

Great Academy Ashton
(Part of Great Academies Education Trust)

JOB DESCRIPTION

Post:	Head of Business and Computing
Reporting to:	Head of Faculty
Salary Scale:	TLR 2b
Academy Type:	The Academy is a publicly funded independent secondary Academy for pupils aged 11 – 16

JOB PURPOSE

Securing outstanding Teaching and Learning and excellent progress/achievement for all students within the subject.

SPECIFIC RESPONSIBILITIES

- Supporting good or better teaching and learning in the subject
- Securing and excellent pupil outcomes in the subject
- Ensuring a high quality, strategic and responsive curriculum provision is in place
- Monitoring pupil progress
- Contributing to subject specific CPD in a strategic way to link to improvement objectives, personal need and appraisal and to ensure improved outcomes
- Implementing intervention strategies to raise achievement of underachieving student groups, including disadvantaged, HAPs, students with EAL or SEN;
- Delivering excellent teaching practice and raising standards of teaching and learning within the faculty, in line with Academy targets;
- Engaging in coaching and mentoring
- Keeping an up-to-date knowledge of subject, national developments, pedagogy, classroom management, research and inspection findings with colleagues;
- Any other duties which may, from time to time, reasonably be required by the Principal and are within the general level of responsibility of the post.

LINE MANAGEMENT RESPONSIBILITIES

To take line management responsibility for the following staff:
An agreed caseload of teaching staff within the department

- Support the HoF in managing a caseload of staff, taking responsibility for attendance management and supporting their development
- Participate in the recruitment and selection of new staff to the team

OTHER DUTIES AND RESPONSIBILITIES (Generic to all posts)

- To promote the Academy as an inclusive institution which celebrates diversity and engages all learners and staff.
- To support the ethos of the Academy
- To comply with all relevant Academy policies and procedures, including those relating to Health and Safety
- To actively participate in relevant Academy processes including appraisal
- To undertake relevant CPD as agreed with line manager and to attend relevant meetings
- To support the Academy links with the community

This post is subject to the enhanced level of Disclosure

This job description sets out the main duties and responsibilities of the post and each individual task may not be identified. The post holder will be expected to undertake such other duties as reasonably correspond with the general character of the post and are commensurate with its level of responsibility.

The job description may, in consultation with the post holder, be changed to reflect changes to the post.