**Job Description – Forest Schools Leader**

**Salary: Band 7 Point 11 – 17**

(Dependant on experience and qualifications)

**Aspire, Believe, Achieve**

At Fagley Primary School, we strive to provide our children with a bespoke enriched curriculum to ensure they can be successful in whatever they aspire to do.  We encourage everybody to believe in themselves and welcome new challenges so they can achieve in life, now and in the future.

With me in mind, Fagley is a place where there are no limits on learning!

**Job Description – Forest Schools Leader**

This job is full time (5 days per week) Term time only

This job description sets out the main roles and responsibilities of a Forest School Leader.

As Forest school leader you will plan and deliver Forest School sessions for children from Nursery to Year 6 including some SEND sessions.

**Main duties and responsibilities**

* To be responsible for, plan and oversee the day to day delivery, organisation and smooth running of Forest Schools programmes.
* To evaluate programmes and to continually strive for improvement.
* To promote learning in the outdoor environment and the ethos of Forest Schools and outdoor learning.
* To be responsible at all times for high standards of care and education of all group members in accordance with the Forest Schools Association principles and criteria for good practice.
* To ensure effective communication with teachers, support staff, Co-head teachers, governors, parents, volunteers, partner organisations and of course, children.
* To manage support staff and volunteers effectively, ensuring they embrace the ethos of forest schools.
* To ensure the health and safety of all participants, including writing and

checking risk assessments for the sites, tools and activities used.

* To regularly check and maintain tools and other equipment.
* To advise the school on the necessary purchasing of any equipment, and to fill in the relevant order forms.
* To help promote the Forest School.
* To keep records as appropriate of emergency contact details for participants, permission forms and achievement of pupils.
* To adhere to all relevant policies and procedures of the individual schools and settings.
* To engage in continuous professional development.
* Undertake such additional responsibilities as required, which are commensurate with the grade and responsibilities of the post.
* This job description describes responsibilities, as they are currently required. It is anticipated duties will change over time and the job description may need to be reviewed in the future.
* The postholder will be required to undertake any other professional duties as required by the Co-Headteachers.

**Skills and knowledge**

* Level 3 Forest Schools Practitioner.
* Outdoor or Paediatric First Aid certificate
* Knowledge, understanding and practical experience of Forest School provision for young children.
* Knowledge and practical understanding of child development.
* Knowledge and understanding and practical experience of sustainable woodland management and education within the outdoor environment.
* Knowledge and ability to create and implement policies and procedures consistent with legislation, regulations and local requirements.
* Able to work independently and to manage own time efficiently.
* Warm and caring personality - friendly and approachable to learners.
* Ability to create and implement basic systems for learner records.
* Ability to communicate effectively with staff at all levels.
* Commitment to equal opportunities for all learners.
* Understanding of the Forest School Ethos and be able to apply this throughout all working practice, both with pupils and staff.

**Physical Demands**

The work requires moderate levels of physical effort. It involves lifting and handling of equipment and other resources and to be involved in practical activities and physical care of learners and the physical outdoor environment. The role is almost exclusively outdoors and will require working on uneven surfaces and in unpredictable weather conditions.