



Headteacher: Mrs Lucy Miles

March 2021

Dear Applicant,

Re: Head of Geography

Thank you for considering an application to our school for the position of Head of Geography.

I am enclosing details of The Highfield School from which I am sure you will get a flavour of the enjoyment and professional development you would get from working as part of our team.

Also enclosed is the following documentation to assist you in preparing your application.

- Application Form

You can also visit our website on www.highfield.herts.sch.uk

We look forward to reading the details of your application, which should be addressed for my attention. Please include a letter outlining why you wish to be considered for this position. Candidates should be aware that applications will only be accepted from candidates who provide a letter of application and completed application form.

I would be happy to discuss any questions you may have so please do not hesitate to contact me.

Yours sincerely,

Lucy Miles
Headteacher

Enc.