



King Arthur's School

HEAD OF ENGLISH

START DATE: SEPTEMBER 2024



SAST

SCHOOLS ACHIEVING SUCCESS TOGETHER

May 2024



Dear Applicant,

Thank you for expressing an interest in the post of Head of English at King Arthur's School.

Accompanying this letter is information about the school, general information about the role and a job description, which we hope will provide you with everything you need to know to apply for the post. The school website also gives further details about us.

This is a permanent, full-time post commencing in September 2024. We believe this is an outstanding opportunity to take on a key support role in a school that works hard to enthuse students and instil in them high standards.

This is a wonderful opportunity to join a school within a Trust with a great community feel, real strengths and the ability and desire to develop further. From September 2023 there are just under 500 students from age 11-16, with numbers increasing every year. When you visit the school you will notice the:

- Friendly and welcoming atmosphere
- Students are well-behaved, comfortable and safe
- The range of experiences and opportunities
- Hard working, committed and caring staff
- Beautiful location and space for learning
- Strong local community

We are looking for a team member with high expectations and standards, the ability to inspire but also the capacity to laugh and enjoy the challenges of this role. You need to be a team player and you will go the extra mile to support. In return, you will join a Trust that is full of activity, opportunity, and optimism. You will be strongly supported by our SLT in your work to ensure our provision is the best.

SAST is a strong and ambitious Trust of both primary and secondary schools seeking to ensure an excellent and sustainable 0-19 education for children within our community across West and North Dorset as well as South Somerset and is looking to grow further.

You are very welcome to visit us in advance of an application or to contact us to find out more.

We look forward to reading your application and we will contact all applicants following shortlisting.

Yours faithfully,

Jen Jacklin,
Headteacher

THE ADVERT & APPLICATION PROCESS

We look forward to receiving your application by **9am, Friday 14th June 2024**

If invited for interview, these will be held on **Thursday 20th June 2024**

Salary: Teacher Pay Scales plus TLR 2.3 (£7,487)

Contract: Permanent, Full-Time

We are seeking to appoint an ambitious, creative, and inspiring teacher with energy, enthusiasm and a love of English to join our team. We believe this is an outstanding opportunity to take on a key support role in a school that works hard to enthuse students and instil in them high standards.

The successful candidate will:

- Have a passion for all aspects of the written and spoken word
- Have excellent communication skills and the ability to celebrate and promote high quality teaching and learning
- Have the ability to embrace and contribute to the vision of the Department and school
- Be able to build relationships quickly
- Have a positive approach
- Have a real interest in educational issues, approaches and alternatives from around the world
- Be proactive and confident
- Use resources, intellect, creativity and innovation to be successful
- Have the ability to support, challenge and inspire our students, encouraging them to achieve the best they can through the promotion of outstanding teaching and learning
- Have the ability to be a team player who will go the extra mile to support students and who will enjoy the opportunities of this role

You are asked to provide the following:

- A completed application form
- A letter of application of no more than 2 sides of A4 detailing your experience and expertise.

Completed applications should be returned by email to: recruitment@sast.org.uk

Should you wish to arrange a visit to view the School, please do not hesitate to contact Claire Hamblin, Office Manager on claire.hamblin@kingarthurs.org.uk or at 01963 32368 who will also be happy to arrange this.

SAST will conduct online searches of shortlisted candidates. In line with KCSIE guidance, this will be part of safer recruitment checks, and the search will purely be based on whether an individual is suitable to work with children. As care must be taken to avoid unconscious bias and any risk of discrimination, a person who will not be on the appointment panel will conduct the searches and will only share information if and when findings are relevant and of concern.

Safeguarding responsibilities associated with this role will include engagement in regulatory activity, such as administering first aid or supporting an upset child. It will have some contact with young people on a day-to day basis. SAST is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. The successful candidate will have to meet the person specification and the post is subject to safeguarding checks, including an enhanced DBS check and Children's Barred List check. The post is exempt from the Rehabilitation of Offenders Act 1974 and the amendments to the Exceptions Order 1975, 2013 and 2020.

SAST recognises the benefit of having a diverse workforce and is committed to building a workforce which reflects diversity from the communities it serves. SAST values the contributions from all staff from a wide range of different backgrounds and actively seeks to promote an environment that is free from discrimination and harassment and at the same time supports fair promotion and cultural acceptance. Under the provision of the Equality Act 2010 SAST welcomes applications from everyone and operates a recruitment process which is fair and does not discriminate against or disadvantage anyone because of their age, disability, gender reassignment status, marriage or civil partnership status, pregnancy or maternity, race or nationality, religion or belief, sex or sexual orientation.

This role is UK- based and your right to work will need to be established as part of the appointment process.

(Internal ID Number: RAF405)



JOB DESCRIPTION



Job title: Head of English

Grade: Teacher Pay Scales plus TLR 2.3

You are required to carry out the duties of a School Teacher as set out in the School Teachers' Pay and Conditions Document.

General responsibilities and duties:

To provide professional leadership and management within the curriculum team in order to secure the highest quality teaching, effective use of resources and improved standards of learning and achievement for all students.

