



THE CORBET SCHOOL

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Head of DT & Art Faculty
September 2024
Application Information Pack



March 2024

Dear Applicant,

POST: HEAD OF DT & ART FACULTY (MPS/UPS)

FULL-TIME

TLR:2a

Reporting to: Deputy Head

Responsible for: See role of Head of DT & Art Faculty

This post is an excellent opportunity for those wishing to work in a supportive and progressive school. The Corbet School is committed to the development of its staff members in order to maximise benefit to the school as well as support individual career opportunities.

To aid your application, please read the overview containing details of the job description, person specification and the role of the class teacher.

Please note the deadline for applications is **12:00 noon Friday 19th April 2024**.

We hope this information is useful in allowing candidates to gain a wider understanding of the school and the post.

We look forward to receiving an application from you. We hope that you find the enclosed information helpful and are excited by the opportunities of this post.

Best wishes,

A handwritten signature in black ink that reads "Jane Tinker".

Dr Jane Tinker
Headteacher



The Post

The Corbet School requires from 1st September 2024 a well-qualified graduate to join our DT & Art Faculty.

We are seeking to appoint an enthusiastic qualified teacher of DT to start in September 2024. This is an excellent opportunity to work in a supportive, progressive and outstanding DT & Art Faculty.

Over recent years the department has maintained an excellent record of outstanding DT and art results at GCSE level, and therefore the post is most suitable for an experienced teacher.

The successful candidate must be able to teach DT to KS3 and KS4. It would also be advantageous if the successful candidate was able to teach food & nutrition at KS3.

The successful candidate will be required to become a Form Tutor and be actively involved in the teaching of Personal, Social, Health and Economic Education.

A person specification and job description follow in this pack.

Application

Application should be received by the Assistant Business Manager, **midday Friday, 19th April 2024.**

The Interview

Interviews are scheduled to take place on: **Thursday 25th April 2024.**

OUR SCHOOL

The Corbet School is an, 11-16, Converter Academy. It is a mixed comprehensive school situated in a pleasant, rural position eight miles from Shrewsbury and eleven miles from Oswestry. The Welsh border is about twelve miles to the west and some fifty miles away is the attractive Mid-Wales coastline. Housing in Shropshire is cheaper than in some other areas of the country.

Originally opened in 1957, The Corbet School was re-organised as a comprehensive school in 1977. It serves a circular attendance area of some eight miles radius and therefore a large proportion of the 736 pupils travel by the school bus and take school meals. The school enjoys a good reputation in the county and a number of children attend from outside the attendance area. The school day commences at 8.45 am and ends at 3.20 pm, and is organised into a 5 period day (one hour per period). The day is split two: two: one with a break at 11.10 am and lunchtime starting at 1.30 pm.

The school chose to adopt Foundation Status as from September 1999, and from September 2011 applied for and adopted Academy Status.

The Corbet Parent Association is very supportive and fosters both parental contact and involvement. It has proved to be extremely helpful to the school in raising considerable, financial sums.

OFSTED REPORT – MARCH 2022

The Corbet School provides a happy and kind environment where pupils thrive. Pupils say that staff are friendly and approachable. They feel safe and trust staff to help them if they have a problem. Behaviour is good and bullying is rare. If it does occur, staff deal with it well.

Leaders, want the best for every pupil. They have designed an ambitious curriculum which is broad and balanced. Teachers deliver the curriculum well. Lessons are thoughtfully planned. Pupils say that work is challenging, and teachers help them to do their best. As a result, pupils are achieving well.

The school offers pupils a wide range of extra-curricular opportunities. Examples include sports, art, astronomy, chess and drama clubs. Attendance at these activities is flourishing, with many pupils keen to get involved. For example, large numbers of pupils were seen participating in auditions for the current school production, 'Into the Woods'.

The vast majority of parents and carers would recommend the school. They praise the quality of teaching and pastoral support. Many comment that their children were well supported through the COVID-19 pandemic. One parent summed up the views of many by saying 'I could not be happier, and neither could my child.'

