



Food/Textiles Technology Assistant

Candidate Pack

2023



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About us

"We pride ourself on being at the heart of the local community"

Montsaye Academy is an ambitious and high achieving Secondary Academy.

The Academy is located in the historic Northamptonshire market town of Rothwell, easily reached from Leicestershire, Northamptonshire, Warwickshire and Bedfordshire.

Northamptonshire was recently placed as third in the country in the Halifax Quality of Life Survey and is one of the greenest counties in in England; with 161 parks covering 1,600 acres.

Montsaye Academy is a vibrant and active community where learning and achievement, in their widest sense, are viewed as the core purpose of our work. It is also a caring and supportive environment in which children can become adults, unafraid to make mistakes, flexible enough to overcome obstacles and ambitious enough to be extraordinary not average.

The academy is a member of Pathfinder Schools Multi-Academy Trust and collaborates closely with the Trust Central Team and it's eight other schools.

The academy has developed very effective partnerships with other local secondary schools which enhances our curriculum and supports our practice.

We are fortunate to support the learning of over 1000 students between the ages of 11-18, including a vibrant Sixth Form.

Our students join us from Rothwell and a number of neighbouring villages and towns.

We employ close to 200 staff, including 70 Teachers and Leaders and 130 Support Staff who enable our academy and pupils to thrive.

Our on site facilities include:

- An on site Community Sports Centre with a Sports hall, Swimming Pool, Fitness Suite, Dance Studio, a full-size 3rd Generation Rubber Crumb all weather surface, grass football pitches and Multi Use Games areas.
- Staff room and Faculty bases
- Brand new state of the art Science Laboratories
- Dedicated Sixth-Form Centre
- Newly refurbished restaurant and cafe

Our Values Excellence, Resilience Aspiration

These are more than just words on a page—they reflect who we are today and guide our decisions'

As an educator of young people, what we do speaks volumes. How we do it resonates even more loudly. Our values of Excellence, Resilience and Aspiration underpin everything we do and have become common language throughout the academy.

Excellence—The spirit of Montsaye is one that celebrates excellence in all things. Our curriculum is specifically aimed at making lessons both varied and challenging by putting enquiry, thinking, and questioning and independence at the heart of everything we do.

Resilience—Resilience in learning is about persevering through setbacks, taking on challenges and risking mistakes to reach a goal. Here at Montsaye we want everyone staff and pupils alike to have the tenacity to overcome barriers and exceed expectations.

Aspiration—Inspiring students and staff to be the best they can be is a whole school approach, we want our students and staff to seek new and exciting opportunities to develop themselves. At Montsaye we invest heavily in our student careers and our staff continuous professional development programmes.

Career Development

'Montsaye Academy nurtures aspiring leaders'

We are a research engaged school and our teaching and learning strategies are driven by the evidence of what works. Our aim is to re-intellectualise teaching and to give all our teachers the opportunity to engage in research and development to improve their teaching practice.

We are committed to developing our staff and invest heavily in our well developed CPD programme, as well as giving our staff the freedom to focus on highly effective learning.

We also provide our staff with access to accredited qualifications and training.

Apprenticeships

Both our support staff and teaching staff have access to apprenticeships unique to their area of work.

Early Career Framework

We are proud to be a member of Pathfinder Schools who in partnership with the Best Practice Network (BPN) will be delivering the new Early Career Framework. Our Early Career Teachers will benefit from our specialist skills in the new framework.



National Professional Qualifications (NPQ'S)

Pathfinder Schools is an official NPQ delivery partner who in collaboration with the Outstanding Leaders Partnership (OLP) are delivering the new National Professional Qualifications (NPQ) training programmes to schools from November 2021. The new qualifications draw from the very latest evidence and research into pedagogy, behaviour, curriculum and more.

What our staff say...



94% of staff felt safe in school in relation to the behaviour of students.

"I have wonderful colleagues and absolutely love teaching."

84% of our staff are happy or very happy with our day to day communication

"Great team within the department, fantastic technicians and support staff."

86% of our staff feel comfortable asking their colleagues for help when they need it.

