Person Specification
Pastoral Support Assistant – First Aid, Health and Well-being

	Essential	Desirable
Qualifications	• English and Maths GCSE or equivalent Grade C/5 or above • Current First Aid at Work certification (obtained within the last 2 years)	• Mental Health First Aid Training • Additional relevant medical qualification • Commitment to undertake additional training specific to role
Experience	• Working with young people (preferably aged 11-18 years) • Working with outside agencies • Experience of effective record keeping • Experience of managing own workload	• Experience of establishing successful multi-agency partnerships • Dealing with child welfare and child protection issues • Working with parents/carers to support a young person's health (including mental health) • Working in a school setting • Experience working with school-based data management system • Experience of using Microsoft Office • Understanding of Child Protection and safeguarding procedures
Skills	• Excellent written and verbal communication skills • Ability to organise and prioritise own work load, working to deadlines where needed • Ability to record information accurately and appropriately • Ability to work constructively both as part of a team and individually • Ability to stay calm and work effectively when under pressure while maintaining a positive, professional attitude • An understanding of the need for confidentiality and the implementation of professional boundaries • Ability to respond effectively to students from a wide range of social and economic backgrounds • Calm, friendly and reassuring with the ability to respond to students firmly when they are seeking medical support unnecessarily • Ability to converse at ease in accurate spoken English	• Ability to work with outside Agencies e.g. School Nursing Team, CAMHS, Motiv8 and Medical Needs Team.

Personal Qualities	• A positive role model for students • Enthusiasm for and commitment to the achievement of the school's overall vision for success at all levels • Outstanding interpersonal and communication skills • Ability to build and maintain good working relationships with students and staff • A patient, non-confrontational and positive role model • Honest and reliable, proactive and self-motivated • Confident with a positive attitude, flexible and resilient • Ability to form and maintain appropriate relationships and personal boundaries with young people and adults • Friendly and approachable manner • Flexible and committed team player	
Requirements	• A passion for promoting healthy lifestyles in young people • Commitment to anti-discriminatory practice • An unconditional positive regard for young people and a passion for helping students to overcome barriers to learning • A positive role model for students • A desire to make a difference • Committed to safeguarding and promoting the welfare of children • Work within school procedures and policy guidelines • Follow confidentiality protocol • Full driving licence • Enhanced DBS clearance with children's barred list checks	