CURRICULUM

We have 32 full-time and 16 part-time teachers who deliver a wide curriculum in academic, practical and leisure pursuits. Although broad-based, the curriculum remains balanced with setting in core subjects. In the Upper School, pupils experience a core curriculum, including for many, languages. In 2023 we achieved

- Progress 8 +0.16
- Standard Pass (9-4) in English (Literature or Language) 78%
- Strong Pass (9-5) in English (Literature or Language) 58%
- Standard Pass (9-4) in Maths 76%
- Strong Pass (9-5) in Maths 53%
- Standard Pass (9-4) in English and Maths 67%
- Strong Pass (9-5) in English and Maths 46%
- Pupils achieving a standard pass (9-4) in two sciences (Combined or Separate) 75%
- Pupils achieving 5+ standard passes (9-4) Inc. English & Maths 62%
- Pupils achieving at least one qualification (9-1) 100%
- Attainment 8: 47.77
- Percentage of pupils entered for EBacc: 55%
- Percentage of pupils achieving the EBacc Standard Pass: 26%
- Percentage of pupils achieving the EBacc Strong Pass: 16%

Pupils transfer for further education to either Shrewsbury Colleges Group, the Walford and North Shropshire College and some into other local schools who are Sixth Form providers as well as some private sector schools.

Children's pastoral needs are recognised by organising the pupils into small, tutor groups in each year on a horizontally grouped basis, with some continuance of tutors between KS3 and KS4. Each year group is assigned a Pastoral Assistant overseen by an Assistant Headteacher

We have a house system which creates healthy competition and the opportunity to develop pupil interests and aptitudes both within and outside the formal curriculum. The five houses are directed by Heads of House.

Extra-curricular activities are well established. Some take place at lunchtime due to the high proportion of pupils who use school buses before and after school (approx. 80%). Others, including inter-school sports matches and visits to the theatre, etc., take place after school and parents arrange for the collection of their children. Each year, various school parties enjoy visits further afield in Britain and on the continent.

STAFFING

The departmental structure within the school is as follows:

English, Mathematics & Computing, Science, Art & Design & Technology, Humanities, Modern Languages, Performing Arts, Physical Education, PSHEE, and Learning Support.

The Head believes in distributed leadership model, with a wide measure of responsibility given to senior and middle managers. Teachers have considerable freedom and leadership is encouraged at all levels of school. The school has good systems to monitor performance and ensure accountability.

The Leadership Team consists of the Head, Deputy Head, three Assistant Heads and the Director of Business, Finance & Operations. Various staff meetings are held which make recommendations to the Head on all aspects of school policy and give the staff opportunities to participate in decision-making. Working parties address themselves to specific issues. We feel that this open style of management ensures that staff accept collective responsibility for the implementation of all aspects of school policy and feel committed to shaping the school's future.

BUILDINGS AND FACILITIES

In addition to normal classroom provision, there is specialist accommodation for:

Art, Food Technology, Textiles, Technology resistant materials, Graphics Studio, electronics, five Science Laboratories, Music, Humanities, Library, assembly/dining hall, 3 Computer Rooms, Gymnasium, Sports Hall, Modern Foreign Languages and Drama.

The school is always seeking to improve, refurbish and extend its buildings. The most recent refurbishments include roofing, heating and electrical works, and classroom refurbishments to Science Laboratories and Music.

The school has also up graded the IT Network capability, and communication systems, and introduced High-Definition Interactive Screens into all appropriate classrooms.

All teachers are issued with a laptop that enables them to access the network within school, and remotely via wi-fi.

HEAD OF DT & ART FACULTY

Role: Head of DT & Art Faculty (Full-Time)

Pay Range: Main Pay Scale / Upper PayScale & TLR 2a

Line Manager: Deputy Head

The successful candidate will:

- have qualified teacher status
- experience of teaching DT at Secondary level
- a commitment to raising standards and to gaining the best outcomes for all pupils.

