



Goldwyn School

Job Description: General Teacher - Interventions Hub

This position would suit an experienced HLTA looking for the next step in their career

Employed at:	Goldwyn School, Folkestone
Salary Scale:	MPS/UNQ/KR7 (depending on experience and qualifications)
Responsible To:	Principal/Centre Manager
Purpose:	<p>To provide support and targeted interventions to students who have identified needs.</p> <p>To take responsibility for planning, teaching and assessing students in line with the framework of national and school policies.</p> <p>To use assessment effectively for planning and tracking student progress and report on students' progress to senior staff and to parents and carers, in accordance with school policies.</p> <p>To effectively manage additional adults within the classroom</p> <p>To cover other subjects/classes where needed.</p>

All teaching appointments are subject to the current conditions of employment for teachers contained in the School Teachers' Pay and Conditions Document (STPCD) and from the Teachers Standards - <https://www.gov.uk/government/publications/teachers-standards>

Accountabilities - Teacher

- To complete the tasks of the classroom teacher as set out in the School Teachers' Pay and Conditions document having due regard for the school's aims and objectives, schemes of work/syllabi, and policies of the Governing Body.
- To share in the corporate responsibility for the student wellbeing, social, emotional and behavioural development.
- To take delegated responsibility for the implementation of the Health and Safety Act as may be agreed.
- To contribute to the school aims by providing activities that enrich the curriculum and the students' experience of learning.
- To support and implement all relevant aspects of the School Development Plan and make a measurable contribution to whole school objectives.
- To adhere to the Goldwyn School Charter.
- To support and contribute to the school's responsibility for safeguarding students.

Key Accountabilities - Teaching and Learning

- To work with a team of colleagues in developing teaching and learning strategies.
- To provide for the learning experiences of students in various subjects as requested.
- To provide ongoing development of English, Maths and Alternative Subjects as requested by Goldwyn Plus.

Key Tasks

- Plan deliver reflect and evaluate role as class/subject teacher.
- Through meetings and workshops, update colleagues on relevant policy and practice
- Using knowledge of school policies and national curriculum requirements plan differentiated work to meet the needs of individuals and groups promoting progression continuity and quality of learning.
- Use relevant classroom management strategies to ensure purposeful environment for teaching and learning to take place.
- Use a variety of teaching and learning styles and communicate clear learning objectives and expectations.
- Keep abreast of developments in teaching and learning in a variety of subjects as required.



- Supervising and so far as practicable teaching any student whose teacher is absent in the School Teachers' Pay and Conditions Document (STPCD).
- Oversee systems to monitor and record achievement.
- Monitor and assess students' work and use assessment to inform planning and identify individual needs.
- Record students' progress and report achievement in line with school policy and statutory requirements including reporting to other agencies.

Key Accountabilities: Management of People

- To work collaboratively with other adults and colleagues including teachers and teaching assistants
- To promote training and support in your subjects for learning support assistants.

Key Tasks

- To direct the work of TAs, students and other helpers.
- Consult and plan with learning support staff, non-teaching staff and outside agencies as appropriate

Key Accountabilities: Management of Financial and Physical Resources

- To develop, maintain, monitor and control financial and budgetary considerations within your departments.

Key Tasks

- Manage a budget when required.
- Maintain a record of equipment and resources.
- Support the establishment and maintenance of an attractive purposeful working environment.
- Manage the allocation of equipment and resources.

Other Specific Duties:

- To undertake personal and professional development as agreed.
- To maintain high personal professional standards of attendance, punctuality, appearance, conduct and positive relations with students, parents and staff.
- Comply with policies, procedures and undertake relevant training relating to child protection, health, safety & security, confidentiality and data protection, reporting all concerns to an appropriate person.
- Establish and maintain regular communication flow (internal and external).
- Establish and carry out procedures to keep records of students to satisfy school policies, National curriculum and OFSTED requirements.
- To ensure that administrative requirements are fulfilled and that deadlines are met.
- To keep records and carry out procedures according to school policies.

Additional Responsibilities

- To work across Goldwyn sites where necessary

Working time

- 195 days, 1265 hrs per academic year. (See STPCD).

Performance Development:

- All staff must complete a satisfactory Performance Review in accordance with the Pay Policy to ensure pay progression.

Staff Development:

- To monitor and evaluate own performance in line with performance management procedures with line manager.
- To participate in peer support and appraisal processes
- To keep personal records of all staff development activities in which you are/have been involved.