Staff Wellbeing



“

**The morale of staff
is high’-Ofsted
January 2019 ”**

Montsaye Academy is heavily invested in staff wellbeing and is proud to offer access to the following;

- A dedicated wellbeing hub
- Weekly activities including mindfulness, yoga, staff walks and sessions with our stress busting wellbeing dog
- Cake Wednesdays where staff have the opportunity to bring in their bakes and catch up with colleagues
- A reduced membership rate for our onsite Sports Centre which boasts a pool and modern gym where staff can swim for free
- Free on-site annual flu jab
- Access to a staff counsellor and a 24/7 telephone counselling service for staff and their immediate family
- We have trained staff mental health first aiders and are part of the Pathfinder Schools Wellbeing Committee
- Access to an exceptional Occupational Health advice
- We support our colleagues to create Wellness Action Plans
- An employer who is committed to empowering our colleagues to achieve and maintain life-work balance



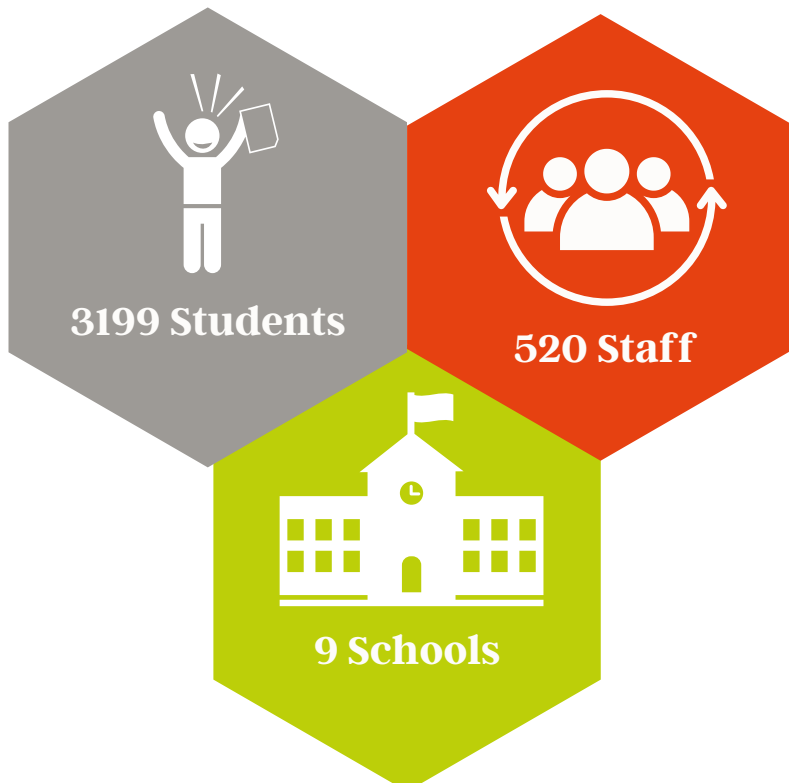
PATHFINDER SCHOOLS

Inspiring greatness

Pathfinder Schools is a growing family of Academies, made possible by our talented staff and volunteers. We are fortunate to support pupils from nursery age up to post-16, and are proud of the contribution we make to local families throughout their children's education.

Our values of COLLABORATION, HUMANITY and INDEPENDENCE drive every decision we make.

Being part of Pathfinder Schools offers a fantastic opportunity to develop yourself, as a Trust we actively encourage collaboration and the sharing of good practice; we believe that by developing a love of learning and having the highest expectations, all members of the Pathfinder Schools community can achieve and inspire greatness.



"As a group of schools, we continue to grow stronger through collaboration and have seen some dramatic improvements as a result of our close working relationships"

OUR PURPOSE

We exist to deliver the very best educational outcomes for every learner. Based upon a foundation of independence, we empower young people to broaden their horizons and open their minds to new opportunities.

OUR VISION

At the heart of every Pathfinder School is the belief that life is about more than success; it's about greatness. The secret to finding this greatness lies in our everyday actions that make life more fulfilling and more rewarding for us and those around us.

OUR VALUES

Our values stand at the very core of everything. They are the centre from which all we do and say radiates, guiding the way that we work together.

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"I wanted to join Pathfinder Schools as I was attracted to the Trust's values – a belief that anyone can find their own greatness always strikes a chord with me and I know that the Trust really believes in its students and staff."-Pathfinder Schools colleague

Food/Textiles Technology Assistant



Contract type

- Permanent
- Part-Time
- 18 hours per week, we will accept applicants with the capacity to work 24 hours per week
- 38 weeks per year

Salary

- Grade D Points 3-4
- £20,812 - £21,189 per annum pro rata

Closing date

- 25th September 2023

Start date

- As soon as possible

Interviews

- TBC

How to apply

To apply, please complete a Pathfinder Schools application form, which can be downloaded from the vacancies page of the website:

www.pathfinderschools.org.uk/join-us/vacancies

Completed application forms should be accompanied by a letter of application and should be sent to:

recruitment@pfschools.org.uk

Advert

We are looking to appoint an enthusiastic and committed Food/Textiles Technology Assistant to provide a high quality service to the Design Technology department.