We can offer:

- a calm and supportive school community
- a strong leadership team and a dedicated team of staff
- a committed and supportive board of Trustees
- a firm commitment to your ongoing professional development.

APPOINTMENT OF HEAD OF DT & ART FACULTY

The Corbet School requires from September 2024 a well-qualified graduate to join our DT & Art Faculty to lead our Design Technology and Art Faculty. The ability to teach DT at KS3 and KS4 is essential. It would also be advantageous if the successful candidate was able to teach food & nutrition at KS3. The successful candidate will have a real desire to build on the strengths of the department. Enthusiasm, ambition and vision are essential requirements. You will need to be committed to curriculum development and ensuring high quality teaching and learning across the Faculty. This is a fantastic opportunity to join a very successful and ambitious school.

The Corbet School is “Very Good” and over-subscribed, rural, 11-16 comprehensive with outstanding pupil behaviour and consistently high results, highlighted by our progress scores.

DESIGN TECHNOLOGY

The DT & Art Faculty is a successful and flourishing one, and the subjects are popular with pupils.

The curriculum plan is based on a 25-hour weekly timetable, as follows:

AT KS3

Years 7, 8, 9 in mixed ability sets. Pupils receive two hours per week on a rotation of DT Subjects.

AT KS4 (September 2024)

Year 10: Three optional Groups, 3 hours per week: GCSE Art, BTEC Construction; GCSE Design Technology; GCSE Food & Nutrition.

Year 11: Three optional Groups, 2 hours per week: GCSE Art; GCSE Design Technology; GCSE Food & Nutrition; Cambridge National Engineering

The department has consistently had good results in examinations.

The most recent results are shown below:

GCSE Examination Results 2023

	DT GCSE – ACTUAL GRADES									
Numbers Entered	9	8	7	6	5	4	3	2	1	U
13	0	0	3	3	1	5	1	0	0	0
	Engineering Cambridge National – ACTUAL GRADES									
Numbers Entered	D*	D	M	P	D1	M1	P1	U		
20	0	0	1	4	7	8	0	0		
	Hospitality – ACTUAL GRADES									
Numbers Entered	D*	D	M	P	D1	M1	P1	U		
25	3	1	3	10	0	0	8	0		
	Art GCSE – ACTUAL GRADES									
Numbers Entered	9	8	7	6	5	4	3	2	1	U
29	2	1	3	7	6	9	1	0	0	0

The teaching staff within the DT & Art Faculty from next September is expected to be:

Head of Design Technology & Art Faculty	Full-time (this post)
Teacher of Design Technology	Full-Time
Teacher of Design Technology/Textiles	Part-time (0.6)
Teacher of Food	Part-time (0.6)
Head of Art	Part-Time (0.8)
Teacher of Art	Part-time (0.5-.06)
DT & Art Technician	Full-time (Term Time Only)

The department allows pupils the chance to work outside their set taught lessons, providing the opportunity to work at lunch time and in after school clubs at KS3 and GCSE level.

The post will be most suitable for an experienced teacher who wishes to develop their career, and who wants to benefit from a strong culture of CPD and good practice.

LIFE SKILLS

In Year 7/8 and Year 10/11 life skills is taught as a lesson a week, within Year 9 this is delivered via drop down days. This follows the PSHEE programme and includes the statutory requirement of RSE. Any successful candidate would be expected to be actively involved in this programme.

FORM TUTOR

The successful applicant will be required to undertake the role of Form Tutor.

JOB DESCRIPTION: CLASS TEACHER

This appointment is subject to the current conditions of employment of teachers contained in the School Teachers' Pay and Conditions Document, Qualified Teacher Status standards, other current educational legislation and the school's articles of government.

DUTIES AND RESPONSIBILITIES: PLANNING

- identifying clear teaching and learning objectives and specifying how they will be taught and assessed
- setting tasks, including homework, which challenge pupils and ensure a high level of interest
- setting appropriate and demanding expectations for pupils' learning, motivation and presentation of work
- setting clear targets building on prior attainment
- identifying the needs of individuals and groups within the class, taking note of individual education plans and the requirements of the Code of Practice
- making effective use of assessment information when planning lessons
- planning opportunities to contribute to pupils' literacy and numeracy, and to their personal, spiritual, moral, social and cultural development
- the use of Teaching Assistant time as appropriate.

