

The Joseph Whitaker School

An Academy specialising in Sport and Performing Arts



JOB DESCRIPTION

Progress Leader for English – Key Stage 4

Job Purpose

- To ensure that high quality learning takes place, to enable good and outstanding pupil progress through effective teaching
- To promote and deliver high quality extra-curricular learning
- To actively participate in activities in support of the aims of the Academy

Safeguarding

- To be familiar with and follow all Academy policies in particular those related to safeguarding
- To promote the welfare of children

Accountable to: Head of Faculty

Accountable for: Learning, progress, outcomes, safety and welfare of pupils, both in classes taught and within a designated pastoral group

Key Accountabilities:

Curriculum

- To ensure the delivery of high quality teaching and learning opportunities for the pupils of The Joseph Whitaker School
- To prepare and teach appropriate, engaging and challenging lessons
- With the Head of Faculty, to review systematically, change and modify the curriculum as necessary
- To ensure that ICT is an integral part of the curriculum
- To contribute towards the production of schemes of work and programmes of study for each year group
- To keep abreast of current developments in the educational field to enable effective curriculum planning
- To assess pupils' work and report on progress as required
- To work with other Faculties as appropriate

Faculty

- To promote pupil progress and well-being with due regard for discipline, health and safety
- To ensure that the environment of the Faculty and teaching areas are always of a high quality and contribute to the environment of the Academy
- To participate and contribute to appropriate meetings, staff development, performance management and Academy routines and duties



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Pastoral

- To take responsibility for the effective care and guidance of a tutor group
- To effectively monitor the academic performance of pupils within a designated tutor group

Community

- To work closely with parents and other members of the community where appropriate
- To promote the Academy within the community
- To work with partner primary schools, Further Education and Higher Education establishments to ensure successful transfer of pupils, in conjunction with other staff

As a member of staff at The Joseph Whitaker School you are expected:

- To work in accordance with, and in support of the Academy's vision and values
- To contribute to the Academy's ethos by setting a good example to colleagues and young people
- To take part in performance management activities and reviews as required by the Academy's policy and use the process to develop your personal and professional effectiveness



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PERSON SPECIFICATION

Teacher of English

	Essential	Desirable
QUALIFICATIONS	<ul style="list-style-type: none"> Well-qualified graduate in English Awareness of current developments within education and the Faculty area 	
SAFEGUARDING	<ul style="list-style-type: none"> Full understanding of the Safeguarding requirements and how teachers promote the welfare of children Enhanced DBS and validated references Eligibility to work in the UK 	<ul style="list-style-type: none"> Child Protection Training
TEACHING EXPERIENCE (including Teaching Practice)	<ul style="list-style-type: none"> Experience at KS3 and KS4 IT literate, making use of ICT to enhance teaching Using statistical data to inform teaching and improve learning Experience of tutoring pupils in a pastoral capacity 	<ul style="list-style-type: none"> Up to date knowledge of examination specification Experience at KS5 Commitment to extra curricular activities
PERSONAL QUALITIES	<ul style="list-style-type: none"> Excellent communicator, both orally and in writing Commitment to raising achievement An innovative and positive attitude Ability to work as part of a team 	



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