



GOVERNANCE OFFICER – CENTRAL TEAM

Salary: FTE £23,850 - £28,850
Grade: Central Group 1
Contract Type: Permanent
Basis: Full time, Term Time Only
Start date: ASAP
Closing Date: 3rd June 2024
Interview Date: W/C 10th June 2024

The Diocese of Coventry Multi Academy Trust is on an aspirational journey to achieve educational excellence for all. The Trust seeks to build a better future for all within our academies who in turn will positively impact their communities. People within the Trust work as part of the broader Trust family, benefitting from peer support and wide opportunities for personal development.

The trust is looking to appoint an inspirational and highly effective Governance Officer – Clerk to AGCs who is committed to supporting academies to educational excellence and support as they further develop the distinctive Christian character of educational provision and the school community. The role has come about as a result of organisational change, and recognizing the positive impact such a role can have on the academies within the Trust. You will work in partnership with the Governance Manager as well the Headteacher and Academy Governance Committee in several of our academies to administer and clerk governance activity for 13-14 academies. Based centrally, you will work with several academies across Coventry and Warwickshire.

In line with our commitment to Safeguarding, all posts are subject to a safer recruitment process which includes enhanced with barred list Disclosure and Barring Services (DBS) and other vetting checks.

