



**ALEC REED
ACADEMY**
PROUD TO LEARN

**3 - 19 Years (Mixed)
Academy in Northolt,
London Borough of Ealing**

FINANCE MANAGER

Salary: from £38,000-£48,000 per annum

Local Gov Pension, free parking, family friendly benefits, hybrid working options,
potential for qualification sponsorship



'All staff were so welcoming and friendly when I joined ARA. I love the fact that every day is different and very rewarding in my role' SaFE Worker.

Due to the external promotion of the previous postholder after a successful 12 years, we are looking to recruit a Finance Manager to join our friendly and committed Finance Team, playing a key role in shaping our financial strategy by working closely with the Director of Finance. We are based in West London/Ealing. The position is to commence as soon as possible however we are willing to wait for the right candidate.

This role is to work all year round, Monday to Friday from 8am to 4pm. Flexibility is required during peak period and a generous holiday allowance will be given for leave to be taken during the school holidays. Salary is dependent on qualifications and experience.

Skills & Experience needed:

- GCSE Grade B or above in Mathematics (or equivalent), A levels (or equivalent) and be at least part qualified ACCA or CIMA (candidates who do not hold such qualifications but have significant experience will be considered)
- Experience in a Finance setting, and skilled in analysing numerical data along with an accurate and methodical approach to work
- Excellent ICT & communication skills is a must, as well being a pro-active self-starter with strong organisational and admin skills
- High standards of customer service, flexibility and trustworthiness
- Experience of a finance setting in an educational environment is desirable, as is payroll experience
- Exposure to iTrent for payroll would be very advantageous

What we have to offer you:

- An Ofsted 'Good' school and an exciting place to work with the chance to work with exceptionally committed colleagues in a welcoming school in West London/Ealing where staff feel valued
- Employer's pension contribution of over 19%, free on-site parking, subsidised meals and family friendly policies including dependents entitlement
- Increased job security in a public sector role compared to private sector with generous annual leave entitlement
- Opportunity for professional qualifications sponsorship after probationary period and potential for hybrid working options once established in role
- New free on-site state of the art fitness suite, access to Blue Light Card and Costco membership for all staff, cycle to work scheme
- Regular nominated staff rewards and free breakfasts are also welcomed by staff.

Commitment to safeguarding:

- ARA is committed to encouraging equality, diversity and inclusion among our workforce, and eliminating unlawful discrimination
- The aim is for our workforce to be truly representative of all sections of society and our customers, and for each employee to feel respected and able to give their best.

How to apply:

- Come and visit us for a personal tour if you like, or you could visit the 'Quicklinks - Vacancies' section of our website for more information and an application form: www.alecreedacademy.co.uk
- If you prefer to talk, our HR department would love to chat: 0208 8414511.

Closing date for completed applications: 23rd March 2025

Interviews will be held w/c 24th March 2025

We reserve the right to hold interviews in advance of the closing date should a favourable application be received.

ARA is committed to the protection and safety of our learners. The successful applicant will be required to undertake an enhanced criminal record check via the Disclosure and Barring Service prior to commencing the role.

Judged as Ofsted Good in 2023

