

Job Description: Head of Ark Teacher Training Programme

Reports to: Director of Educator Development

Location: Currently operating hybrid working in our West London Office and travel across the country

Contract: Permanent

Pattern: Full Time (standard hours 9am – 5.30pm)

Salary: £70,000 to £80,000 (depending on experience)

About the role:

Launched in 2013, Ark Teacher Training is a programme for committed graduates and career changers who aim to become great teachers. Trainees spend one year in an Ark or partner school - becoming a qualified teacher while learning on the job. With the support of an inspirational group of tutors, coaches and educational experts.

Ark Teacher Training understands the importance that the first few years of teaching have on a teacher's future, so that's why the programme also supports trainees for the following two years through our early career support.

This is an exciting opportunity to play an integral role in how we shape the future of Ark Teaching Training. The Head of Ark Teacher Training Programme will be responsible for the ownership and accountability for the ITT provision in Ark and partner schools. They will be a key leader of the Ark Institute, working towards coherence across the education programmes.

We are looking for someone who will effectively lead the Ark Teacher Training Team to ensure we make a real difference to pupils' education.

Key Responsibilities:

- Ensure the ATT programmes offer outstanding provision
- Lead on, and be accountable for the design, delivery and assessment of the programmes
- Ensure that all ATT trainees progress at exemplary levels
- Ensure the in-school curriculum and mentoring fully supports trainee development
- Work with HR stakeholders on school processes to ensure the conditions are right to take on trainees
- Collaborate with partners, including Ambition institute, as necessary
- Engage with outside partners to ensure they have opportunities to feed into design and delivery iteration of the programme
- Work closely with Ark Institute senior leadership and Ark Recruitment to ensure programme sustainability whilst maintaining a high standard of candidates
- Use attrition and retention data to quality assure the programme and its workforce impact
- Work with the senior team including deputy heads, curriculum leads and operations lead overseeing the deployment of resources, performance management, development and well-being
- Work closely with Ark Institute Finance to manage the budget
- Feed into governance systems of the Ark Institute
- Ensure compliance with statutory requirements and regulations and that the programmes are Ofsted and ESFA-ready

- Help align teacher development with other programmes offered by the Ark Institute and share best practice
- Work alongside key stakeholders when evaluating growth or expansion of the programme
- Be willing to get involved with the Ark Institute spirit - being open and collaborative with a one team mentality

Person Specification: Head of Ark Teacher Training Programme

Qualifications

- Qualified to degree level
- Qualified to teach in the UK

Knowledge & Skills

- Have exceptional skills in reviewing and improving the design, delivery and assessment of a teacher training programme
- Have experience of working collaboratively with other senior professionals to work towards a mutual goal
- Understand budget implications to resource effective programmes
- Have a strong understanding of teacher development and principles of adult learning and be able to apply this to the ATT programmes
- Have a proven track record of delivering outstanding achievement for pupils, particularly for pupils with low prior attainment in challenging schools

Personal Qualities

- Be an outstanding leader of people; with the skills to develop, motivate and retain a team of high performing staff
- Be passionate about developing your own knowledge of up-to-date pedagogical methodology and the application of this in training teachers
- Have proven track record of successful leadership in education
- Be skilled and effective in organisational and programme management

Other

- Right to work in the UK
- Commitment to equality of opportunity and the safeguarding and welfare of all students
- Willingness to undertake training
- This post is subject to an enhanced DBS check

Ark is committed to safeguarding and promoting the welfare of children and young people in its academies. In order to meet this responsibility, its academies follow a rigorous selection process to discourage and screen out unsuitable applicants.

Ark requires all employees to undertake an enhanced DBS check. You are required, before appointment, to disclose any unspent conviction, cautions, reprimands or warnings under the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975. Non-disclosure may lead to termination of employment. However, disclosure of a criminal background will not necessarily debar you from employment - this will depend upon the nature of the offence(s) and when they occurred. To read more about Ark's safer recruitment process, please click this [link](#).

We aim to build a diverse and inclusive organisation where everyone – staff and students – can do their best work and achieve their full potential. We want to reflect and represent diverse perspectives across our organisation because we know that doing so will make us stronger and more effective. To know more about Ark's diversity and inclusion commitments, please click on this [link](#).