



Class Teacher Job Description

POST TITLE: *KS2 Teacher*

JOB PURPOSE: This role is for an excellent teacher to join our thriving junior school. The job requires someone who is committed, organised and enthusiastic so that they can ensure our children get the best school experience. They will be prepared to enhance a positive and supportive team. The position holder must be committed to developing the whole child, have vision, drive and a fresh approach to pedagogy. The role will be class based and there will be a subject leader responsibility attached.

RELATIONSHIPS: The postholder is responsible to the headteacher for his/her teaching duties and for fulfilling the duties set out in this job description.

The postholder is responsible, alongside the headteacher, for the monitoring of the work of teachers and support staff within the subject they lead.

There is a requirement for effective professional relationships with all teaching and support staff colleagues and other members of the school community.

STATUTORY REQUIREMENTS: This job description is to be performed in accordance with the requirements of the School Teachers' Pay and Conditions Document and within the range of professional duties set out in that document that apply to a classroom teacher and senior leader.

GENERIC RESPONSIBILITIES: The postholder will have responsibility for teaching KS2 as described in the teaching standards that apply to all classroom teachers. The postholder will be expected to act as an adult role model and support school policies when dealing with students or visitors to the school. They will follow our code of conduct and ethos and vision statements while representing the school as a staff member.

The postholder may also be a subject leader and this will be line managed and supported by the deputy head.

Subject Leadership (if not an Early Career Teacher)

- Assist the head to monitor the quality of teaching in your assigned subject throughout the school by checking planning and by observing lessons where appropriate.
- Identify key next steps for your assigned subject; monitor its effectiveness continually; and set appropriate targets for improvement.
- Analyse assessment information relating to your assigned subject and report findings to the headteacher and SLT.
- Raise the profile of your assigned subject within the school community by organising events to support local and national events and by offering children opportunities to access appropriate resources.
- Gather information relating to your assigned subject from and disseminate it to colleagues, parents, governors and other educational organisations.
- Support teachers to plan for your assigned subject as part of the creative curriculum.



- Manage the resources and budget relating to your assigned subject by keeping an inventory, ordering additional resources, organising their storage and ensuring staff are aware of their existence and use.
- Contribute to the professional development of colleagues in their knowledge and understanding of your assigned subject.
- Report to staff, governors, parents, LA officers or inspectors on overall policy, progress towards targets and developments in your assigned subject.

PARTICULAR RESPONSIBILITIES:

The postholder will be given particular objectives in line with our performance management cycle, these may be linked to pupil outcomes, subject leadership and wider contributions to school life in line with our SDP. There is an expectation that all staff support the school outside of their classroom responsibility.

Communication and organisation

- Maintain confidentiality and be supportive to all staff working in the phase/band.
- Attend phase meetings every week to help ensure good communication between the team.
- Attend staff meetings every week at 3.40pm or an alternative as agreed.
- Lead CCJ University groups, which are exciting and engaging and develop the whole child.
- Contribute to the planning and running of special events and timetable changes as needed.
- Support the team in planning school trips (including camps) and ensuring both the office and the EVC are involved 2 weeks minimum before the trip date.

Behaviour/additional needs

- Follow our behaviour policy to ensure that all pupils receive the same high level of learning and enjoyment at CCJ.
- Be aware of children in the phase/band with specific medical, social or child protection needs, including those brought up on CPOMs. Know who the lead person in the school responsible for each child is and be prepared to follow the safeguarding policy should an incident arise.
- Monitor progress and attainment within your class and implement additional supportive strategies where necessary. Follow the school's assessment processes.
- Enable Pupil Premium children to make faster progress and 'close the gap' within your class and be fundamental in providing appropriate support and interventions in conjunction with the SEND team for those with SEND.

Teaching, planning and curriculum

- Ensure that planning, teaching and pupil outcomes meets the requirements of the national curriculum.
- Support home-learning projects across the band.
- Plan effectively within the team and ensure that planning is of a high quality and handed in on time.
- Have high expectations of standards and quality of work and mark pupils' books in a supportive and impactful way in line with our policy.
- Ensure that the classroom learning environment is engaging and impactful and support the band in maintaining a high standard of display in shared areas.



Christ Church CofE VC Junior School

Learning to live life in all its fullness

Headteacher: Pippa Osborne

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RESOURCES AND SUPPORT

Administrative support for relevant activities will be provided by the school office as required.
ECTs will be fully supported in completing their induction period whilst working at the school.

REVIEW

The job description sets out the principal responsibilities of the post but does not describe each of the tasks that it may be necessary to carry out.

The job description may be reviewed from time to time in consultation with the postholder in order to address changing circumstances or priorities within the school.

SPECIAL NOTES AND CONDITIONS

The postholder will be subject to an enhanced DBS disclosure and suitability check to satisfy child protection requirements. The post is exempt from the provisions of the Rehabilitation of Offenders Act and all convictions or cautions must be declared.

The postholder has a responsibility to promote and safeguard the safety and welfare of children in accordance with the school's child protection policies and behaviour management policy.