

COMPASSION AMBITION TEAMWORK



**Chulmleigh
Primary School
& Nursery**



Foundation Stage Senior Practitioner **Candidate Pack**

Permanent, 35 hours per week x 38 weeks per annum

Closing date: Friday 27th September 10am

Interview date: Friday 4th October



A Very Warm Welcome

Thank you for showing an interest in this position.

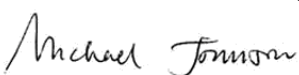
Chulmleigh Primary School, part of the Chulmleigh Academy Trust, is a rural

school in the heart of Mid Devon. Our children are at the heart of everything we do and our ethos is underpinned by our values of Compassion, Ambition and Teamwork.

An exciting opportunity to join us has become available, and we are looking for an enthusiastic, committed, patient and motivated Foundation Stage Senior Practitioner to join our team at Chulmleigh Primary School. As well as providing the very best education for the children of Chulmleigh and the surrounding area, this is a fantastic opportunity to be part of a wider team of teachers within the Trust, who develop practice and share expertise. We can offer you:

- * Happy, enthusiastic, creative children
- * A welcoming, supportive and inclusive school ethos
- * A hard-working, positive team who are dedicated to improving the lives of children and ensuring every child achieves their full potential
- * A commitment to high quality continued professional development

There are now 220 pupils on roll, standards have got higher and sentiment around the school has continued to grow.



Michael Johnson
CEO Chulmleigh Academy Trust



We are looking for someone who:

- Has good verbal and written communication skills.
- Establishes excellent relationships with children.
- Takes initiative and seeks opportunities for further development.
- Can quickly establish excellent supportive relationships with parents.
- Is a team player, and has the ability to guide and supervise less experienced staff.
- Can accurately assess the levels at which children are working and respond to their needs.
- Has good working knowledge of the Early Years Foundation Stage
- Sees education at Chulmleigh Primary School as a journey from 2-16, due to links with Chulmleigh College.

About Our School

Chulmleigh is a Saxon hilltop market town in North Devon, near the Mid-Devon border and halfway between Barnstaple and Exeter. It lies near the banks of the Little River Dart, and is surrounded by rolling hills, woods and farmland. With Exmoor and the North Devon coast to its north, and Dartmoor and the city of Exeter to its south, Chulmleigh is an excellent base for exploring the county.

Chulmleigh Primary School, for ages 2-11 years, not only serves the local town and the neighbouring village of Chawleigh, but is also the school of choice for families from a wider area.

Chulmleigh joined Chulmleigh Academy Trust and became a converter Academy in August 2011. We are proud to be part of the Chulmleigh Academy Trust, (along with East Worlington Primary School and Lapford Community Primary School) which provides a supportive network, sharing good practice with subject leads working across all three primary schools. This includes joint staff meetings and opportunities for continuous professional development for staff, as well as centralised support for: personnel; estates management; finance; health and safety; IT; governance; safeguarding and SEND. There is also a central Primary Administrator and a Trust-wide Deputy Primary Executive Headteacher who both work closely with the Heads of schools. School meals are prepared at the College site and delivered on a daily basis.

Chulmleigh Primary School currently has 220 pupils on roll, with 18% Pupil Premium. It is the largest school in the area but still has a strong family ethos, which is inclusive to all. As a school we encourage children to engage fully in their learning through exciting, well taught, innovative lessons and experiences. The staff consists of a team of excellent teachers and teaching assistants, plus a number of volunteers, all of whom take the education and well-being of the children very seriously.

In addition, we have teachers from other Academy schools bringing specialisms through their teaching



within the Academy (such as visiting music and P.E. specialists), who contribute to the development and training of the staff.

Our pupils participate fully in all aspects of school life, including arranging community events; taking ownership of their learning and pushing themselves on to higher levels and helping each other enjoy and feel comfortable in their school life. We encourage them to be independent learners, taking responsibility for their learning in a motivated way. We believe that happy children learn best and take every opportunity possible to motivate and enthuse our pupils in their learning journey.

Our Values

COMPASSION AMBITION TEAMWORK

Our school and Trust values are 'Compassion, Ambition, Teamwork'.

These values thread through all that we do and all that we are. We care for each other, have high ambitions, and work together as a school family.

By the time our pupils leave us, they are ready to do their best at secondary school.



JOB DESCRIPTION

Job Title: Foundation Stage Senior Practitioner

Status: Permanent, 35 Hours per week x 38 weeks per annum

MAIN RESPONSIBILITIES

- Work under the supervision of the teacher to agree and implement high quality practice and supervision of individuals and groups of children, inside and outside the nursery or foundation stage unit.
- Manage under supervision of the teacher in the observation, assessment and planning cycle and to manage and prepare resources.
- Planning meetings alongside the Early Years Teacher.
- Supervise all children during planned absence of teacher.
- Engage with and support children's learning and generally support children with set activities, independent problem solving and creative play.
- Understand team roles and responsibilities and your own position in them.
- Accompany teaching staff and children on visits, trips and out of school activities as required and take responsibility for a group as agreed with the teacher.
- Ensure school safeguarding policies and procedures are followed appropriately.
- Completing necessary SEND paperwork alongside the SENDCO.

