



POST TITLE: GRADUATE TEACHING ASSISTANT

GRADE: Scale 4

DEPT: Schools

RESPONSIBLE/REPORTING TO: Class teacher

EDUCATION, EXPERIENCE & ABILITIES

Demonstrable levels of numeracy & literacy equivalent to GCSE (A-C) (or by test). Attend induction training

Attend school training sessions.

Experience of working with children (either paid or unpaid capacity) preferably in an education setting.

Hold a Graduate Qualification

Able to form and maintain appropriate professional relationships and boundaries with children and young people.

Ability and willingness to work as part of a team

Ability to supervise pupils effectively both in and out of school in line with the school's behaviour policy.

Ability to communicate effectively with a range of people.

Ability to organise the classroom activities e.g. preparing and setting out resources (under direction).

Ability to organise the classroom activities e.g. preparing and setting out resources and implementing strategies for T&L (under direction).

Ability to deal with sensitive information in a confidential manner. Understanding of basic First Aid procedures.

Knowledge of the requirements of the national literacy and numeracy strategies.

Knowledge & understanding of the National Curriculum including the literacy and numeracy strategies.

Ability to form and maintain appropriate relationships and personal boundaries with children and young people.