DUTIES AND RESPONSIBILITIES: TEACHING & CLASS MANAGEMENT

- establish and maintain a safe environment and purposeful working atmosphere which supports learning and in which pupils feel secure and confident
- set high expectations for pupils' behaviour, establishing and maintaining a good standard of discipline through well-focused teaching and through positive and productive relationships
- provide clear structures for lessons maintaining pace, motivation and challenge
- use a variety of teaching methods to:
 - (i) structure information well, including outlining content and aims and summarising key points as the lesson progresses
 - (ii) instruct, demonstrate and give accurate, well paced explanations using appropriate vocabulary
 - (iii) use effective questioning, listen carefully to pupils, give attention to errors and misconceptions

- select appropriate learning resources and develop study skills through library, ICT and other sources
- ensure pupils acquire and consolidate knowledge, skills and understanding appropriate to the subject taught
- critically evaluate teaching to improve effectiveness.

DUTIES AND RESPONSIBILITIES: MONITORING, ASSESSMENT, RECORDING, REPORTING

- assess how well learning objectives have been achieved and use them to improve specific aspects of teaching
- mark and monitor pupils' work and set targets for progress
- assess and record pupils' progress systematically and keep records to check work is understood and completed, monitor strengths and weaknesses, inform planning and recognise the level at which the pupil is achieving
- prepare and present informative reports to parents

OTHER PROFESSIONAL REQUIREMENTS

- have a working knowledge of teachers' professional duties and legal liabilities
- operate at all times within the stated policies and practices of the school
- establish effective working relationships and set a good example through their presentation and personal and professional conduct
- endeavour to give every child the opportunity to reach their potential and meet high expectations
- contribute to the life of the school through effective participation in meetings and management systems necessary to co-ordinate the management of the school
- take responsibility for their own professional development and duties in relation to school policies and practices
- liaise effectively with parents and governors as necessary
- in addition to carry out other duties as reasonably required by the Headteacher.

GENERAL

- Comply with individual responsibilities, in accordance with the role, for health & safety in the workplace.
- Ensure all duties and services provided are in accordance with the school's Equal Opportunities policy.
- The members and the trustees are committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.
- Participate in the performance and development review process, taking personal responsibility for identification of learning, development and training opportunities in discussion with line manager.

JOB DESCRIPTION: HEAD OF FACULTY

Reporting directly to a member of the Senior Leadership Team, this role will include the following main responsibilities:

- Develop and implement policies in line with our school's commitment to high-quality teaching and learning
- Promote the subject, its importance, and the value that it brings across the school
- Have a good understanding of how well the subject is being delivered and the impact it has on pupil achievement
- Use this understanding to feed into the school improvement plan and produce a department development plan
- Promote pupils' spiritual, moral, social, cultural, physical and mental development alongside British values in the teaching of the subject
- Consult pupils, parents and staff about the subject and its effectiveness, and assess the feedback against the school's values, visions and aims
- Work with the special educational needs coordinator (SENCO) to ensure the curriculum matches the needs of different pupils, such as disadvantaged pupils and those with special educational needs and/or disabilities (SEND)
- Promote careers education through the subject and ensure that teaching and learning illustrates how the subject might lead to career opportunities
- Use additional staff in the subject area to ensure there is a framework for deployments and that teaching assistants are deployed effectively
- Liaise with our feeder primary schools on the transition of the subject to secondary school to ensure that progression is built into the curriculum
- Develop and review regularly the vision, aims and purpose for the subject area
- Oversee the planning of the curriculum content, ensuring it is well sequenced to promote pupil progress
- Ensure the planned curriculum is effectively and consistently implemented across the school
- Make sure there is an effective system of assessment that oversees the progress of pupils to ensure the curriculum has a positive impact on pupils' learning
- Have an overarching responsibility for pupils' achievement and standards in the subject area
- Establish an effective team and hold regular meetings on the subject to keep staff informed on any developments or changes
- Provide support to staff regarding teaching and learning, resources, and planning in the subject area
- Monitor teaching and learning by visiting lessons, scrutinising books, and talking with pupils to assess how well the subject area is being implemented and how well it is delivered across the school
- Provide feedback to staff based on the above observations to identify training needs and provide continuing professional development (CPD) in the subject area
- Coach and model team teaching where appropriate
- Liaise effectively with exam boards to ensure that teachers understand and are familiar with the syllabuses that are being delivered

