

Tapton
SCHOOL

ACADEMY TRUST

Realising the life chances and dreams of every child

Foundation Stage I Class Teacher - Maternity Leave Cover Candidate Information Pack



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Welcome to Tapton School Academy Trust (TSAT) and thank you for your interest in joining our organisation. I am the new Chief Executive Officer and I feel incredibly proud to lead to such a wonderfully diverse group of schools, who have people at their heart. We were established in 2011 and operate a family of schools across Sheffield, offering education from early years to sixth form.

We employ over 900 staff and those people are incredibly important to us. One of our key strategic priorities is to make TSAT a 'great place to work' and we are working hard to achieve that. If you work with us, you will receive best-in-class talent management opportunities, to develop yourself and open doors to a wealth of career opportunities within (and outside of) our trust.

We are mindful the workload challenge currently facing the sector, so are focused on reducing workload and creating conditions where our colleagues have fair work/life balance. To do so, we are investing in technology (such as iPads and AI) and creating aligned curricula and assessments, to save our staff time so they can focus more on the things that really matter.

We are at an exciting crossroads in our journey as a multi-academy trust. If you are passionate about working with young people, and love working collaboratively within a team environment, then we'd love to hear from you. If you want to help shape the future of a modern, transformative group of schools, where excellence, innovation and collaboration thrive, you will find a like-minded group of people at TSAT.

Thank you again for your interest in joining us and the best of luck with your application.

Lee Barber
CEO



About TSAT

Since forming in 2011 TSAT has grown to 9 schools, 5 primary and 4 secondary, providing learning to over 7,500 learners from 2 – 18.

Collaboration is at the heart of our Trust. Our aspiration, with distributed leadership across TSAT, is to be greater than the sum of our parts.

Our Vision : To realise the life chances and dreams of every child.

Our Mission : To provide a safe place to be; provide great teaching and learning; create an environment where all opportunities are in reach.

Our Values

- A culture of professionalism.
- A focus on nurture as well as achievement.
- Involvement of the family and wider community in everything we do.
- Make visible those who feel invisible through disability, poverty, ethnic or cultural disadvantage.
- Mutual support and development.
- The health, well-being and safety of all our people.

Our ways of working

- Schools sign up to our 'Mission, Vision and Values' and collaborative ways of working.
- Schools collaborate 'in partnership for excellence with TSAT'
- Each has something to bring to the table and can lead on this.
- Schools retain their identity and are part of something special.
- Differentiated solutions according to support needs.
- Mentoring, coaching, directing.
- A clear [scheme of delegation](#) and decision making to ensure that all our children get the best educational experience.

For further information please visit the Trust website: [TSAT - Home \(taptonttrust.org.uk\)](https://taptonttrust.org.uk)

Our Schools

Our five primary and four secondary schools work in close partnership with the aim of realising the life chances and dreams of every child and becoming an outstanding Trust.

Each of our schools has its own distinctive character, reflecting the local community it serves. Children joining us have a broad range of abilities and social backgrounds. We recognise and celebrate different aptitude and interests and believe that everyone can develop through dedication and hard work, leaving our schools fully prepared for successful lives.

Primary Education

All 5 primary schools are Ofsted rated 'Good' giving our children an excellent start to their education and preparing them fully for their secondary transition.

[Primary Education](#)

Secondary Education

Our secondary schools work in close collaboration to further develop our curriculum and outcomes.

Our sixth form provision is Ofsted rated 'Good' or 'Outstanding'

[Secondary Education](#)

Central Services

Our support staff are highly valued and we offer a range of central services to our schools to enable them to concentrate on outstanding teaching, high quality learning and effective support for individual needs. Services include:

- Catering
- Communications and Marketing
- Facilities
- Finance
- Governance
- HR
- IT
- School Improvement.

About Meynell Primary School

Meynell Primary School is situated in the north of the city and benefits greatly from our extensive 8 acres of land. Meynell is a two-form entry with over 500 pupils, including nursery. Nursery is housed in a separate building on the school site with a two-year-old provision for up to 40 pupils and a three to four-year-old provision for up to 104 pupils. There is currently a Headteacher, three Assistant Heads and an extensive SEND, Safeguarding and Inclusion Team.

Our ethos of **Aspire**, **Believe**, **Explore**, **Achieve** underpins everything that happens in our school. At Meynell we pride ourselves on our commitment to providing a broad, balanced and creative curriculum, ensuring children achieve through enjoyment of learning, and challenge themselves to meet and exceed their goals.

Our children are immersed in relevant and purposeful learning which prepares them for, and helps them to flourish in, a life beyond the school gates. We aim to inspire our children to be future thinkers, innovators, creators and problem solvers. We have recently set up our Forest School provision providing explorative, risk taking, outdoor learning.

The school is Ofsted rated "Good" from the last inspection in July 2023.

"This is a school in which pupils develop a sense of emotional and physical safety. They are surrounded by adults who care about them and want them to achieve and succeed."

"Staff and leaders are ambitious for pupils, academically and socially."

This is an exceptional opportunity for someone with drive and ambition to become part of Team Meynell. We are a committed and welcoming staff team, who put the best interests of our children first. We offer high quality opportunities for professional development within school and across the Trust.

The Role

We are seeking to appoint a temporary **Foundation Stage 1 (Nursery) Class Teacher** to join Meynell Primary School starting in September 2025 for maternity leave cover.

