



The Hinckley
SCHOOL

Food Technician

Recruitment Pack





BUILDING BRIGHTER FUTURES

Our story is one of moral purpose. We are a learning community where everyone works collaboratively to plan, spread expertise and tackle challenges together — always focused on putting the needs of our students first. Together we build brighter futures.

Our Mission

We aim to make a difference by raising the horizons and ambitions of everyone who learns, works, and lives within our diverse communities.

Our Values

The Trust is committed to building brighter futures. This commitment is underpinned by three core values:

- Student's first
- It's about learning
- No barriers

Join Us

This is an exciting time to become part of The Futures Trust. Every role here is more than a job — it's real, impactful work that makes a meaningful difference in the lives of our students and their communities. We offer trust wide career paths and invest in outstanding opportunities for our staff to learn, grow, and truly change lives.



4

Primary Schools



6

Secondary Schools



9000+

Students



1300+

Staff



Thank you for considering a career with The Futures Trust.

We are delighted to provide you with this recruitment pack, designed to offer all the information you need to embark on a rewarding journey with us.

Kate Grocock

Headteacher



The Hinckley School is a thriving school that is committed to Building Brighter Futures for all of its students.

Every decision we make is about the young people we serve, their learning experience and their personal development. We are looking to expand our team of talented professionals who excel in their field to help us on the next phase of our exciting journey.

We look forward to hearing from you.



Job Details

JOB TITLE	FOOD TECHNICIAN
OPPORTUNITY	This is an exciting time to join The Futures Trust. The Trust is passionate about building brighter futures for the young people who attend its schools. We are seeking to appoint a an efficient and effective technician to provide a support service to Food Technology, which adds value, facilitates the achievement of educational objectives, and contributes to the provision of a safe, hygienic, and stimulating learning environment. Under the direction of the Subject Leader, you will provide outstanding support and assistance in running safe areas for staff and pupils by the preparation of tools, equipment and materials for food technology lessons.
REPORTING TO	Food and Engineering Subject Lead
LOCATION	Based at The Hinckley School with a requirement to travel to work at or for schools in the Trust.
SALARY / HOURS	Grade 3 £18,482 - £19,377 (per annum pro-rata salary) Mon: 8.30 am – 3.30 pm Tues – Thurs: 9am – 3.30pm Fri: 9am – 2.30 pm (all with half an hour unpaid lunch break) 30 hours per week, 39 weeks per annum
BENEFITS ENHANCING WORKING LIVES	- Competitive rates of pay - Professional development opportunities - Career pathways across the Trust - Teacher / Local Authority Pension Scheme - Online retail discount - Employee Assistance Programme - Family Friendly policies to support family & carer commitments - Flexible Working Arrangements www.thefuturestrust.org.uk/why-work-for-the-futures-trust



▼ Job Description

Job Purpose:

To deliver an efficient and effective technician support service to Food Technology, which adds value, facilitates the achievement of educational objectives, and contributes to the provision of a safe, hygienic, and stimulating learning environment.

Duties and responsibilities:

- Prepare ingredients, equipment, demonstration materials, and resources for Food Technology lessons, ensuring all items meet the learning outcomes identified by class teachers.
- Provide technical support, advice, and assistance to individual students and small groups under the direction of class teachers.
- Offer guidance during practical work, including sharing knowledge of food preparation techniques, nutrition, food safety, and relevant technology with colleagues and learners.
- Clear away and clean equipment, utensils, and work areas after lessons, ensuring the safe and hygienic disposal of food waste.
- Undertake the care and maintenance of food rooms, preparation areas, tools, and equipment; ensuring security, safe storage, cleaning, and carrying out basic repairs or reporting the need for external maintenance.
- Ensure the safe storage and handling of food items and potentially hazardous materials according to food safety and hygiene regulations, including COSHH where relevant. Regularly monitor equipment to ensure it is safe before issuing to learners or colleagues.
- Maintain accurate and up-to-date records of all safety checks, hygiene checks, and risk assessments. Work with colleagues to produce and maintain Food Technology risk assessments as required.
- Carry out all duties safely and hygienically, adhering to food safety legislation, health and safety policies, risk assessments, and established best practices.



