



Believe, Succeed, Together

Head of Design and Technology Job Description

Post: Head of Design and Technology

Salary: Main Pay Range, TLR 2.2 £7,957

Contract type/term: Full time permanent

Responsible To: Assistant Principal

Purpose of Job:

As Head of Design and Technology, you will lead the Design and Technology department and ensure high standards of teaching and learning across the subject. You will be instrumental in developing a dynamic curriculum that inspires and challenges our pupils, fostering a love for Design and Technology.

Specific Responsibilities:

As the Head of Design and Technology, you will be expected to

- Carry out the professional duties and responsibilities of a Class Teacher.
- Develop and implement a strategic vision for the Design and Technology department in line with the Academy's ethos.
- Lead and manage departmental staff, fostering a professional and supportive environment.
- Oversee the department budget, resources, and ensure they are used effectively.
- Collaborate with senior leadership to align the Design and Technology department's goals with the school's improvement plan.
- Ensure high-quality teaching practices are maintained within the Design and Technology department.
- Monitor and evaluate pupil progress, implementing intervention strategies as needed.
- Review and develop the Design and Technology curriculum to ensure it meets the needs of all pupils.
- Incorporate innovative teaching methods and resources into the curriculum.
- Represent the Design and Technology department at school events and meetings.
- Regularly review and procure resources to aid in the delivery of the Design and Technology curriculum.
- To promote actively the school's policies.
- Demonstrate and model outstanding lessons.
- Contribute effectively and be a role model for others in relation to the support of all pupils in the school.
- Ensure teachers are clear about the teaching of objectives in lesson, understand the sequence of teaching and learning in the department, and communicate such information to pupils.
- Establish a clear framework for classroom discipline to manage learners' behaviour constructively and promote self-control and independence.



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- Establish a partnership with parents to involve them in their child's learning, as well as providing information about curriculum, attainment, progress and targets.
- Develop effective links with the local community, including business and industry, in order to extend the department, enhance teaching and develop the pupils' wider understanding.

Person Specification

Qualifications and Training

- A graduate, with QTS;
- Degree in Design and Technology or related subject.
- Evidence of ongoing professional development in education leadership.

Knowledge and Understanding Relevant to the Job

- Excellent knowledge of the Design and Technology National Curriculum.
- Strong leadership and people management skills.
- Ability to analyse data and use it to inform teaching and learning.
- Effective communication and interpersonal skills.
- A passion for Design and Technology and improving pupil outcomes.
- Good up to date understanding of safeguarding and child protection issues and procedures.
- To have the personal skills and desire to help teaching colleagues who may be experiencing difficulties.
- To have an understanding of how the school's community supports teaching and learning and raises achievement in the school.
- Experience of coaching, mentoring and induction of staff in relation to teaching practice.
- An excellent teacher with enthusiasm and a commitment to education and developing others.
- Able to develop good personal relationships with pupils and adults.
- Able to handle people in difficult situations and challenge poor performance.

Experience Relevant to the Job

- Proven experience leading a department or team within a school setting.
- Track record of improving pupil attainment in Design and Technology.
- Experience developing and implementing curriculum initiatives.

The Eastwood Academy is committed to safeguarding and promoting the welfare of children. All appointments will be subject to a satisfactory completion of safeguarding checks.