The Joseph Whitaker School

An Academy specialising in Sport and Performing Arts



JOB DESCRIPTION Progress Leader for English – Key Stage 4

Job Purpose

- To ensure that high quality learning takes place, to enable good and outstanding pupil progress through effective teaching
- To promote and deliver high quality extra-curricular learning
- To actively participate in activities in support of the aims of the Academy

Safeguarding

- To be familiar with and follow all Academy policies in particular those related to safeguarding
- To promote the welfare of children

Accountable to: Head of Faculty

Accountable for: Learning, progress, outcomes, safety and welfare of pupils, both in classes taught and within a designated pastoral group

Key Accountabilities:

Curriculum

- To ensure the delivery of high quality teaching and learning opportunities for the pupils of The Joseph Whitaker School
- To prepare and teach appropriate, engaging and challenging lessons
- With the Head of Faculty, to review systematically, change and modify the curriculum as necessary
- To ensure that ICT is an integral part of the curriculum
- To contribute towards the production of schemes of work and programmes of study for each year group
- To keep abreast of current developments in the educational field to enable effective curriculum planning
- To assess pupils' work and report on progress as required
- To work with other Faculties as appropriate

Faculty

- To promote pupil progress and well-being with due regard for discipline, health and safety
- To ensure that the environment of the Faculty and teaching areas are always of a high quality and contribute to the environment of the Academy
- To participate and contribute to appropriate meetings, staff development, performance management and Academy routines and duties





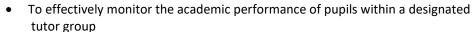
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Pastoral







Community

- To work closely with parents and other members of the community where appropriate
- To promote the Academy within the community
- To work with partner primary schools, Further Education and Higher Education establishments to ensure successful transfer of pupils, in conjunction with other staff

As a member of staff at The Joseph Whitaker School you are expected:

- To work in accordance with, and in support of the Academy's vision and values
- To contribute to the Academy's ethos by setting a good example to colleagues and young people
- To take part in performance management activities and reviews as required by the Academy's policy and use the process to develop your personal and professional effectiveness













PERSON SPECIFICATION

Teacher of English

	Essential	Desirable
QUALIFICATIONS	 Well-qualified graduate in English Awareness of current developments within education and the Faculty area 	
SAFEGUARDING	 Full understanding of the Safeguarding requirements and how teachers promote the welfare of children Enhanced DBS and validated references Eligibility to work in the UK 	Child Protection Training
TEACHING EXPERIENCE (including Teaching Practice)	 Experience at KS3 and KS4 IT literate, making use of ICT to enhance teaching Using statistical data to inform teaching and improve learning Experience of tutoring pupils in a pastoral capacity 	 Up to date knowledge of examination specification Experience at KS5 Commitment to extra curricular activities
PERSONAL QUALITIES	Excellent communicator, both orally and in writing Commitment to raising achievement An innovative and positive attitude Ability to work as part of a team	