- Support teachers to make accurate assessments, manage internal and external moderation, and complete external moderation exercises
- Where required take responsibility for appraising staff in line with the school's appraisal policy
- Ensure that all department staff follow school procedures and achieve deadlines and timescales that support school operations
- Contribute to timetabling and manage grouping pupils
- Create a safe, welcoming environment and take care of the accommodation, ensuring displays are stimulating, of high quality, and inspire curiosity in pupils
- Audit, check and manage resources to ensure they are up to date and match pupil and curriculum needs
- Manage the subject budget effectively to ensure it is spent on resources that add value and enhance the learning experience
- Work in line with statutory safeguarding guidance (e.g. Keeping Children Safe in Education, Prevent) and our safeguarding and child protection policies
- Work with the DSL to promote the best interests of pupils, including sharing concerns where necessary
- Promote the safeguarding of all pupils in the school

Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task needing to be undertaken may not be identified.

The postholder will be expected to comply with any reasonable request from a manager to undertake work of a similar level that is not specified within the job description.

The job description may be amended at any time following discussion with the Headteacher/Line Manager and will be reviewed annually.

PERSON SPECIFICATION

Job Title: Head of DT & Art Faculty

Responsible to: Deputy Head

Category	Essential	Desirable
Qualifications	<ul style="list-style-type: none"> • Degree • Qualified Teacher Status 	
Experience	<ul style="list-style-type: none"> • Experience of teaching DT at secondary level • The ability to teach at both KS3 & KS4 	<ul style="list-style-type: none"> • Experience of leading a department • Ability to teach food & nutrition
Professional Development	<ul style="list-style-type: none"> • Willingness and desire to undertake further professional development 	
Skills & Abilities	<ul style="list-style-type: none"> • Passion for DT & Art education • Commitment to raising standards and to gaining the best outcomes for all pupils • Ability to inspire and motivate pupils • Commitment to using ICT to maximise learning • Commitment to safeguarding • Commitment to extended learning activities (clubs/enrichment activities) • Ability to work in a team • Ability to show initiative • Strong organisational skills • Commitment to CPD • Effective communicator • Good inter-personal skills 	

The Corbet School is committed to Safeguarding and promoting the welfare of children, therefore the successful applicant will be required to undertake an enhanced DBS Disclosure.



PREAMBLE

Teachers make the education of their pupils their first concern, and are accountable for achieving the highest possible standards in work and conduct. Teachers act with honesty and integrity; have strong subject knowledge, keep their knowledge and skills as teachers up-to-date and are self-critical; forge positive professional relationships; and work with parents in the best interests of their pupils.

PART ONE: TEACHING

A teacher must:

1 Set high expectations which inspire, motivate and challenge pupils

- establish a safe and stimulating environment for pupils, rooted in mutual respect
- set goals that stretch and challenge pupils of all backgrounds, abilities and dispositions
- demonstrate consistently the positive attitudes, values and behaviour which are expected of pupils.

2 Promote good progress and outcomes by pupils

- be accountable for pupils' attainment, progress and outcomes
- be aware of pupils' capabilities and their prior knowledge, and plan teaching to build on these
- guide pupils to reflect on the progress they have made and their emerging needs
- demonstrate knowledge and understanding of how pupils learn and how this impacts on teaching
- encourage pupils to take a responsible and conscientious attitude to their own work and study.

