

# Oldbrook First School 'Living and Learning Together'



## Class Teacher

**Full-time Fixed Term for Maternity Cover – Year 2**

**Required for 1<sup>st</sup> January 2022 – 31<sup>st</sup> August 2022**

**Salary – Teacher Main Pay Scale / Upper Pay Scale**

Oldbrook First School is a 'good school' (Ofsted February 2018). We value the importance of early years education, providing children with the best possible opportunities to become confident, enthusiastic and successful learners.

We are seeking to appoint an enthusiastic, caring and dedicated class teacher from January 2022 to teach our Year 2 children in a fun and purposeful way. You will need to have up-to-date knowledge of pedagogy and KS1 practice.

If you feel that you can offer Oldbrook the following then we would love to hear from you!

Have a secure understanding and knowledge of relevant and up-to-date KS1 curriculum, assessment and practice.

Have high expectations of pupil behaviour and learning and be committed to raising standards and building relationships.

An enthusiastic teacher with the ability to motivate and inspire learning.

A team player with excellent interpersonal skills and a sense of humour!

If you would like to be considered for this post then please submit a letter with your application indicating:

- Why you wish to teach at Oldbrook First School
- Your proven experience of delivering quality teaching and learning opportunities within Key Stage 1 in a creative and purposeful way.

We will offer you a supportive learning environment which values everybody, happy well-motivated children who are eager to learn, a supportive leadership team, as well as opportunities for further professional development. Visits to see our amazing school are welcomed. Contact Miss Vale on 01908 604689 for further details.

Oldbrook First School is committed to safeguarding and promoting the welfare of children and expects all staff to share this commitment. All appointments will be subject to an enhanced DBS disclosure. We are an equal opportunities employer.

**Closing date:** Friday 1<sup>st</sup> October (12 noon)

**Interview date:** w/c Monday 4<sup>th</sup> October 2021

**Start date:** 1<sup>st</sup> January 2022

✉ Illingworth Place, Oldbrook, Milton Keynes, MK6 2NH

☎ 01908 604689 Fax: 01908 234280

e-✉ [office@oldbrookschool.co.uk](mailto:office@oldbrookschool.co.uk)

[www.oldbrookschool.co.uk](http://www.oldbrookschool.co.uk)

Headteacher: Mr Hopkins

# **Job Description for the Role of Class Teacher at Oldbrook First School**

Class teachers are bound by the responsibilities outlined in the School Teachers' Pay and Conditions Document.

In accordance with the school's policies and under the direction of the Headteacher, the responsibilities of the class teacher are:

1. To promote the intellectual, physical, social and moral development of each pupil, to have overall pastoral care for the pupils in the class and provide guidance and counselling to pupils on educational and relevant social matters.
2. To encourage children to strive for high standards in their work and behaviour.
3. To foster and maintain strong relationships within the classroom and in the school in general, that will encourage positive social awareness, responsibility and interaction.
4. To plan, prepare, and review as necessary programmes of work for the children in the class, working within the unit structure to ensure that children in the unit have equal access to the curriculum, and to keep written planning documentation up to date.
5. To teach the children following agreed teaching plans, and mark and respond to each child's work as appropriate.
6. To maintain the classroom as a well ordered and attractive learning environment, with displays that enhance the quality of children's education, and to make efficient use of resources.
7. To ensure the discipline and safety of children in the assigned class, and to encourage good discipline and safety at all times during the working day, and when engaged in authorised school activities elsewhere.
8. To assess and record each child's attainment and progress in their learning and in their social development, and prepare reports on individual children as necessary.
9. To prepare, implement and review Individual Education Plans for children with identified special educational needs, and to liaise with the SENCO and external agencies as appropriate.
10. To participate in school development work, in agreed appraisal procedures, in-service training and professional development.
11. To consult and liaise with parents and other members of staff, formally or informally, as appropriate.
12. To undertake a share of supervision duties of children during the school day.
13. To communicate, liaise and co-operate with external agencies and individuals.
14. To participate in meetings at school which relate to the curriculum or the organisation or administration of the school

15. To take whole school responsibility for the co-ordination of subject areas of teaching and learning.
16. To supervise, and so far as is practicable, teach any pupils whose teacher is not available to them, should it not be possible to get a supply teacher.
17. To participate in administrative and organisational tasks related to the responsibilities described, including registering attendance of pupils.
18. To manage or supervise staff and other adults providing support in the classroom.
19. To carry out other particular duties reasonably assigned by the Headteacher or Leadership Team.
20. To contribute to the overall life and work of the school.
21. To implement all school policies, including policies on diversity and equality and health and safety and child protection

**Person Specification**  
**Class Teacher**

|                                                                                                                            | <b>Essential</b> | <b>Desirable</b> |
|----------------------------------------------------------------------------------------------------------------------------|------------------|------------------|
| <b>Qualifications and General Experience</b>                                                                               |                  |                  |
| Qualified to degree level                                                                                                  | <b>X</b>         |                  |
| Qualified teacher status                                                                                                   | <b>X</b>         |                  |
| Relevant experience of Foundation Stage and Key Stage 1                                                                    | <b>X</b>         |                  |
| Relevant current training / CPD                                                                                            | <b>X</b>         |                  |
| <b>Professional Knowledge and Experience</b>                                                                               |                  |                  |
| Understanding and knowledge of EYFS/KS1 and assessment practices                                                           | <b>X</b>         |                  |
| Understanding of key learning strategies                                                                                   | <b>X</b>         |                  |
| A track record of excellent practice                                                                                       | <b>X</b>         |                  |
| Expertise and knowledge of key aspects of the curriculum and ability to lead                                               |                  | <b>X</b>         |
| <b>Professional skills</b>                                                                                                 |                  |                  |
| Ability to maintain a positive approach with high expectations for all                                                     | <b>X</b>         |                  |
| Excellent communication skills                                                                                             | <b>X</b>         |                  |
| Ability to be adaptable and flexible                                                                                       | <b>X</b>         |                  |
| Ability to use ICT to enhance learning                                                                                     |                  | <b>X</b>         |
| <b>Personal Qualities</b>                                                                                                  |                  |                  |
| Ability to form good relationships with children, colleagues and parents                                                   | <b>X</b>         |                  |
| Flexible, approachable with a sense of humour                                                                              | <b>X</b>         |                  |
| Ability to be reflective and self-critical                                                                                 | <b>X</b>         |                  |
| Ability to work effectively as part of a team, managing and deploying support staff                                        | <b>X</b>         |                  |
| Good role model                                                                                                            | <b>X</b>         |                  |
| <b>Other Requirements</b>                                                                                                  |                  |                  |
| Ability to articulate a clear philosophy about learning in the early years                                                 | <b>X</b>         |                  |
| Commitment to promoting equal opportunities and meeting the special educational needs of pupils including the more able    | <b>X</b>         |                  |
| Understanding of and commitment to developing links between home and school                                                |                  | <b>X</b>         |
| Commitment to achieving high standards                                                                                     | <b>X</b>         |                  |
| A practical and in-depth knowledge of how to accelerate pupil progress and raise standards                                 | <b>X</b>         |                  |
| Experience and knowledge of barriers to learning that vulnerable groups of children can have and how these can be overcome | <b>X</b>         |                  |
| Commitment to safeguarding and promoting the welfare of children and young people                                          | <b>X</b>         |                  |
| Excellent attendance record                                                                                                | <b>X</b>         |                  |

**We recognise that for those newly qualifying teachers seeking their NQT post, experience of some of the essential requirements may be limited.**