

THE COMMUNITY COLLEGE CHULMLEIGH

Person Specification - Head of Department

<i>Part One</i>	
Experience, Qualifications and Technical knowledge	Degree in relevant subject Recent experience of teaching 11-16 age group at secondary level. Teaching qualification Evidence of CPD Evidence of ICT skills Experience of Management with a school or college setting Experience of leading a departmental initiative.
<i>Part Two</i>	
<i>Key Competencies</i>	
<i>Curriculum</i>	Evidence of awareness and understanding of key national issues which affect subject taught Evidence of sound knowledge, experience and up to date awareness of the subject curriculum
<i>Teaching & Learning</i>	Is able to demonstrate high level teaching skills Is able to demonstrate a commitment to quality and professionalism Is able to demonstrate the ability to monitor, review and analyse data to improve learning Commitment to aspire to excellence both personally and as a team member
<i>Leadership and Management</i>	Is able to get the respect of pupils and colleagues and our community Creates climate in which people want to and are able to do their best Develops and sustains an effective team with a clear sense of purpose and direction Is able to conduct effective formal minuted meetings Actively seeks to promote and protect the interests of the college Manages financial resources efficiently and effectively Manages the time of self and others efficiently and effectively Demonstrates effective planning skills Shows an approach to teaching in a way, which is consistent with and supportive of the overall aims and values of the College Able to take a whole-school view
<i>Flexibility</i>	Self aware Willing to do things that are new and embrace new challenges Openly shares information with the team Willing to participate in the evaluation and monitoring of the relevant curriculum areas and quality assurance procedures Willingness to identify and implement action points for improvement
<i>Interpersonal Skills and Communication</i>	Ability to communicate effectively verbally and writing Creates and explores creative and imaginative ideas and possible

THE COMMUNITY COLLEGE CHULMLEIGH

	<p>solutions to problems</p> <p>Analytical thinker, able to identify key issues and priorities actions accordingly</p> <p>Ability to motivate and promote effective relationships with and between:</p> <ul style="list-style-type: none"> ▪ Students ▪ Colleagues ▪ Parents and the wider community <p>Is resilient and the able to manage stress levels under pressure whilst remaining professionally detached</p> <p>Pursues excellence in performance and results</p>
--	---

<i>Part Two</i>	
<i>Key Competencies</i>	
<i>Safeguarding Children</i>	<p>Is motivated and interested in working with young people</p> <p>Is able to form and maintain appropriate relationships and professional boundaries</p> <p>Is able to demonstrate appropriate attitudes towards the use of authority and maintaining discipline</p>
<i>Aims</i>	<p>Demonstrates commitment to and ability to support the college's aims</p> <p>Possess integrity and the ability to foster effective relationships</p> <p>Sensitive to and empathetic to the needs of others</p> <p>Shows the desire to work with young people</p>