



## **Family Support Worker**

### **Job description**

Blessed Edward Oldcorne Catholic College is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff and volunteers to share this commitment. This position is therefore subject to past employment references, social media/online checks and an Enhanced Disclosure and Barring Service check.

Blessed Edward Oldcorne Catholic College is committed to creating a diverse workforce. We will consider all qualified applicants for employment without regard to sex, race, religion, belief, sexual orientation, gender reassignment, pregnancy, maternity, age, disability, marriage, or civil partnership.

<b>Scale:</b>	<b>3, point 5 - 6</b>
<b>Actual salary:</b>	<b>£22176 to £22528</b>
<b>Hours:</b>	<b>37 hours per week, (Mon - Fri), term time only plus 2 training days</b>
<b>Start date:</b>	<b>September 2026</b>
<b>Responsible to:</b>	<b>Assistant Headteacher &amp; DSL</b>

### **Main purpose**

The Family Support Worker (FSW) is a school based role that works as part of the pastoral and safeguarding team to support pupils aged 11–16 and their families. The purpose of the role is to reduce barriers to learning, improve attendance and engagement, and promote positive outcomes through early help and targeted family support.

Working under the direction of the Designated Safeguarding Lead (DSL) and senior pastoral staff, the FSW supports families to access appropriate services, strengthens links between home and school, and contributes to the school's safeguarding culture. The role is preventative and supportive in nature and does not replace statutory safeguarding or social care functions.

### **Key Responsibilities**

- Work directly with students and families facing social, emotional, behavioral, attendance, or welfare challenges.
- Build positive, professional relationships with parents/carers, including engaging hard-to-reach families.
- Deliver training to support families with a range of need.
- To act as a link between school and families and to liaise with a range of professionals to ensure that families are accessing all services available.
- To keep written records, a database, log concerns and produce reports for families and school.
- Identify safeguarding concerns and work closely with the Designated Safeguarding Lead.

- Contribute to contextual safeguarding work, including risks linked to exploitation, online safety, and youth violence.
- Support improvements in attendance, punctuality, behaviour, and engagement with learning.
- Work in a variety of settings including family home, to develop, plan and participate in programmes of work with parents/carers and children, both individually and groups.
- Attend and contribute to multi-agency meetings and reviews.
- To effectively work alone and as part of a team and support follow risk assessments procedures when lone working in family homes.
- Engage with supervision sessions to ensure safety, maintain high quality standards and support development.

NB – must hold a valid driving licence and have own transport.

**Notes**

Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified. Employees will be expected to comply with any reasonable request from a manager to undertake work of a similar level that is not specified in this job description.

This job description may be amended at any time following discussion between the Headteacher and member of staff and will be reviewed annually.

Signed: .....

Date: .....