

## Person Specification – Head of Business Studies

Category	Essential	Desirable	Method of Assessment
<b>Physical</b>	<ul style="list-style-type: none"> <li>Smart business-like appearance</li> </ul>		Application Form
<b>Qualifications</b>	<ul style="list-style-type: none"> <li>Graduate</li> <li>Qualified Teacher Status</li> <li>Evidence of appropriate CPD related to teaching and learning.</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>	Application Form and Interview
<b>Experience</b>	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>	Application Form and Interview
<b>Training</b>	<ul style="list-style-type: none"> <li>Willing to participate fully in all relevant training, including training to support the postholder in their safeguarding responsibilities.</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>	Application Form and Interview.
<b>Special Knowledge</b>	<ul style="list-style-type: none"> <li>Knowledge of the national curriculum and relevant schemes of work.</li> <li>Understanding of how to develop skills and attributes in students.</li> <li>Understanding of the assessment processes at KS4 and how to use these to support planning and raise student attainment.</li> <li>Knowledge of a wide range of pedagogic approaches to cater for different learning styles and ensure that all students are engaged.</li> <li>Good knowledge and understanding of strategies for promoting good relationships with students and effective behaviour management techniques.</li> <li>Excellent understanding of what constitutes effective teaching and learning.</li> </ul>	<ul style="list-style-type: none"> <li>Ability to use and understand assessment data.</li> <li>Familiar with effective learner progress intervention strategies.</li> </ul>	Application Form and Interview

<b>Disposition</b>	<ul style="list-style-type: none"> <li>• The capacity to consistently perform to a high level of success and act as a role model for other professionals.</li> <li>• Self motivated with an ability to use own initiative.</li> <li>• Well developed interpersonal and social skills.</li> <li>• A passion for education and making a difference.</li> <li>• Ability to meet deadlines.</li> <li>• Enthusiastic and always positive.</li> <li>• Use critical thinking, creativity and imagination.</li> <li>• Able and willing to scrutinise own practice and to make their practice accessible to others.</li> <li>• Believe they can improve on their previous best.</li> <li>• Commitment to safeguarding children and young people.</li> </ul>	<ul style="list-style-type: none"> <li>• Potential for promotion</li> </ul>	Application Form and Interview.
<b>Practical and Intellectual Skills</b>	<ul style="list-style-type: none"> <li>• Commitment to safeguarding children and young people.</li> <li>• Excellent communication skills orally and written.</li> <li>• Excellent use of ICT to make learning engaging and dynamic and to support assessment.</li> <li>• The capacity to make decisions based on sound judgements.</li> <li>• The capacity to form positive learning-centred relationships with other professionals.</li> </ul>	<ul style="list-style-type: none"> <li>• Evidence of innovative practice.</li> <li>• Successful experience of teaching students of all abilities.</li> </ul>	
<b>Legal Requirements</b>	<ul style="list-style-type: none"> <li>• Enhanced Disclosure and Barring (DBS) Check confirming the appointee is not on the Children's Barred list.</li> <li>• This post is covered by Part 7 of the Immigration Act (2016) and therefore the ability to speak fluent English is an essential requirement for the role.</li> <li>• Inline with the latest KCSIE guidance an online check will be carried out for all shortlisted applicants.</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>	

**Shireland Collegiate Academy Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment.**