



Mossbourne  
Federation

# Head of Department - History

## Job Description



<b>POSITION</b>	Head of Department - History
<b>SALARY</b>	Teachers main pay scale + Mossbourne Allowance £1,600 / UPS + TLR
<b>START DATE</b>	Monday, 1st September 2025 [27 <sup>th</sup> -29 <sup>th</sup> August 2025]
<b>HOURS</b>	40 hours per week
<b>FULL TIME EQUIVALENT</b>	Full Time, 52.143 weeks per annum
<b>CONTRACT TYPE</b>	Permanent
<b>RESPONSIBLE TO</b>	HOLA Humanities
<b>LOCATION</b>	Mossbourne Victoria Park Academy
<b>KEY WORKING RELATIONSHIPS</b>	SLT, ELT, teachers, students, parents, and carers

## Background

Mossbourne is the realisation of Sir Clive Bourne's dream to provide the children of Hackney with an outstanding education. Mossbourne is built on a formula of high expectations, doing the simple things right, and the belief that all children can succeed. All learners, regardless of ability, benefit from the innovative and enlightened approaches to teaching and learning. The Federation's calm working atmosphere creates well-rounded individuals who excel in the arts, on the sporting field and academically.

The Mossbourne Federation consists of seven academies: Mossbourne Community Academy (MCA), Mossbourne Fobbing Academy (MFA), secondary and sixth form; Mossbourne Victoria Park Academy (MVPA), Mossbourne Port Side Academy (MPA) secondary; and Mossbourne Parkside Academy (MPA), Mossbourne Riverside Academy (MRA), Mossbourne Herd Lane Academy (MHA) primary.

The Mossbourne Federation is actively seeking to increase the proportion of our workforce that comes from diverse backgrounds. We particularly welcome applications from people of Black, Asian and other minority ethnic descent. Injustice, discrimination and intolerance go against the core tenets of the Mossbourne ethos. We actively reject discrimination in our academies through continuous review of our working policies & practices across the federation, including at board level. We are committed to developing & supporting inclusivity, diversity & anti-racism in every facet of what we do.

## Mossbourne Victoria Park Academy (MVPA)

At Mossbourne Victoria Park Academy (MVPA), we continue to build on the Federation's ethos of exceptional education for all our students. With children at the heart of everything we do, MVPA continues to raise expectations and achievement in Hackney and its neighbouring boroughs, with the belief that all students can fulfil their true potential. Our students' progress at GCSE puts us in the top 10 schools nationally, and we believe there is more to do. Our staff deliver excellent lessons, and our students enjoy a vibrant enrichment programme and have access to debate, speech-making and presentation training through our oratory specialism. Our excellent teaching staff work in a rewarding environment where everyone pulls together for the same thing - the best possible deal for our students.

If you want to be part of the team that is improving the future of our students, then read on!



## **The Humanities Learning Area and History Department**

The Humanities Learning Area, and the history department in particular, is one of the most successful in the country in terms of its outcomes for students. The learning area also includes the subjects Geography, Religious Studies, Sociology and Psychology. History is a core subject, and all students take GCSE History at the end of Year 11.

The Head of History is, therefore, a crucial role as they oversee the management of the history team, the history curriculum and assessments, and the quality of teaching and learning in the department. The Learning Area is extremely well-resourced with fully equipped classrooms, each with an interactive whiteboard and visualiser.

### **Job Summary**

The successful applicant will be passionate about history education and have the drive and ambition to lead and manage a department. They will be well organised, energetic, and willing to go the 'extra mile'. They will hold Qualified Teacher Status (QTS), have a proven track record of successful teaching across different key stages and will believe that all students can succeed in history. They will have excellent knowledge of GCSE History and continue to build on the strong foundations already in place. The successful applicant may also be required to teach another subject in the Learning Area as part of their timetable.

### **Main Duties & Responsibilities**

- Promoting and being committed to the Academy's aims and objectives and to implement Academy policies.
- To work with the Head of Learning Area (HOLA) and other staff members to ensure the effective provision of teaching and learning in Humanities.
- To liaise with the HOLA and other post holders regarding strategic planning, problem-solving solving and other matters relating to the improvement of the department.
- To be responsible for the ordering of stationery, textbooks, and other resources.
- To contribute to the development of Schemes of Learning.
- Delegate to others in the department as necessary and support the HOLA in coordinating and managing the team.
- To act as a mentor for ECTs, trainee teachers and other members of the department as necessary.
- To be a line manager for members of the department as necessary.
- To set homework in accordance with Learning Area policy and to mark work regularly to aid progression, keep clear records of attainment and follow up on non-submission.
- To keep abreast of developments in history education and ensure that these changes are implemented in lesson delivery and schemes of work.
- To organise and run enrichment opportunities and support interventions for students within history, including the extension class programme, G&T sessions, trips, etc.
- To undertake duties as directed and in accordance with Academy expectations.
- To be a member of the pastoral team and, if required, a form tutor carrying out the associated responsibilities.
- To supervise Prep.
- To comply with any reasonable request from a manager to undertake work of a similar level that is not specified in this job description.



Person Specification				
E Essential Or D Desirable	Requirements	Assessment Criteria		
		Interview	Application Form	Task / Lesson
<b>Experience</b>				
E	Ability to teach History at KS4	X	X	X
E	Knowledge and understanding of how students learn History	X	X	X
D	A proven track record of success in middle leadership	X	X	
D	A track record of supporting staff in improving their practice	X	X	
E	Ability to reflect on your own and student performance in lessons and adapt practice accordingly	X		
E	Ability to select appropriate teaching methods and resources to meet the differing needs of students	X		X
E	Effective planning, assessment and record keeping	X	X	
E	Ability to work independently and as part of a team, contribute to INSETS		X	
E	To develop & maintain positive relationships with all stakeholders	X		
E	Effective classroom management & efficient organisation of resources	X	X	X
<b>Qualifications</b>				
E	A good degree in the subject or a related subject	X		X
E	Qualified Teacher Status (QTS)		X	
<b>IT knowledge</b>				
D	Strong working knowledge of MS Office Applications		X	
D	Ability to swiftly adapt to and utilise new/various systems/software		X	
D	Effective & appropriate use of ICT in lessons & across Learning Area		X	X
<b>Behavioural Competencies</b>				
E	Excellent analytical and communication skills	X		X
D	Strategic approach, ability to see the 'big picture'	X		
E	Commitment to meeting deadlines internally and externally, ensuring output consistently is of an exemplary standard	X		
E	The upmost integrity and high levels of motivation & commitment.	X		
E	Proactive approach & efficient time management & prioritisation skills	X		



E	Genuine interest & passion for the education of young people & the will to contribute to the wider life & community of the Federation	X	X	
<b>Applicable to all staff</b>				
E	Undertake training as required to fulfil the requirements of the role	X	X	X
E	Support Mossbourne's efforts both verbally and non-verbally (i.e., via actions and attitude), including adjusting performance and practice in accordance with Mossbourne's initiatives and findings	X	X	X
E	Recognise your role as part of the success of Mossbourne	X	X	X
E	Play an active role in terms of safeguarding all students and adults	X	X	X

***Mossbourne Federation reserves the right to modify this job description to ensure the needs of the Federation & students are met.***

***The document is not a comprehensive list; it simply outlines the expectations of this role.***

***This post is subject to an enhanced DBS disclosure. The post holder must be committed to safeguarding the welfare of children.***