WE GIVE NOTHING BUT OUR BEST

LOCATION

The post holder may be required to work at any school which is currently within or in the future joins the Chulmleigh Academy Trust chain of academies, either on a temporary or permanent basis according to the operational needs of the Trust.

This document outlines the duties required of the postholder for the time being to indicate a level of responsibility. It is not a comprehensive or exclusive list and from time to time duties may be varied which do not change the level of responsibility or the general character of the job.



COMPASSION AMBITION TEAMWORK

Foundation Stage Practitioner - Person Specification

ATTRIBUTE	ESSENTIAL	DESIRABLE	HOW ASSESSED
Management of people	Able to manage the upkeep and maintenance of resources in conjunction with other staff - for example apply health and safety policy.	Experience of managing a team in an early years setting including induction, supervisions and appraisal.	AF / R / I
Experience	<ul style="list-style-type: none"> ◆ Extensive proven experience of working with children of relevant age in an early learning environment. ◆ Experience of working with the EYFS and other relevant learning programmes and strategies – for example contributing towards Educational Plans. ◆ Experience of working as a key worker with a group of children. ◆ Experience working as part of a team. ◆ Experience of working with other agencies and professionals. ◆ Knowledge and understanding of the type of external support that is available to support children and their families and how to access these services. ◆ Planning learning outcomes for large groups of children. 	<ul style="list-style-type: none"> ◆ Management experience including staff supervision. ◆ Experience of working in a school environment. 	AF / R / I Practical Task & Assessment
Practical Skills	<ul style="list-style-type: none"> ◆ Ability to plan effective learning and care programmes either under appropriate supervision and guidance or in collaboration. ◆ Ability to work independently using own initiative. ◆ Ability to self-evaluate learning needs and actively seek learning opportunities. ◆ Ability to relate well to children and adults including other professionals, carers and parents. ◆ Ability to demonstrate and promote good practice in line with the ethos of the school indoors and outdoors. ◆ Ability to reflect on learning and care needs and use this knowledge to affect children's outcomes – for example in planning, procurement of resources, Educational Plans and communication with parents. ◆ Have a consistent approach with children and parents. ◆ Have a firm commitment to the protection and safeguarding of children at all times. 		I Practical Task & Assessment
Communication	<ul style="list-style-type: none"> ◆ Have sufficient understanding and use of English to ensure the well-being of children in their care. ◆ Can communicate effectively with adults and children. ◆ Keep written records of children's achievements including observations. 	<ul style="list-style-type: none"> ◆ Ability to promote and market the service to the wider community. 	AF / R / I Practical Task & Assessment

Foundation Stage Practitioner - Person Specification

ATTRIBUTE	ESSENTIAL	DESIRABLE	HOW ASSESSED
Personal Qualities	<ul style="list-style-type: none"> ◆ To work constructively as part of a team to understand nursery/foundation stage unit roles and responsibilities and own position in them. ◆ Have a calm, consistent approach and be warm, welcoming and personable. ◆ Able to maintain confidentiality. 		AF / R / I Practical Task & Assessment
Strategic Thinking	<ul style="list-style-type: none"> ◆ Contribute ideas at school meetings for developing the early years' provision; this may include contributing to the writing of policies and the school development plan. 		R / I
Technology / IT Skills	<ul style="list-style-type: none"> ◆ Ability to utilise ICT effectively to maintain administrative and record-keeping processes. ◆ Ability to effectively use ICT to support learning, including use of the internet for researching learning programmes, etc. ◆ Ability to use other technology to support learning such as laptops, overhead projectors, DVD and video equipment, etc. 		AF / R / I Practical Task & Assessment
Education & Training	<ul style="list-style-type: none"> ◆ A full and relevant level 3 qualification. ◆ Numeracy and literacy skills at least equivalent to level 2 of the National Qualifications Framework. ◆ Willingness to participate in other development and training opportunities. ◆ Full working knowledge of relevant policies and codes of practice, and awareness of relevant legislation. ◆ Working knowledge of national/foundation stage curriculum and other relevant learning programmes and strategies. ◆ Understanding of principles of child development and learning processes and in particular barriers to learning. 		AF / R / I Practical Task & Assessment
Equal Opportunities	<ul style="list-style-type: none"> ◆ Chulmleigh Academy Trust and its staff have a statutory obligation to implement anti-discriminatory and equal opportunities when carrying out their duties. 		I
Physical	<ul style="list-style-type: none"> ◆ Able to carry out the duties of the post with reasonable adjustments where necessary. 		Health Questionnaire



**Chulmleigh
Academy Trust**

How to Apply

Please complete the online application form available [here](#).

Closing date: Friday 27th September 10am

Interview date: Friday 4th October

Start date: January 2025

If you would like an informal conversation, please contact us on the email address below and we will be pleased to arrange a telephone call with our Primary Deputy Executive Headteacher or Head of School to discuss the role further.

personnel@chulmleigh.devon.sch.uk or call 01769 580215

