

Nihil quam optime

Chulmleigh College

Nothing but our best



Food and Nutrition Technician Candidate Pack

Closing date: Wednesday 13th November 2024 10am

Interview date: Thursday 21st November 2024



**Chulmleigh
Academy Trust**

COMPASSION AMBITION TEAMWORK



A Very Warm Welcome

Welcome to Chulmleigh College and thank you for requesting this pack.

The successful candidate will be joining the College at a point where five years of growth has been stabilised and secured: with every year group fully subscribed. Our reputation across Devon is such that we are the chosen school for many families who



live a great distance outside our designated transport area. This is because they like the way we operate as a school; valuing tradition and concentrating on ensuring pupils achieve highly and behave very well. Those visiting the school always comment on how well-mannered our pupils are.

Colleagues like this school because it is one in which they can concentrate on teaching the subject they love, as opposed to spending time dealing with difficult behaviour, poor resourcing or incongruent demands.

We are seeking to appoint an enthusiastic, efficient and highly organised individual to the role of Food and Nutrition Technician. The successful candidate will work with and assist our committed and hardworking pupils across all ability groups in KS3 and KS4.

Good behaviour, hard work and excellent manners are at the heart of our school and we welcome applications from candidates who share our values and approach. This is a great school to teach in.

Michael Johnson

*Michael Johnson
Executive Headteacher Chulmleigh College
CEO Chulmleigh Academy Trust*



We are looking for someone who:

- Is flexible and positive
- Has good communication skills
- Can work well under pressure
- Is practical and organised
- Has a willingness to learn and develop new skills
- Has a good understanding of Microsoft (Word, PowerPoint, Excel)
- Enjoys working with children
- Has good numeracy and literacy skills
- Is willing to contribute to all areas of school life

ENGAGING CHILDREN IN LEARNING



About Our School

Chulmleigh College is a successful and ambitious rural secondary school with a strong reputation for high standards. The progress of our pupils is consistently amongst the best in the region. In 2024 our provisional Progress 8 Figure of +0.81 places us in the top 5% of schools nationally.

The College was totally rebuilt a few years ago, with the completed buildings opening in 2017. Numbers have grown substantially in recent years, from 500 to the current roll of 750, and most year groups are oversubscribed; due to both our excellent reputation and the College's successful transport service, which brings in approximately 25% of our pupils from outside the school catchment area.

We aim to create ambition and inspiration and want our young people to achieve all that they can in a safe, caring and well-disciplined environment. We commit ourselves to providing a learning experience which ensures high challenge, inspires, and provides both the range of qualifications and the start in life which will last forever. We aim for our young people to have the foundation and independence they need to make the progress they are capable of, building resilience for their future lives.

As a school we value courtesy, hard work and respect, and set high standards of behaviour; promoting self-discipline, resilience, responsibility and working together as a community.

We offer a broad and rich curriculum, enhanced by excellent extra-curricular activities; our outdoor education in the form of Ten Tors and Duke of Edinburgh is particularly strong. As well as having high academic achievement, we also have a proud record in sport, music, drama and art.

Our pupils read an astonishing amount of literature and develop themselves by making the most of the array of opportunities available. This is all possible because teaching and support staff create the best opportunities for our pupils. We are very proud of our team, who work hard to make our school a happy place where we learn together in a formal, warm environment. We are also proud of the excellent relationships we have with our pupils, families and friends within the community.

Chulmleigh is a Saxon hilltop market town in North Devon, near the Mid Devon border. It lies near the banks of the Little River Dart, and is surrounded by rolling hills, woods and farmland. With Exmoor and the North Devon coast to its north, and Dartmoor and the city of Exeter to its south, Chulmleigh is in a beautiful part of the county and is easily accessible from all other areas.



Our Values

Compassion

Compassion is caring about others, behaving towards them with humanity, generosity, and concern, and caring about other people's struggles. It is a skill which has benefits; treating others with compassion means they are likely to treat you, and others, back in kind.

