



Role profile for Farm Education and Engagement Officer

Accountable to: Deputy Headteacher
Grade: NJC 6 (SCH28e)

Other key relationships

The education officer will also work & collaborate regularly with the senior farm technician & technician team, business manager, inclusion team and teachers.

Job Summary

The postholder will be responsible for managing the educational and outreach provision associated with the school farm. Under the direction of the deputy headteacher, they will develop, and put into practice learning activities using the farmland, growing spaces and animals. The postholder will also develop and promote activities to engage with the wider community.

Key Tasks

Curriculum and activities

- Plan, devise and deliver outdoor learning activities/lessons using the farm, garden and the animals in our care.
- Investigate and lead on accredited programmes and awards, for example Forest schools.
- Foster links between the farm and other subject areas in the school.
- Support staff in creating, developing and delivering activities that use the farm and associated resources.
- Monitor and evaluate the effectiveness of learning activities

Student enrichment & engagement

- Lead the after school farm club, offering a broad and engaging programme of activities linked to nature conservation, horticulture and the farm.
- Contribute to the development of farm-based activities for extended learning and enrichment days.

Inclusion

- Liaise with the Inclusion team to identify students who would benefit from involvement with the farm as an adjustment to their curriculum.
- Devise, organise and deliver appropriate activities for students with adjusted curriculum who would benefit from accessing the farm.
- Deliver appropriate training for staff who are supporting students accessing the farm.



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Community engagement

- Promote the farm as a resource that can be used by other schools and organisations within our community.
- Create and develop appropriate activities and programmes for these groups.
- Arrange and facilitate visits from schools and community organisations, delivering activities as appropriate.
- Organise and manage events that foster community engagement and promote the farm as an educational resource.
- Develop links with other organisations who share similar aims, goals and expertise.
- Support school based farm events and the college annual Open Day.

Sustainability & farm operations

- Work with the farm technicians in developing the farm facilities in an increasingly sustainable manner.
- Provide short term cover for the senior farm technician if required.

Administration

- Manage booking administration for school & community visits
- Order and maintain resources within an agreed budget.
- Contribute to planning and development of systems, policies, and procedures

Health and Safety

- In collaboration with the farm technical team, produce risk assessments and associated H&S materials for all learning activities
- Observe all Oathall Community College practices relating to child protection, security, fire and emergency and Health and Safety.

Other Duties

- Maintain confidentiality and observe data protection and associated guidelines where appropriate.
- Carry out the duties and responsibilities of the post in compliance with the School's Equal Opportunities Policy.
- After appropriate training, to undertake the driving of the college minibus if required
- Participate in training as appropriate to role
- Attend relevant meetings as required



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- From time to time, you may be asked to assist with college events and may be required to work outside of your normal shift patterns in the evening
- Undertake any other duties as may reasonably be directed by your line manager.

What can you expect?

You will be working with a range of different young people and so you will need to feel confident about managing their needs and behaviours. You will be helping them to grow in confidence and develop skills. You will need to be comfortable leading outdoor activities in all weathers, with a practical hands-on approach. At times the work may be dirty so you will need to wear protective clothing. You will need to be physically fit and manually dexterous. At some times of the year, you may have to work longer days and you will occasionally have to work on weekends.

Person Specification

Type of education, skills, attributes, and experience	Requirement level
Education	
Maths and English at level two (GCSE) or equivalent	Desirable
Level 3 or higher qualification in relevant areas (animal care, ecology or environmental science, countryside management, agriculture/horticulture, science)	Desirable
Other appropriate qualifications	Desirable
Experience, knowledge & skills	
Experience of working with young people	Essential
Experience of writing and producing educational schemes, activities, lessons etc.	Desirable
Knowledge of animal husbandry, horticulture or nature conservation	Essential
Skilled and creative communicator, confident at leading activities	Essential
Computer literate and able to work effectively with digital technology	Essential
Good organisational skills including the ability to prioritise, work to deadline, and manage time effectively	Essential



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Experience or training in a range of H&S areas such as, manual handling, basic risk assessment, working at height, fire safety, tractor driving, etc.	Desirable
Full driving licence & experience of driving other vehicles for example, tractors, minibuses, vans.	Desirable
First Aid qualification	Desirable
Attributes	
Passionate about the outdoors, sustainability and nature conservation	Essential
Ability to communicate patiently and politely with a range of different audiences, particularly young people.	Essential
Positive, proactive, can-do attitude	Essential
A desire to learn and develop skills. An ability to use your own initiative to 'work it out'.	Essential
A desire to see jobs completed to a high standard & with close attention to detail	
Ability to collaborate and work as a team and a willingness to take on other roles and responsibilities within the team	Essential
Ability to use initiative and work independently.	Essential