

Job Title Family Liaison Officer- **Grade D** (£20,444 - £22,571)
Position reference no J2465
Work Location: St Luke's School
Appointment type: Full Time 38hrs / 39 weeks
Job term: Permanent
Required from: ASAP
Closing Date: 7th September 2022
Interview Date: W/C 12th September 2022

Our school is part of the Ted Wragg Trust, an ambitious and inclusive Trust of schools strengthening our communities through excellent education.

*Our values driven, rapidly growing 2-18 Trust has the **highest expectations** for every child, every day, with **social justice** at our core. We are determined for everyone to fulfil their **greatest potential**, to be **the best they can be**. Our inclusive Trust has a relentless commitment to help **transform lives** through learning.*

*The Ted Wragg Trust puts **children at the centre** of all we do. Delivering **high quality, knowledge rich** and **inspiring curriculum**. Our caring and inspirational team, work together to equip students with the knowledge, skills and experience to become **compassionate** and **courageous citizens**, determined to make the world a better place.*

St Luke's is a wonderful place to work and is full of staff who are dedicated to improving the life chances of every student that attends the school. We work closely with other schools in the Ted Wragg Multi Academy Trust and are part of a wider family who all believe passionately in high quality education for all. We offer our staff disruption free classrooms, weekly coaching, in-house career progression, wider MAT leadership development opportunities and a high quality staff wellbeing programme. Our vision is to ensure that our community, both staff and students live 'life to the full' with this being underpinned by our five core values: • Taking responsibility • Being inclusive • Showing respect • Giving hope • Achieving your best

Key Purpose of Job:

To improve attendance of some of our most vulnerable students, ensure home/school communication with hard to reach and disaffected families is improved. To act as support for students and families who are disengaged with education, at risk of EHE or permanent exclusion.

To work alongside the Deputy Headteacher (Inclusion) and Year Teams to help improve attendance, educational outcomes and behaviour and to rebuild positive relationships with families.

Anticipated Outcome of Post:

Students, regardless of their social or cultural background, are motivated to succeed and make academic outstanding progress.

If you are able to meet the requirements of this role, we would love to hear from you. For an informal conversation to find out more about the role, or to visit us at St Luke's School please contact office@stlukescofe.school

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All applications should be made by completing the application form, including evidence of how you meet the person specification for the role and should be submitted to Office@stlukescofe.school by midday on the closing date.

Further details and an application form can be downloaded from St Luke's website <https://stlukescofe.school/recruitment/>

The Ted Wragg Multi Academy Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment and operate in accordance with the Safeguarding and Child Protection Policy. All applicants will be subject to a full Disclosure and Barring Service check before an appointment is confirmed. This role requires the ability to fulfil all spoken aspects of the role with confidence and fluency in English.

The Trust is committed to ensuring that our employees are able to achieve their full potential in an environment offering dignity, respect and equality of opportunity.