

Job Description

Post title:	Foundation Stage Leader
School:	Beddington Infants' School
Pay range:	Main Pay Scale (+UPS) and TLR2
Line Manager:	The Headteacher and the Governing Board
Responsibilities:	Teachers and support staff



Overview

We are seeking an experienced, inspirational, and dynamic Foundation Stage Leader to join our highly successful school.

The role involves leading a team across three Reception classes and our Nursery, ensuring excellence in teaching and learning while fostering a love of learning via an age appropriate provision, developed around active learning and outdoor learning, regardless of the weather.

Leadership and Management

- Provide strategic leadership and day-to-day management of the Foundation Stage team, fostering a collaborative and supportive environment.
- Lead the planning and delivery of a creative, engaging, and high-quality curriculum aligned with the Early Years Foundation Stage (EYFS) framework.
- Monitor, evaluate, and improve the quality of teaching, learning, and assessment across the Foundation Stage.
- Act as a mentor and coach for staff, providing guidance, professional development opportunities, and performance feedback.
- Take an active role in promoting the school.



Job Description *continued*

Curriculum Development:

- Champion active learning and outdoor education, ensuring opportunities for exploration, creativity, and problem-solving across all weathers.
- Integrate outdoor learning experiences as a central element of the curriculum, enhancing children's connection with nature and their physical and emotional development.
- Develop innovative and inclusive learning opportunities that meet the diverse needs of all children and encourage their curiosity and engagement.
- Lead on shared learning opportunities across Nursery and Reception ie opening up the space so the two groups can learn alongside each other for parts of the day/week.
- Ensure seamless transitions between Nursery and Reception, and from Reception to Key Stage 1.



Child Development and Progress:

- Oversee the monitoring and assessment of children's progress, ensuring that all pupils achieve their full potential.
- Identify and support children with additional needs, liaising with parents, carers, and external agencies as required.
- Promote children's independence, resilience, and enthusiasm for learning through play-based, active approaches and outdoor exploration.

Communication and Collaboration:

- Build strong relationships with children, staff, families, governors, external professionals and the wider school community.
- Foster a culture of openness and partnership with families to support children's learning and development, including regular learning together opportunities.
- Collaborate with senior leaders and contribute to whole-school development and decision-making.

Job Description *continued*

Safeguarding and Inclusion:

- Ensure a safe, inclusive, and nurturing environment where every child feels valued and supported.
- Adhere to and promote the school's safeguarding policies and procedures, maintaining the highest standards of child protection.
- Access to excellent facilities, including well-equipped outdoor learning spaces designed to support all-weather activities.



Other related duties:

- Ensure the collection and submission of all statutory data..
- Monitor and co-ordinate liaison between staff, parents and other professional services to ensure cohesive assessment of pupils and delivery of support.
- To work with the Headteacher and School Business Manager to manage the relevant budgets.

