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**Job Description**

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| **Post Title:** | **Class Teacher – Key Stage 1** |
| **Salary Scale:** | **MPS/UPS** |
| school logo academ(no words)**School:** | **Kelvedon St. Mary’s Primary Academy, Nursery and Autism Support Centre** |

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| The appointment is subject to the current conditions of employment for Class Teachers contained in the School Teachers' Pay and Conditions Document, the 1998 School Standards and Framework Act, the required standards for Qualified Teacher Status and Class Teachers and other current legislation. (Including the National Professional Standards for Teachers )  *This job description may be amended at any time following discussion between the head teacher and member of staff, and will be reviewed annually.*  **AREAS OF RESPONSIBILITY AND KEY TASKS**  **A PLANNING, TEACHING AND CLASS MANAGEMENT**  To teach allocated pupils by planning their learning to achieve progression through:   * identifying clear learning objectives and specify how they will be taught and assessed; * planning differentiated tasks which challenge pupils of different abilities and ensure high levels of interest; * setting clear targets and building on prior attainment; * identifying individual pupils needs including those with SEN or very able pupils; * providing clear structures for learning maintaining pace, motivation and challenge; * making effective use of assessment for learning; * setting appropriate expectations for behaviour and learning; * using a variety of teaching methods to develop reflective, responsible, resourceful, reasoning, resilient and risk taking learners; * ensuring pupils acquire and consolidate knowledge, skills and understanding appropriate to the subject taught; * evaluating their own teaching critically to improve effectiveness.   **B MONITORING, ASSESSMENT, RECORDING, REPORTING**   * To assess how well learning objectives have been achieved and use them to improve specific aspects of learning and teaching: * To mark and monitor pupils' learning and set and feedback targets for progress: * To assess and record pupils' progress systematically and keep records to monitor strengths and weaknesses, inform planning and recognise the level at which the pupil is achieving: * To prepare and present informative reports to parents.   **C OTHER PROFESSIONAL REQUIREMENTS**   * To have a working knowledge of teachers' professional duties and legal liabilities; * To operate at all times within the stated policies and practices of the school; * To establish effective working relationships and set a good example through their presentation and personal and professional conduct; * To take responsibility for your own professional development and duties in relation to school policies and practices; * To carry out any other duties reasonably requested by the Headteacher. |