Salary Range:	MPS/UPS
Responsible To:	Headteacher
Responsible For:	Teaching designated pupils and fulfilling all requirements of the teacher standards
Hours of Work:	32.5 hours per week, 39 weeks per year
Holidays:	N/A
Benefits:	• A school team committed to providing an excellent education for every child • Children who love learning and want to achieve • A high level of community involvement • A well-resourced and stimulating environment • High quality CPD opportunities • A well-established family of schools which shares and builds on effective practice • Teachers Pension Scheme • Salary Sacrifice Car Scheme • Cycle to Work Scheme • Discounted membership for Westfield Health • Occupational Health • Wellbeing Programme • Continuous CPD and Training

Responsibilities

The postholder must at all times carry out his/her duties and responsibilities within the spirit of Tapton School Academy Trust and School Policies and within the framework of the Education Act 2002, and School Standards and Framework Act 1998 with particular regard to the statutory responsibilities of the Governing Bodies of Schools.

Employment Duties

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- To be performed in accordance with the provisions of the School Teachers' Pay and Conditions document and within the range of teachers' duties set out in that document (Part XII of the 'Teachers Pay and Conditions Document').

General Responsibilities

- To pursue the aims of the school in a positive manner and promote the school ethos
- To work co-operatively within a whole staff team, and within the year/teaching and learning group to achieve continuous improvement with constant regard to quality in both learning, progress and teaching
- To deliver learning tailored to pupils' individual needs, including the planning and assessment of learning in line with agreed policies and intent documentation within school
- To monitor and assess children's progress and report to parents, SLT and subject leaders
- To implement and maintain the school's policies on emotional regulation, relationships and communication
- To support the school's endeavours to meet the needs of its community
- Participate in the school's performance management process

Class Teacher Tasks:

- To plan learning for pupils in co-operation with teaching colleagues within the team in order to ensure that all children are taught by members of that team to maximise learning opportunities.
- To implement learning closely matched to the individual needs of children and within the school's agreed policy and schemes of work
- To assess and record pupil's achievements and progress within the statutory requirements and school's assessment policy and analyse this with SLT

The Person

The successful candidate will demonstrate the following:

Education and Qualifications:	• Qualified Teacher Status
Experience and Knowledge:	• Evidence of participation in professional development study • Successful teaching experience or evidence of successful completion of initial teacher training • Working in a socially and culturally diverse school community • Knowledge of the National Curriculum requirements • Understands and is familiar with teaching and learning strategies
Skills, Abilities and Personal Qualities:	Share our vision for providing an outstanding education for all children in our care Be able to contribute to a strong and supportive team Have high expectations of every child enabling them to make exceptional progress Be passionate about teaching and learning, have an exceptional understanding of primary pedagogy and how children learn Have a diverse set of skills (dynamic & resilient) enabling you to work flexibly in the classroom. Be able to work creatively and strategically and collaborate with others Be an innovative and reflective practitioner who is keen to learn Be committed to improving the life chances of every child Have excellent classroom skills including high expectations and a commitment to challenging every learner through an exciting, inspiring enquiry-based curriculum Have outstanding interpersonal skills that motivate and inspire children to achieve their very best Have highly effective communication, organisational and teamwork skills.



How to apply

Informal discussions and visits to the school are warmly welcomed, Please contact Zoe Hill, HR & Office Manager to arrange on 01142311425 or enquiries@meynell.sheffield.sch.uk

Applications for this role are via the TES website. If you require a paper of the copy of the application form please contact Zoe Hill, HR & Office Manager on 01142311425 or enquiries@meynell.sheffield.sch.uk

Closing Date – Wednesday 14th May 2025 at midday

Shortlisting – Wednesday 14th May 2025

Interviews – Wednesday 21st May 2025

Safeguarding

TSAT is committed to safeguarding children and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. We will ensure that all our recruitment and selection practices reflect this commitment. All candidates will be subject to the following employment checks:

Shortlisted Candidates:

- References will be requested before interview.
- A Criminal Convictions Disclosure Form will be requested at interview.
- Evidence of identity / right to work in the UK will be requested at interview.
- Qualification certificates will be requested at interview.
- Disclosures concerning child protection investigations, relationships with pupils, employees, governors or trustees, prohibition orders and section 128 directions (where applicable) will be requested at interview.

- We may conduct online searches for shortlisted candidates prior to making our final decision. If any information obtained from the online searches raises concerns around someone's suitability for the role or to working with children then this may be raised with the candidate at interview and/or we may take advice from the local authority children's services.

Successful Candidates:

- Successful candidates will be required to undertake a DBS Enhanced Disclosure (with barred list) check.
- Successful candidates will be required to complete a Childcare Disqualification under the Childcare Act 2006 Declaration (for applicable posts).
- Pre-employment medical screening.

Please note: Canvassing of any employee, Trustee or member of the Local Governing Board directly or indirectly is prohibited and your application will be disqualified.

Policies

Our approach to safeguarding, and school safeguarding policies can be found on the Trust website: [TSAT - Safeguarding \(taptonttrust.org.uk\)](https://taptonttrust.org.uk)

Equality & Diversity

We are committed to providing equality of opportunity for all and ensuring that all stages of recruitment and selection are fair and that applicants are not discriminated against on the grounds of race, nationality, gender, religion, age, disability, marital status or sexual orientation. [Click Here](#) to access TSAT's Equality and Diversity Statement.

Data Protection

As part of the recruitment process, we need to collect your personal data. For more information about what we do with your personal data, please see our Recruitment Privacy Notice on the [policies page](#) of our website.