

January 2024
HR/HoDr/jg

Dear Colleague,

Head of Drama

Thank you for your interest in the full-time permanent position of Head of Drama at Katharine Lady Berkeley's School.

Our school website is a wealth of information about the school and can be found at www.klbschool.org.uk. However, should you have any questions about the post or would like to arrange a visit to the school, please feel free to contact Jacqui Green, HR Manager at jgreen@klbschool.org.uk or on 01453 842227.

Applications should include the completed application form and an accompanying letter, on no more than 2 sides of A4, explaining why you are applying for this position and how your experience to date has prepared you for this role.

The closing date for applications is Monday 19th February 2024 at midday. Please note that interviews may be arranged prior to the closing date by mutual agreement.

This post will be subject to vetting procedures in line with the DFE guidance on 'Safeguarding Children', this will include an Enhanced DBS clearance.

I look forward to receiving your application.

Yours sincerely

Hannah Khan
Headteacher