- Operate an effective stock control system for ingredients and equipment, including checking stock levels, obtaining quotes, placing orders, receiving deliveries, and maintaining accurate inventory records.
- Test new equipment and support the development of new practical activities and recipes for lessons and exams.
- Provide general administrative support for the department and maintain confidentiality regarding sensitive information.
- Undertake regular food hygiene and first aid training and administer first aid when required.

Line management

- The job involves no direct responsibility for the supervision, direction or co-ordination of other employees. The work may involve demonstration of own duties, or providing advice and guidance to new employees or others.

Professional Development

- Maintain personal professional development to ensure that the knowledge and skills required to fulfil the role of Pastoral Leader are up to date.
- Be a professional role model, and understand and promote the aims of the School and the values of the Trust.



AREAS	ESSENTIAL CRITERIA	DESIRABLE CRITERIA	MEASURED BY
EDUCATION AND QUALIFICATIONS	- GCSE's grade C /4 or above in English and Maths or equivalent - Certificate for Food Hygiene or willing to be trained. - Qualified First Aider or willing to be trained. Training will be provided. - ICT skills.		Application Form Certificates
SKILLS AND ABILITIES	- Able to liaise and communicate effectively via telephone and in person to obtain and provide information, give assistance and receive instruction - Ability to prioritise workload to meet deadlines for the preparation of materials needed for lessons. - Liaise with external agencies and firms in a professional manner - Use initiative and work effectively as part of a team - Maintain Food hygiene standards - Follow guidelines and recognise procedures and to operate in a systematic and methodical way - Prepare and manufacture teaching aids, equipment and materials following instructions given - Ability to adapt work and train in new technologies and equipment - Ability to operate general office equipment - Able to assist with demonstrations of equipment and experiments to pupils - Able to follow the school's safeguarding procedures and recognise when to report any concerns		Application Form Interview Test

AREAS	ESSENTIAL CRITERIA	DESIRABLE CRITERIA	MEASURED BY
EXPERIENCE	• A minimum of 12 months working in a role providing relevant experience. • Working in an education environment • Experience of using own initiative and problem solving. • Planning for the efficient and cost	• Working in an education environment	Application Form Interview
KNOWLEDGE AND UNDERSTANDING	• General knowledge of kitchen equipment plus additional practical and procedural knowledge. • Knowledge of materials used in Food Technology • Knowledge and understanding of food hygiene • A basic knowledge of the nature of work undertaken by a Secondary School. • A basic understanding of the needs and characteristics of young people	• Child protection and keeping children safe in education	Application Form Interview
OTHER REQUIREMENTS	• A professional role model who is committed to their own professional development and to developing others • Committed to and able to promote the aims of the school and the values of the Trust: Students First, It's about Learning, No Barriers. • Able to work calmly under pressure • Able to work flexibly, and to attend meetings and INSET days as required		Application Form Interview



How to apply

Closing date:

Sunday 11th October

Interviews:

w/c 12 October 2026

If you wish to find out more about this role and a career within The Futures Trust please contact the Recruitment Team:

tel: 02477 102134

To apply for this post, please complete the online application form found at:

www.thefuturestrust.org.uk/work-with-us/current-vacancies

On application please read the following policies found at:

www.thefuturestrust.org.uk/work-with-us/recruitment-policies

- The Hinckley School Safeguarding & Child Protection Policy
- Safer Recruitment Policy
- Suitability Policy
- GDPR Privacy Notice for Applicants



The Futures Trust are committed to safeguarding and promoting the welfare of children and young people and require all staff and volunteers to share this commitment.

The successful candidates for all positions will be subject to an enhanced DBS check and Children's Barred List Check.