

Hull Collaborative Academy Trust

c/o Dorchester Primary School
Dorchester Road
Hull
HU7 6AH



HCAT Finance Officer

Grade 5, Point 8 to 13

(£24,702 - £26,873)

Permanent

37 hours per week – full time (working all year around)

(Required as soon as possible)

Hull Collaborative Academy Trust (HCAT) is seeking to appoint an enthusiastic, motivated person to join a busy finance department working as part of our Finance team. If you have experience of accounts payable and would like to further develop in Finance, we can offer you an opportunity.

We are looking for someone who can work as part of a team, but who also has the ability to work independently using their own initiative. They will join a friendly, dedicated and hardworking team, who will provide excellent support and career development. The option to work towards a recognised qualification in an area of finance is also available.

The successful candidate should have good attention to detail, and strong numeracy skills. Experience in the use of Excel spreadsheets, financial software and the ability to prioritise tasks effectively would be an advantage, though full training will be given to the successful candidates.

The successful candidate could also be required to work at schools in Hull, the East Riding of Yorkshire and North Yorkshire and should therefore hold a full driving licence.

Please contact the HCAT HR & Recruitment Advisor for an application pack and further information on the roles via email on Emily.Mansfield@hcat.org.uk

Closing Date: Wednesday 10th April 2024, at 12.00pm (noon)

Interviews: TBC

The Academy Trust is committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment.

As part of our safer recruitment procedures, online checks (including social media) may be carried out by the Trust, as part of our shortlisting process.