

Head of Drama

Location	Newfield School (Sheffield)
Salary	Teachers' pay scales + TLR2b
Contract term	Full time, 1.0FTE, permanent
Responsible to	Headteacher
Start date	September 2025
Closing date	12 May 2025

Mercia Learning Trust

Mercia Learning Trust is a successful partnership of four primary and three secondary schools located in the south-west of Sheffield. Established in 2012, with one secondary school, our trust has grown to serving over 5000 pupils, with 650 staff.

Why do we exist?

- To empower everyone in our communities, especially the most disadvantaged, to succeed.

How do we behave?

- We are kind - showing care and supporting each other.
- We have integrity - doing the right thing and always putting children first.
- We work with diligence - overcoming obstacles and having no excuses.

What do we do?

- We run schools that focus on academic excellence, cultural capital and the development of character.

How will we succeed?

- A culture of excellence – high standards shaped by clarity, not control.
- Academic focus – empowering all children through an exceptional curriculum.
- Purposeful collaboration – relationships built on trust, reducing sub-optimisation and driving collective success.

Our staff are a crucial part of our trust, just like our pupils. We are devoted to recruiting, training, retaining and taking good care of our highly skilled and dedicated team.

Newfield School

Newfield School is a mainstream secondary school for children aged 11-16. It is situated in Sheffield, South Yorkshire, with approximately 1050 pupils on roll. Drawing from a wide catchment, the school offers a truly comprehensive experience.

Newfield School strives to provide all pupils, no matter their background or starting point, an academic curriculum that allows them to excel and thrive when they leave. We are committed to the most vulnerable pupils, and we are recruiting those who believe that high standards and expectations are necessary to lead pupils towards success.

We passionately believe in the need for a warm/strict approach as the bedrock of any success for pupils. Clarity and consistency are paramount for both pupils and staff as we work together to achieve our shared aspirations. Our pedagogical approach is clearly defined, emphasising direct instruction, the use of visualisers and high-level questioning to enhance learning. While we have established a strong level of consistency that supports pupil progress, we continually strive for excellence. We are seeking dedicated professionals who can help us build on this foundation and drive our ambitions forward.

The role

Newfield School is seeking to appoint a highly skilled and talented Head of Drama to start September 2025.

We are a small team of passionate teaching staff working together to ensure the very best outcomes for all pupils. We are ambitious for all, which is reflected in our academically rigorous curriculum. You will be responsible for teaching pupils across key stage 3 and 4. At key stage 4, we offer GCSE drama as part of our option process.

