

JOB TITLE: Family Engagement Officer

BASE: Tinsley Meadows Primary Academy

EMPLOYER: Five Rivers Multi Academy Trust

CONTRACT: 12 Months Fixed Term (possibility of extension,

dependant on funding)

HOURS: 37 hours per week (full time)

WEEKS PER YEAR: 41 weeks per year (inc 2 weeks non-term time)

GRADE / SALARY: Grade 6 Pt 21 £30,825 - £34,834

(Pro Rata £27,873 -£31,499)

CLOSING DATE: Monday 19th February 2024

SHORTLISTING: Week commencing 19th February 2024

INTERVIEW DATE: Week commencing 26th February 2024

Tinsley Meadows Primary Academy are seeking to appoint an experienced Family Engagement Officer who can confidently work passionately with our children and families to improve attendance and develop positive attitudes to engagement with education.

Tinsley Meadows Primary Academy is part of Five Rivers Multi Academy Trust which has outcomes for children at the forefront of its vision. We have a vast amount of experience in supporting all children to make good progress and develop an interest in learning which lays a solid foundation for a happy, safe and successful future as well-rounded individuals. We view curriculum with a wide lens to ensure our children are developed academically, creatively and emotionally. We strive to provide a curriculum that is accurate and representative of the communities we serve.

Five Rivers Multi Academy Trust is committed to investing heavily in its staff. Our workforce is the jewel in our crown and the reason our children succeed. Our Workforce Charter has been carefully crafted in consultation with unions to ensure staff are equipped with both the professional development and personal support needed to excel in their role and develop their career. We are committed to improving well-being through the reduction of workload, well-being initiatives and creating a professional development offer that focuses much more on investment and support as opposed to the monitoring and management of performance.

As an employer of choice, the Trust offers a competitive pay structure in line with national pay recommendations.

You will:

* Have 2-3 years’ experience of working with families, in a supportive capacity
* Be educated to at least NVQ level 3 / 4 or equivalent
* Have a clean, full drivers’ licence
* Have a commitment to on-going personal and professional development.
* Have an interest in and a strong commitment to supporting children’s, development and well-being
* Be caring and compassionate, treating children, families and colleagues with respect as individuals. Uphold the ethical principles and code of conduct.
* Value diversity, equity and inclusion and have high expectations for every family
* Be an effective team player and contribute to the whole school community
* Be an excellent organiser and communicator with a proactive and friendly attitude

Our school is committed to Diversity, Equity and Inclusion. We welcome and support applications from individuals with protected characteristics. We value each other’s identity and we are committed to promoting opportunities for all by ensuring equity across the MAT. Together, we learn and grow by embracing multiple perspectives, experiences and cultures. Our differences are our strengths.

Accommodations will be provided upon request to support applicants with disabilities throughout our recruitment process. Flexible working will be considered if suitable to the role.

If you believe you have the skills, knowledge and passion needed and would like to work in a busy, friendly environment where staff are valued, we would be delighted to hear from you.

To apply for this post please contact Sophina Begum- Business Support Manager for an application pack by emailing applications@tinsleymeadows.sheffield.sch.uk.

**PLEASE NOTE THAT WE ONLY ACCEPT APPLICATIONS ON A FIVE RIVERS MULTI ACADEMY TRUST APPLICATION FORM. APPLICATIONS ON OTHER FORMS WILL NOT BE CONSIDERED.**

Visits to school are strongly recommended. Please contact the school office on 0114 2441842 arrange a convenient date and time to arrange a tour of the school.

*We are committed to safeguarding and promoting the welfare and safety of children and vulnerable adults and expect all staff to share this commitment. All successful candidates will be required to complete an Enhanced Disclosure and Barring Service Check.*