



Albion Primary School

Albion Street,

London SE16 7JD

Tel: 020 7237 3738

Headteacher Karl Bardouille

finance@albion.southwark.sch.uk

www.albionprimaryschool.co.uk

@AlbionPrimary

FAMILY SUPPORT & ENGAGEMENT OFFICER

FULL TIME POST

SALARY: Grade 7 POINT 14 – 21 (£27, 993 - £31, 716 FTE)

36 HOURS PER WEEK, TERM TIME ONLY (39 WEEKS)

PERMANENT CONTRACT

We are offering an exciting opportunity for a Family Support & Engagement Officer to join our fantastic team at Albion Primary School, London. We are seeking applicants who show an ability to work alongside families, offer high levels of emotional literacy and are able to understand and maintain safeguarding boundaries as well as empathise with and support others. You will also be responsible for helping to arrange community events both in and outside the school.

You will support families with attendance, housing, addictions, parental skills and behaviour management. You will work with local organisations to get families and children the right support.

- The successful candidate should be enthusiastic and a knowledgeable Family Support & Engagement Officer, keen to work in partnership with current staff and outside agencies and able to use their initiative.
- We require a motivated, professional and committed Family Support & Engagement Officer to be part of the team to support children and families with attendance, emotional and social skills, well-being and readiness for learning.
- The role is aimed at achieving change through preventative early intervention and working with families with complex needs; sometimes requiring support that is more intensive. You would also be experienced in dealing with safeguarding issues, attending multi-agency meetings and be able to take the lead on school early intervention work.
- The role also includes supporting with chasing referrals, inputting information onto various school systems, answering telephone calls and general admin duties. You will have excellent interpersonal skills, including the ability to deal with staff, pupils, parents and visitors tactfully and confidentially.

The work will be challenging and rewarding in equal measure and at Albion we maintain a strong safeguarding culture where pupils are listened to, respected and involved in as many decisions as possible.

Albion Primary School is a happy, inclusive and creative school where children thrive and where innovation, initiative and creativity are encouraged. It is a popular 2 form entry school located in South-East London, Rotherhithe, next to the River Thames. Our children are exceptional and keen to learn and all members of our school community are valued.

We offer:

- Well behaved children who have a love of learning at our school
- A friendly and supportive team with high morale who all champion children's well-being
- A very well resources and attractive environment
- Exceptional CPD opportunities through our tailored programme
- A strong ethos of high expectations and challenge for the whole community
- Excellent professional development and career enhancement opportunities
- Excellent induction and a support programme for all staff new to the school
- A chance to work in a diverse, inclusive and vibrant community with excellent transport links

"Albion Primary School provides an outstanding quality of education and serves its local community exceptionally well." Ofsted 2011

This is an exciting time to join our school. If this role sounds like the job for you and if you would like any more information, please do not hesitate to contact Aurelia Redmond, our School Business Manager – finance@albion.southwark.sch.uk , or arrange an informal telephone conversation (02072373738) ahead of making your application.

Closing date: Monday 12th September 2022, 12.00pm (noon)
Interviews: Wednesday 21st September 2022

Application packs are available to download from this advert, by email or from our website.

CVs will not be accepted.

The school is registered in accordance with the General Data Protection Regulation (GDPR) and the Data Protection Act 2018 (DPA 2018) as currently set out in the Data Protection Bill. The school is required to share some data with the Local Authority and the DfE.

Albion Primary School is committed to safeguarding and promoting the welfare and well-being of young people and expects all staff and volunteers to share this commitment.

Albion Primary School is a Safeguarding school. The successful applicant will be subject to appropriate checks and undertake an enhanced DBS and where appropriate to the post, a requirement to complete a Childcare Disqualification declaration.

Applicants will be considered on the basis of suitability regardless of sex, race, marital status or disability. Disabled applicants who meet the essential criteria will be interviewed.