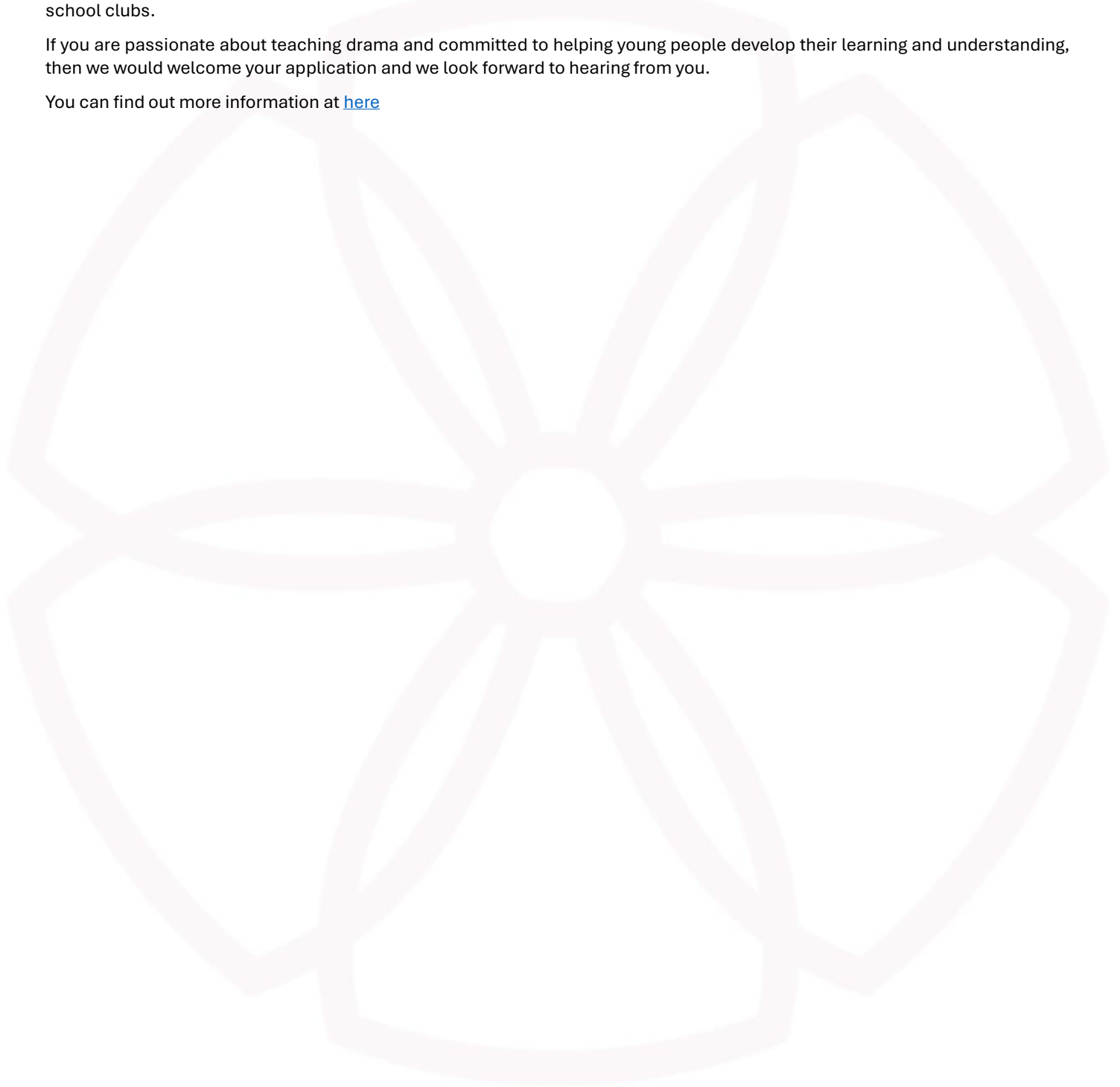
At Newfield School we also focus on a pupil's enrichment and extra-curricular experiences. All pupils have an opportunity to take part in the annual school show and the Christmas cabaret. We would like to move towards more enrichment opportunities and more Arts experiences for pupils.

The candidate

The ideal candidate will have a strong academic background in drama. They will be able to demonstrate a passion for teaching and learning and have a deep understanding of how to engage pupils in drama. They will also be committed to the personal development of pupils, inspiring and motivating them to achieve highly. They will have a willingness to lead extra-curricular/ after school clubs.

If you are passionate about teaching drama and committed to helping young people develop their learning and understanding, then we would welcome your application and we look forward to hearing from you.

You can find out more information at [here](#)



Job description

Purpose

To empower everyone in our community, especially the most disadvantaged, to be succeed.

Key responsibilities

- Help deliver the vision of Newfield School and promote its ethos and culture particularly through exemplary leadership of the drama department.
- Work cooperatively and constructively with the whole staff and subject team.
- Develop, produce, and maintain appropriate documentation to underpin the work and operation of the department.
- Design, develop and refine a curriculum so it is challenging, appropriate, inspiring, knowledge rich and focused on mastery.
- Implement our Newfield School Teaching and Learning Policy (traditional and didactic) and consistently deliver exceptional lessons to all.
- Fully prepare teachers and pupils for success through public examinations at GCSE.
- Induct and support teachers and coordinate and deliver CPD as required.
- In line with school policy ensure systems to assess, monitor and report pupil progress and attainment are in place.
- Provide leadership, line management and coaching to the subject team.
- Implement school quality assurance process to regularly review and refine systems to secure continuous improvement.
- Ensure the efficient administration of the department through effective communication and department meetings.
- Report to others, including parents and carers, in line with policy.
- Promote and maintain school policy regarding pupil conduct, behaviour and expectations.
- Keep abreast of local, national, and international best practice and research.
- Support key aspects of staff recruitment as required.
- Efficiently manage departmental resources.
- Advise our leadership team on the creation of the drama timetable.
- Develop and maintain effective external strategic partnerships.