3 Demonstrate good subject and curriculum knowledge

- have a secure knowledge of the relevant subject(s) and curriculum areas, foster and maintain pupils' interest in the subject, and address misunderstandings
- demonstrate a critical understanding of developments in the subject and curriculum areas, and promote the value of scholarship
- demonstrate an understanding of and take responsibility for promoting high standards of literacy, articulacy and the correct use of standard English, whatever the teacher's specialist subject
- if teaching early reading, demonstrate a clear understanding of systematic synthetic phonics
- if teaching early mathematics, demonstrate a clear understanding of appropriate teaching strategies.

4 Plan and teach well structured lessons

- impart knowledge and develop understanding through effective use of lesson time
- promote a love of learning and children's intellectual curiosity
- set homework and plan other out-of-class activities to consolidate and extend the knowledge and understanding pupils have acquired
- reflect systematically on the effectiveness of lessons and approaches to teaching
- contribute to the design and provision of an engaging curriculum within the relevant subject area(s).

5 Adapt teaching to respond to the strengths and needs of all pupils

- know when and how to differentiate appropriately, using approaches which enable pupils to be taught effectively
- have a secure understanding of how a range of factors can inhibit pupils' ability to learn, and how best to overcome these
- demonstrate an awareness of the physical, social and intellectual development of children, and know how to adapt teaching to support pupils' education at different stages of development
- have a clear understanding of the needs of all pupils, including those with special educational needs; those of high ability; those with English as an additional language; those with disabilities; and be able to use and evaluate distinctive teaching approaches to engage and support them.

6 Make accurate and productive use of assessment

- know and understand how to assess the relevant subject and curriculum areas, including statutory assessment requirements
- make use of formative and summative assessment to secure pupils' progress
- use relevant data to monitor progress, set targets, and plan subsequent lessons
- give pupils regular feedback, both orally and through accurate marking, and encourage pupils to respond to the feedback.

7 Manage behaviour effectively to ensure a good and safe learning environment

- have clear rules and routines for behaviour in classrooms, and take responsibility for promoting good and courteous behaviour both in classrooms and around the school, in accordance with the school's behaviour policy
- have high expectations of behaviour, and establish a framework for discipline with a range of strategies, using praise, sanctions and rewards consistently and fairly
- manage classes effectively, using approaches which are appropriate to pupils' needs in order to involve and motivate them
- maintain good relationships with pupils, exercise appropriate authority, and act decisively when necessary.

8 Fulfil wider professional responsibilities

- make a positive contribution to the wider life and ethos of the school
- develop effective professional relationships with colleagues, knowing how and when to draw on advice and specialist support
- deploy support staff effectively
- take responsibility for improving teaching through appropriate professional development, responding to advice and feedback from colleagues
- communicate effectively with parents with regard to pupils' achievements and well-being.

PART TWO: PERSONAL AND PROFESSIONAL CONDUCT

A teacher is expected to demonstrate consistently high standards of personal and professional conduct. The following statements define the behaviour and attitudes which set the required standard for conduct throughout a teacher's career.

- Teachers uphold public trust in the profession and maintain high standards of ethics and behaviour, within and outside school, by:
 - treating pupils with dignity, building relationships rooted in mutual respect, and at all times observing proper boundaries appropriate to a teacher's professional position
 - having regard for the need to safeguard pupils' well-being, in accordance with statutory provisions
 - showing tolerance and respect for the rights of others
 - not undermining fundamental British values, including democracy, the rule of law, individual liberty and mutual respect, and tolerance of those with different faiths and beliefs
 - ensuring that personal beliefs are not expressed in ways which exploit pupils' vulnerability or might lead them to break the law.
- Teachers must have proper and professional regard for the ethos, policies and practices of the school in which they teach, and maintain high standards in their own attendance and punctuality.
- Teachers must have an understanding of, and always act within, the statutory frameworks which set out their professional duties and responsibilities.