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| **November 2023**  **Godwin Primary School**  Finnymore Road  Dagenham  RM9 6JH  Phone: 020 8270 4150  Email: office@godwin.bardaglea.org.uk  **Head Teacher: Mrs Julie Phillips** | **Family liaison and Safeguarding officer/manager**  **Scale PO1 (pro-rata)**  **FTE Salary: £ - £ + one week**  **Hours: 37.5 hours per week (term time only)**  **Required: November 2023 or sooner** |

The Headteacher and Governors of Godwin Primary School are seeking to appoint an exceptional individual to join our team in the role of Family liaison and Safeguarding officer. Working across the school with staff, children and families, you will take a leading role in child protection and safeguarding, alongside the DSL and Vulnerable Children Team.

**The successful candidate must have:**

* Extensive experience of working in the field of safeguarding children in a school setting
* Comprehensive understanding of the most recent statutory requirements in keeping children safe in school
* The ability to communicate effectively with children and young people, families, school staff and a range of other professionals, both orally and in writing
* The ability to remain calm, even when under pressure, and to balance competing priorities
* Excellent skills of organisation and record-keeping
* A strong desire to champion children and help them to achieve their very best
* A good sense of humour

Visits to the school are warmly welcomed and encouraged and can be arranged by telephoning the school office.

Application forms are available from Ellie Merritt on 020 8270 4150 or by email (see above) and should be returned to the school by 12 noon on the closing date of **Thursday 5th October 2023.**

Interviews will take place the following week.

*As a school we are committed to the safeguarding and welfare of our children and expect all staff and volunteers to share this commitment. This post is exempt from the Rehabilitation of Offenders Act and a comprehensive screening process, including a check by the Disclosure and Barring Service (DBS) at enhanced level, will be undertaken on all applicants.*

*Applicants should be aware that, in keeping with the expectations of KCSIE 2023, online searches will be completed on any candidates invited to interview.*