If you would like to arrange a tour of the school or to speak with a member of the team to learn more about our Academy and the role, please email the academy Interim Business Manager, Claire Allsopp, who will assist you further: callsopp@montsaye.pfschools.org.uk

Montsaye Safeguarding Policies and Procedures are available on their website, which can be accessed on the following web address: <https://www.montsaye.northants.sch.uk/about-us/policies-and-funding/>

We occasionally close vacancies early in the event that we receive a high volume of applications. Interviews may begin soon after receipt of applications for shortlisted candidates, therefore we recommend that you apply early.

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Pathfinder Schools are committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment. DBS, Reference, Identity, Criminal Record and Medical Checks are mandatory for all posts within Pathfinder Schools.

Pathfinder Schools is passionate about its values of collaboration, humanity and independence, we believe that when people feel respected and included they can be more creative, innovative, and successful. We are committed to an inclusive workforce that represents many different cultures, backgrounds and viewpoints. Our employee lifecycle processes are designed to prevent discrimination against our colleagues, regardless of gender identity or expression, sexual orientation, religion or belief, pregnancy and maternity, marital status, ethnicity, age, disability status, or any other aspect which makes them unique. While we have more work to do to advance diversity and inclusion, we're committed to moving our Trust and the education sector forward.

Food/Textiles Technology Assistant

Job Description

Accountable to: Head of Design

Responsible to: Head of Design

Principle responsibilities of the post:

- To provide a high quality service to the Design Technology department.

Specific Duties:



- Preparing equipment before lessons
- Shopping for ingredients and setting up of experimental work
- Assisting with the issue of equipment during practical lessons
- Preparation of ingredients for demonstrations
- Cleaning after practical lessons
- Ordering and monitoring of stock
- Preparation for textiles lessons such as cutting up fabric, templates, rinsing, tie dyeing etc.
- Preparation of textiles and food equipment e.g. overlocker, sewing machine, food mixers etc.
- Preparation for activities such as ERA days (Excellence, Resilience, Aspiration)
- Washing laundry
- Cleaning stock cupboards on a regular basis
- Washing equipment after lessons and as required
- Cleaning fridges, microwaves and cookers on a daily basis
- Preparing ingredients for students who are unable to provide them
- Checking and removing foods in ovens after the lesson has finished
- Ensuring students foods are stored safely after the lesson
- Tidying students units on a regular basis to ensure that equipment is in the right place for easy access
- Maintaining the inventory
- Prepare teaching materials such as displays and finding recipes as required by the classroom teacher
- Set up teaching equipment such as the food printer, recipes, worksheets
- Contribute to ideas for SoW
- Responsible for all Food Room displays
- Prepare materials for Open Evening & Special events
- On call as First Aider
- Level 2 Food Hygiene certificate (can be completed in role)
- Assistance with administration of required trip information for educational visits
- Maintain the accounts for the Department Capitation

The specific duties listed for the post are not exhaustive, and the postholder may be required to undertake other duties as reasonably required the by Head of Design.

Person Specification

Food/Textiles Technology Assistant



	Essential	Desirable
Qualifications	<ul style="list-style-type: none"> Literacy and Numeracy equivalent to level 2 (Maths and English equivalent to grade C or level 4 GCSEs) 	
Experience & skills	<ul style="list-style-type: none"> Experience in working with people Experience of working in similar environment Good verbal communication skills Good organisational skills Ability to work under pressure Understanding of the importance of Health and Safety & COSHH Awareness Effective time management The ability to work as part of a team Able to use Microsoft Office efficiently Evidence of a commitment to CPD 	<ul style="list-style-type: none"> Evidence of working with young people Experience of working in schools Experience of working with finance and maintaining a budget A willingness to contribute to the wider aspects of academy life
Written application	<ul style="list-style-type: none"> A well constructed legible application 	
Communication	<ul style="list-style-type: none"> An ability to communicate effectively in oral and written forms 	
Relationships	<ul style="list-style-type: none"> An ability to establish good working relationships with staff and the ability to form and maintain appropriate relationships and personal boundaries with students 	
Equal Opportunities	<ul style="list-style-type: none"> An understanding of issues relating to equal opportunities 	<ul style="list-style-type: none"> Examples of good practice from their own experience
Disclosure and Barring Service Check	<ul style="list-style-type: none"> Willingness to provide a full Disclosure & Barring Service Record disclosure 	

Contact us



1 Visit us

Montsaye Academy
Greening Road
Rothwell
Kettering
Northamptonshire
NN14 6BB

2 Call us

01536 418844

3 Email us

Academy Interim Business Manager
callsopp@montsaye.pfschools.org.uk
recruitment@pfschools.org.uk

4 Follow us

@Montsaye



5 Visit our website

www.montsaye.northants.sch.uk

