



Job Title: Head of Department, Personal Development and World Views.
Grade: Qualified Teacher Pay Scale.
Allowances: TLR2B.

The success of the Bridgwater and Taunton College Trust will be underpinned by two fundamental beliefs:

Students come first: First and foremost, the purpose of the Trust is to enable students to achieve their potential, and it is this principle that drives how we make decisions and how we act. It is expected that anyone who joins or forms part of the Trust shares this philosophy.

We are team players: Whilst every colleague has a specific role to fulfil, we expect all staff to communicate with compassion, treat others with positive regard, collaborate and behave with professionalism. In our colleagues we seek energy, passion, initiative and cooperation, as well as acting in a way that promotes a positive image of the Trust in the wider community.

Our values

We are ambitious, collaborative and inclusive.

We believe that every role contributes to our students achieving. We are a values driven organisation and strongly feel a shared sense of purpose. We behave in a way that puts our students at the forefront of our actions and decisions making, we champion equality of opportunity and respect our colleagues, our students and our community. We believe passionately that all individuals are entitled to learn and should be encouraged to do so.



Core Purpose

To lead on, coordinate, develop and maintain our PSHE and World Views curriculum.

As a school, we want our Personal Development curriculum to teach students the essential knowledge they need to understand their world, their development as well as those around them and those different to them. This curriculum encompasses PSHE, careers, British Values and Religious Education.

As Personal Development leader you will manage the resources, logistics and other activities of the Personal Development curriculum, alongside seeking to constantly develop and improve it.

We are looking for someone who can coordinate the Personal Development curriculum but also for someone who is ambitious to see it become a leading example of best practice in this area.

Main Responsibilities

The responsibilities of this role could vary as a result of new legislation, changes in technology or policy changes. This job description is not an exhaustive list of tasks of the role.

To coordinate Personal Development lessons, including communicating with staff about them.

To plan and develop the resources for Personal Development lessons, ensuring these are of a high quality.

To ensure the Personal Development curriculum meets the statutory requirements.

To ensure that the World Views (Religious Education) curriculum meets the statutory requirements.

To keep up to date with the latest guidance on teaching PSHE and sex and relationship education and the other elements of the Personal Development curriculum, alongside maintaining a solid understanding of best and leading practice in this field.

To liaise with the BTCT Personal Development lead.

To consult with parents where necessary on relevant aspects of the Personal Development curriculum.

To work with the reading lead to embed reading content across the PD curriculum.



To work with external agencies to arrange visits, workshops or other events which can enrich the delivery of Personal Development.

To work with the leaders of careers education and religious education to embed these elements effectively into our Personal Development curriculum.

To report to SLT on Personal Development.

Other Duties

- Attend mandatory training courses, e.g., Child Protection, Equal Opportunities and Health and Safety related courses
- Promote and celebrate an approach of equality, diversity and inclusion for all colleagues, students and external stakeholders.
- Responsible for the health and safety of themselves and others
- Responsible for the safeguarding of and promotion of wellbeing for both children and colleagues
- Be a team player and contribute towards the vision, culture and ethos of the Trust
- From time to time, you may be required to carry out other duties commensurate with the role.

Person Specification

Area to be assessed	Essential criteria	Desirable criteria
Safeguarding	Must be able to demonstrate a commitment to the safeguarding and well-being of children and young people.	
Qualifications/Experience	Qualified Teacher Status. Must have at least 5 GCSEs at Grade C/Grade 4 (or equivalent) or above, to include English and maths	Previous experience of teaching: PSHE, Sex and Relationships, British Values and World Views Education (Religious Education).
Knowledge/Skills	Understanding of the importance of: PSHE, Sex and Relationships, British Values and World Views Education (Religious Education).	