We recognise the uniqueness of each circumstance and every child in the Trust, liaising closely with families and work to show appropriate compassion for our pupils and community.

Ambition

We work hard to help pupils develop a strong sense of ambition: the appetite for challenge and the determination to look beyond the horizon for inspiration. Whilst we recognise that children have different talents and abilities, we nevertheless expect each pupil to work hard and make significant and tangible progress. Our ultimate aim is to help them to achieve the best results possible, providing a wide range of options for their next stage in life.

Teamwork

Teamwork is an essential communication and social skill and includes compromise, collective effort, active listening, effective speaking and providing support for a group. We encourage our pupils to learn how to listen and be independent, in order to perform their individual roles and function as a cohesive unit, and how to respectfully and confidently express their ideas and opinions effectively in a group setting.

Our shared goal is to ensure that pupils leave us not only with excellent exam results, but also with confidence, resilience and the ability to make their mark as young people heading out into the world.

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The Chulmleigh College Creative Technologies Department

The Food and Nutrition subject forms part of our Creative Technologies Department alongside Computer Science. Under the leadership of our Head of Creative Technology, Mrs Jones, the department coordinates subject-specific programmes of study for each area, but with opportunities for collaboration and cross-curricular links across the three subjects. This approach has brought teaching staff together that would otherwise be working in isolation, offering support, challenge and opportunities for professional development.

Each of the subjects within Creative Technology have a curriculum allocation of one hour per week in Key Stage 3. The uptake of GCSE Food and Nutrition (Edexcel) and GCSE DT (Edexcel) is strong, with Computer Science offered at GCSE level to a smaller number of pupils. The department is housed in the most recent phase of our school rebuild, with excellent facilities and access to ICT. In addition to the teaching staff, the department are supported by a Technician allocation of 1.5 fte.

Examination outcomes in the department have been consistently high. The progress and performance of



pupils within the department is consistent with the high academic standards of the school as a whole.

There is a friendly and professional culture within the department, with colleagues taking the opportunity to spend time together on a regular basis to share ideas, support progress and to have a regular departmental lunch.



COMPASSION AMBITION TEAMWORK



JOB DESCRIPTION

Job Title: Food and Nutrition Technician

Status: Permanent, 33.75 hpw, 39 wpa, from November 2024

Grade C, £12.85 - £13.26 per hour depending on experience

Job Purpose (including main duties and responsibilities)

MAIN ACCOUNTABILITIES

- Maintain resources of the Creative Technology Department.
- Combine support for resource requirements with support for classes.
- Undertake general tasks to support the use of the resources across the Curriculum.
- Primarily undertake routine duties, working within laid down procedures, but may be required to deal with less straightforward issues or some specific tasks which require additional skills or knowledge.
- Monitor and evaluate the effectiveness of the existing resources.

DUTIES

Supporting Staff and Liaison

- Work closely with teaching and support staff to specify user requirements.
- Attend meetings as specified by line manager.
- Liaise with outside suppliers and agencies to assess impact/ effectiveness of such resources.
- Assist teachers in the delivery of lessons.

Supporting Pupils

- Support pupils with the use of resources.
- Work with pupils and staff to develop, maintain and update subject resources.
- Provide supervision for groups of students as appropriate, to provide support which you have been actively involved in planning with teachers.
- Deal with, or report as appropriate, to the nearest member of the teaching staff, Incidents that are seen or reported regarding pupils' welfare.

Supporting Pupils - Learning

- Assist in the promotion of development and learning.
- Work to develop inclusion of all pupils within a lesson. This may be done by encouraging pupils to work collaboratively and by ensuring equitable access to resources.
- Assist pupils with practical work.

Managing Resources

- Create engaging resources following discussions with teachers.
- Catalogue, maintain and repair resources.



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- To keep a stock record and notify Head of Department of shortages.
- Liaise with the ICT Technicians as appropriate to keep an up-to-date inventory of subject computer hardware and software.