General/other

- Attend, contribute and participate in relevant meetings, training and events as required.
- With others, ensure that all communication and consultation relating to the drama department is appropriate.
- Promote the drama department and school within our trust, city and elsewhere.
- Where appropriate act as a mentor to ECTs/Teach First in line with school policy.
- If possible, become a subject examiner/moderator at GCSE.
- Fulfil all other teaching and pastoral duties as directed and in line with school policy.
- Contribute to the overall development of Newfield School and Mercia Learning Trust, ensuring both operate because of shared and collective responsibility, including, contributing to trust partnership activities to drive school and trust improvement.
- All schools in Mercia Learning Trust are committed to safeguarding and promoting the welfare of children and young people. Therefore, all employees are expected to share this commitment.
- Be aware of and comply with the codes of conduct, regulations and policies of the school and its commitment to equal opportunities, as set out in the staff handbook.
- Any other delegated roles as directed by the headteacher.

This job description is current at the date as shown, but in conjunction with the post holder, may be changed by the headteacher to reflect or anticipate changes in the role which are commensurate with the grade and job title.

Person specification

Role: Head of Drama

Attributes	Essential	Desirable	Assessment
Qualifications and training	<ul style="list-style-type: none"> Degree in drama or a relevant equivalent (2:1 degree as a minimum is desirable) Qualified teacher status Recent and relevant CPD 	<ul style="list-style-type: none"> Relevant professional development relating to a knowledge-based curriculum Middle / subject leadership training 	<ul style="list-style-type: none"> Application Interview References
Skills and knowledge	<ul style="list-style-type: none"> Highly effective communication skills Able to use / learn and adopt traditional pedagogical approaches Clear commitment to and understanding of child protection matters Exceptional subject knowledge and knowledge of the National Curriculum Knowledge of current initiatives relating to achievement and inclusion Knowledge of relevant GCSE syllabus and assessment 		<ul style="list-style-type: none"> Application Interview References
Experience	<ul style="list-style-type: none"> Teaching drama to a full range of age and ability within a secondary school Evidence of strong pupil progress, outcomes and examination success, especially for disadvantaged and vulnerable pupils 	<ul style="list-style-type: none"> Exam board examiner 	<ul style="list-style-type: none"> Application Interview References
Personal qualities	<ul style="list-style-type: none"> Clear understanding of working effectively with the leadership team Proven record of being transparent, approachable, and accountable High expectations which motivate and challenge pupils Ability to receive and act on feedback Strong attention to detail Willingness to contribute to extra-curricular activities Aligned to values of our trust and schools 		<ul style="list-style-type: none"> Application Interview References

How to apply

- All candidates must complete the following application process:
 - submit an application form via <https://www.eteach.com/careers/merciatrust>
- We do not accept CVs or council forms.
- After your application has been submitted:
 - in all cases written references will be taken up and made available to interviewers before the final selection stage
 - an email and/or letter will be sent to shortlisted candidates with details of the interview process
 - if you have not heard from us within two weeks of the closing date, please assume that, on this occasion, your application has been unsuccessful
- Further information:
 - Take a look at www.merciatrust.co.uk/careers for more on what it's like working for the trust, what we offer you, and what we're looking for
 - Should you require any additional information about the role or the school or would like an informal discussion or out of hours visit, please contact us on 0114 2557331 or rcressey@newfield.sheffield.sch.uk
 - For more information about the application process, please email recruitment@merciatrust.co.uk

The closing date for applications is midnight 12 May 2025.

The small print

Mercia Learning Trust is committed to safeguarding and promoting the welfare and safety of children and young people and expects all staff to share this commitment. If you are shortlisted, your suitability to work with children will be explored, and this will include disclosing convictions. The information you disclose may be discussed with you during the interview.

The successful candidate will therefore be required to complete a DBS check in line with the Rehabilitation of Offenders Act (ROA) 1974 (Exceptions) Order 1975 and the Police Act Regulations.

In accordance with DfE Keeping Children Safe in Education 2024, an online search will be completed on all shortlisted applicants prior to interview. Any relevant information will be discussed further with the applicant during the recruitment process.

We are an equal opportunities employer. Our staff are recruited and promoted on the basis of their merits and abilities and no job applicant or employee receives less favourable treatment on the grounds of racial group, origin or nationality, sex, disability, marital status, age, sexual orientation, political or religious beliefs or trade union activity. Please indicate whether there are any reasonable adjustments or access requirements you would need to help you to attend an interview. If you wish to discuss your requirements prior to submitting your form, please contact our recruitment team on 0114 349 4230.