Operations Officer on 01302 369143 or admin@stpeter.doncaster.sch.uk

Please note that the school will be closed for the Christmas holidays between Friday 20th December 2024 and Monday 6th January 2025.

How to Apply:

Please visit <https://stfcmat.com/vacancies/> to obtain the Facilities Supervisor Recruitment Pack.

Please complete all relevant documentation by the closing date of **Friday 3rd January 2025 @ 9am** and send to Sharon Liddle, Finance & Operations Officer on: admin@stpeter.doncaster.sch.uk

St Francis Multi-Academy Trust is committed to safeguarding and protecting the welfare of children, and expects all staff and volunteers to share this commitment. Safer recruitment practice and pre-employment checks will be undertaken before any appointment is confirmed.

This post involves working with children and therefore if successful you will be required to apply for a disclosure of criminal records check at an enhanced level and a barred list check. Further information about the Disclosure and Barring Service can be found at www.gov.uk/disclosure-barring-service-check

We are an equal opportunities employer committed to recruiting and retaining a diverse workforce.



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