Health and Safety

- Be aware of the responsibility for personal Health, Safety and Welfare and that of others who may be affected by your actions or inactions.
- Co-operate with the employer on all issues to do with Health, Safety & Welfare.
- Report misuse of Resources and incidences of misconduct.
- Remove from use any equipment that is deemed unsafe.
- Provide ongoing advice on the recommended Health & Safety guidelines.
- Liaise with the PAT Tester to ensure electrical safety tests are carried out as appropriate on equipment.
- Have immediate oversight of Health and Safety within the Creative Arts Department.

Continuing Professional Development - Personal

- In conjunction with the line manager, take responsibility for personal professional development, keeping up to date with research and developments Undertake any necessary professional development as identified in the School Improvement Plan taking full advantage of any relevant training and development available.
- Maintain a professional portfolio of evidence to support the Performance Management process - evaluating and improving own practice.

LOCATION

The post holder may be required to work at any school which is currently within or in the future joins the Chulmleigh Academy Trust chain of academies, either on a temporary or permanent basis according to the operational needs of the Trust.

This document outlines the duties required of the post-holder for the time being to indicate a level of responsibility. It is not a comprehensive or exclusive list and from time to time duties may be varied which do not change the level of responsibility or the general character of the job.



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Food and Nutrition Technician

	ESSENTIAL	DESIRABLE	EVIDENCE
Skills and Knowledge	<ul style="list-style-type: none"> ◆ Ability to relate well to children and adults ◆ Work constructively as part of a team, understanding classroom roles and responsibilities and your own position within these ◆ Use technology to support the role - computer, video, photocopier ◆ Can work well under pressure ◆ Self-starter ◆ Has good communication skills ◆ Has a caring positive attitude towards pupils' welfare ◆ Is able to be flexible and positive ◆ Has an interest in education and understands our aims ◆ Can maintain trust and confidentiality where appropriate ◆ Has sufficient practical and organisational skills to contribute to the preparation and management of educational resources ◆ Can complete and maintain pupil and administrative records 	<ul style="list-style-type: none"> ◆ Has an awareness of pupils with special educational needs ◆ Is aware of techniques to manage the behaviour of pupils to ensure their safety in class ◆ Has an awareness of health and safety regulations and maintains safe working practices and conditions 	AF / I
Experience, Qualifications & Training	<ul style="list-style-type: none"> ◆ Enjoys working with children of relevant age ◆ Has good numeracy and literacy skills ◆ Has a good understanding of Microsoft (Word, PowerPoint, Excel) 	<ul style="list-style-type: none"> ◆ Has worked in an educational or similar learning environment ◆ Has experience of procuring teaching and learning materials, including stock control ◆ Has a Food Hygiene Certificate ◆ Has received training in first aid 	AF / I
Work Related Circumstances	<ul style="list-style-type: none"> ◆ Can allocate some contractual time to after school staff meetings when appropriate ◆ Can allocate some contractual time to the whole of, or part of, staff training days when appropriate ◆ Can maintain personal presentation that sets high standards for the pupils ◆ Willingness to contribute to all areas of school life 		AF / I

AF *Application form*
I *Interview process*
R *References*



COMPASSION AMBITION TEAMWORK

How to Apply

Please complete the online application form available [here](#).

A tour of Chulmleigh College will be arranged as part of the interview schedule.

Status: Permanent, 33.75 hours per week, 39 weeks per annum

Closing date: Wednesday 13th November 10am

Interview date: Thursday 21st November

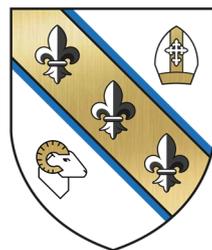
Start date: November 2024

If you have any questions please email: personnel@chulmleigh.devon.sch.uk or call 01769 580215.

Chulmleigh College, Chulmleigh, Devon, EX18 7AA



Academy staff photo taken at a recent inset day.



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