



Woolwich Polytechnic
School for Girls



WOOLWICH POLYTECHNIC SCHOOL FOR GIRLS

JOB DESCRIPTION

MPS – Head of Citizenship and Teacher of History

- 1 To take responsibility and accountability for the delivery of the School's programme for Citizenship.
- 2 To teach and plan for other humanities subjects.
- 3 To teach, sustain and develop a positive teaching and learning environment with an emphasis on high expectations.
- 4 To monitor the progress of the pupils through keeping accurate records of attendance, class work and homework, based on regular marking of pupils' work following departmental and school policies.
- 5 To contribute to humanities curriculums and schemes of work to a high standard.
- 6 To be a pro-active member of the department team and, as such, work within that team on developments and projects as required, enhance career and professional development and departmental development.
- 7 To provide written reports for internal use and external use as required by the school's annual reporting cycle to parents.
- 8 To liaise with any specialist support teacher with pupils either within or outside of the group e.g. Special Needs and EAL, but to remain accountable for the progress of those pupils.
- 9 To be a member of the School's Pastoral team.
- 10 To give full support to the School's Equal Opportunities Policy.
- 11 To be bound by the general teachers' duties as laid down in the School Teachers' Pay and Conditions document – undertaking such duties as may be reasonably expected – including involvement in extra-curricular activities.

WOOLWICH POLYTECHNIC SCHOOL FOR GIRLS

SELECTION CRITERIA

MPS – Head of Citizenship and Teacher of History

- 1 To be a graduate and either possess a humanities degree or degree in another relevant subject
- 2 To have a sound and developing knowledge of the subject area and be willing to teach across the age and ability range.
- 3 A genuine passion for teaching humanities, specifically Citizenship.
- 4 The ability to be an outstanding humanities teacher.
- 5 To be aware of the particular needs of teaching in an all Girls' school.
- 6 To be able to set and maintain high expectations of work and behaviour.
- 7 To have some understanding of Equal Opportunities issues and a determination to apply the school's Equal Opportunities Policy in all aspects of work as a professional.
- 8 To be able a competent user of ICT in the delivery of lessons, recording and analysis of data and provision on online learning.
- 9 To help develop the work and ethos appropriate to the school.