



Finance - Apprentice

37 hours per week
Fixed Term Contract
Either all year round or term time only plus 5 days contract
Apprenticeship rate

Are you looking to develop your skills and experience? Are you interested in a career in finance?

If so, we would be delighted to hear from you!

We are looking for a motivated and hard-working finance apprentice to join our friendly central finance team.

You will be supported throughout your apprenticeship to achieve either a level 2 or level 3 AAT qualification.

The Wessex Learning Trust is committed to appointing an individual who has:

- Excellent communication, and interpersonal skills with a natural ability to build relationships.
- Ability to manage a varied workload delivering to set timescales.
- Excellent attention to detail to produce work of optimum accuracy.
- Exceptional personal organisation and self-motivation.
- Drive and commitment to ensure the best service is provided to our Trust schools and settings.
- A commitment to ensuring the safeguarding of all young people across the Trust estate.

It is an exciting time to join the Wessex family as we grow, we can offer:

- Professional induction, training and continued professional development opportunities.
- Staff benefits including reduced leisure centre membership and cycle to work scheme.
- A staff assistance programme with specialist provider, Carefirst who provide a 24/7 free phone helpline, or face-to-face counselling for every employee.
- Local Government Pension Scheme with a generous employer contribution in excess of 20%, subject to pension eligibility criteria.

If you wish to discuss the role informally prior to making an application, please contact the HR team on the email address below. To apply for this position, please complete an application form along with a letter of application for the attention of Mrs Nicola Windridge (Trust Director of Finance). Applications should be returned by email to HR@wessexlearningtrust.co.uk

Closing date: 8 am Monday 9 December 2024

Interview dates: Friday 13 December 2024

The Wessex Learning Trust is committed to safeguarding young people and promoting the welfare of children, and all staff appointed will undergo online checks and be required to undertake an enhanced Disclosure and Barring Service Check