



***Success for All Educational Trust***

**Advert for Finance Operations Manager**

Grade S02

Point 26-28

Salary £32,418 to £34,209

52 weeks per year

As part of the growth of our Multi Academy Trust we are seeking a highly motivated Finance Operations Manager that has an attention to detail and ideally possesses bookkeeping skills that will support the operational delivery of the finance functions to all schools within the Success for All Educational Trust. The Trust has a centralised team based at The Royal Liberty School and the successful candidate will be part of a wider team of Trust staff based at the recently refurbished beautiful Hare Hall location. The Trust welcomes two new schools in Rise Park Infant School and Rise Park Junior School from September 2021; that adds to Sanders Draper, Redden Court School and The Royal Liberty School.

As part of a wider team that will include Human Resources and Payroll functions, we are seeking an efficient, highly organised individual who has an attention to detail, ideally a background in bookkeeping and excellent communication and IT skills. The successful candidate will be instrumental in the management and delivery of the finance operations as required through the AcademiesTrust handbook published by the Department for Education.

Reporting to the HR and Payroll Manager and led by the Director of Finance, this role comes at an exciting time for the Trust as this centralised service is growing due to the transfer of two additional schools.

In return you will receive a salary at Scale SO2 from point 26 to 28. You will have access to the Local Government Pension Scheme.

As an employee you will be covered by our excellent well-being support and medical cover programme through the School Advisory Service (SAS).

This includes;

- Access 24 hours a day to a GP helpline where you can have a telephone conversation for you and close relatives.
- Access to Physiotherapy
- Access to a counselling service
- Free 12 week Weight Management Programme
- Support for stress management
- Lifestyle Screening
- Relationship Counselling



- Long-term condition support - support for you and family members where you or a member of your family is suffering from a long-term condition such as cancer, Multiple Sclerosis or Motor Neurones disease. This list is not exhaustive.
- Private Medical Service
- Stress Counselling

As an employer we are committed to promoting career development and recognise hard work and effort. This is evident in the staff testimonials.

We welcome enquiries from everyone and value diversity in our workforce. Applications are welcome from all sections of the community regardless of gender, gender identity, ethnic origin, disability, age or sexual orientation.

The role is for 36 hours per week, but there can be some flexibility based on recruiting the right candidate. The role is based on 52-week contract with 26 days holiday per year raising to 29 days following 5 year's service.

The Success for all Educational Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. If successful for this position you will be expected to apply for a disclosure from the Disclosure and Barring Service before appointment is confirmed. References will be sought on shortlisted candidates before interview.

If you would like more information or to visit please contact Justin Barrett at the Royal Liberty School on 01708 730141 or email [jbarrett@sfaet.co.uk](mailto:jbarrett@sfaet.co.uk) or  
*For details on how to apply, please visit our website:*

**[www.sfaet.co.uk](http://www.sfaet.co.uk) or [www.haveringschoolcareers.co.uk](http://www.haveringschoolcareers.co.uk).**

***Closing date: Monday 1st November at 09:00***

***Interviews: will take place on Friday 5th November 2021. Please ensure your availability on this day should you apply. There will be an interview plus IT and skills tests should you be shortlisted.***