Main Job Purpose:

- To lead and inspire a team of highly motivated staff to drive forward achievement and enjoyment of English as a subject within the school.
- To lead and manage the implementation of a challenging English curriculum
- To manage the resources of the English Department.

Main Responsibilities and Duties:

- Implementation of the English curriculum and subject coordination across the school
- Achievement of consistently outstanding teaching and learning in English
- Achievement of outstanding academic attainment and progress in English
- enhance the quality of teaching and learning in the Department and school through sharing resources and good practice
- Support the Principal's vision for the curriculum area which ensures continual improvement, maximum effectiveness and outstanding outcomes
- Contribute to a climate which enables other staff to develop and maintain a positive attitude towards, and confidence in, their professional role
- Contribute to the development and implementation of practices to ensure all relevant parties are well informed about subject policies and plans and the curriculum area's success in meeting objectives and targets

Knowledge and Skills

- A good degree in English or related subject
- QTS status
- Any statutory curriculum requirements and the requirements for assessment, recording and reporting of students' attainment and progress
- The characteristics of high quality teaching and the main strategies for improving and sustaining high standards of teaching, learning and achievement for all students
- New subject-specific pedagogies and research and their potential impact

Supervision and Management

- To be responsible for the line management and performance management of specific staff
- To participate in the recruitment and development of teaching and non-teaching staff of the Department
- To contribute to good management practice by ensuring positive staff participation, effective communication and procedures.

Assessment and Evaluation

- Analyse and interpret relevant national, local and school data, research and inspection evidence to inform policies, practices, expectations, targets and teaching methods.
- Establish and implement clear policies and practices for assessing, recording and reporting on pupil achievement, and for using this information to assist students in setting targets for further improvement.
- Evaluate the teaching of the range of specialist subjects within the curriculum area and use this analysis to identify effective practice and areas for improvement.
- Implement whole school systems for recording and reporting individual pupil performance.

Student Achievement

- Establish clear targets for students' achievement, and evaluate attainment and progress for all students.
- Use data effectively to identify individual students and student groups who are underachieving and, where necessary, create and implement effective plans of action to support these students.

Key Contacts and Relationships

- Headteacher
- Assistant Heads & SLT
- SENCo
- Teachers both within and external to the department
- Parents

Managing Resources

- Organise and co-ordinate the deployment of learning resources, including information and communications technology, and monitor their effectiveness.
- Maintain existing resources and explore opportunities to develop or incorporate new resources from the wide range of sources inside and outside the school.
- Manage the departmental budget

General

- Contribute to the development and organisation of any relevant extra- curricular activities and visits which extend learning beyond the classroom.
- Any other appropriate and reasonable activity as may be directed from time to time by the Headteacher.

Notes

The job description allocates duties and responsibilities. It does not direct the particular amount of time to be spent in carrying them out and no part of it may be so construed. In allocating time to the performance of duties and responsibilities the post holder must use directed time in accordance with the School's published time budget policy, and have regard to Section 67 of a Teacher's Conditions of Employment. The job description is NOT necessarily a comprehensive definition of the post. It will be reviewed at least once a year, and it may be subject to modification or amendment after consultation with the post holder.

PERSON SPECIFICATION

Head of English

Inter-personal attributes

- Able to build relationships quickly, with humility and empathy, whilst showing respect to others - students, parents and colleagues - to get the best out of them
- Positive, optimistic, caring, kind and approachable
- Willing to be immersed in the life of a busy and successful school

Communication and Interaction

- Communicate clearly and accurately both orally and in writing
- Able to listen and respond appropriately
- Flexible to adapt your style in different situations
- Strong and confident ICT skills for teaching and management
- Contribute as a great team player

Planning and Organising

- Manage daily responsibilities and priorities
- Work efficiently and effectively to meet deadlines and deliver successfully
- Design, produce and share high quality learning schemes and resources

Knowledge

- Good honours degree and/or relevant high level expertise
- A real interest in educational issues, approaches and alternatives from around the world
- Strongly support the ethos and culture of the school

Leadership Skills

- Have an exciting vision for your subject which can be shared and constantly enhanced
- Proactive and confident, yet humble and considered
- You can inspire and motivate others
- Make informed decisions on a daily basis
- Ensure high professional standards including student progress of all groups of students

Problem Solving

- Enjoy facing new challenges
- Find, propose and lead solutions
- Use resources, intellect, creativity and innovation to be successful

Resilience

- Hungry for a challenge
- Have patience and endless energy to persevere through the challenging moments
- Tenacious and versatile
- Maintain a positive mind-set

Self-evaluation

- You are aware of strengths and weaknesses
- Strong desire to learn from others so that you can be even better
- Able to share and support others

We are interested in all these attributes for colleagues joining the King Arthurs' School family but appreciate that some will be areas that you have a desire to develop and grow with our support once you are here. A sense of realism and humour are really important.

ENGLISH DEPARTMENT – USEFUL INFORMATION

Your Role

We are seeking to appoint an outstanding teacher of English who recognises the importance of language and literacy as vital aspects of the success of young people. They will be able to enthuse students and will show a real passion for reading and language in all forms. This is an outstanding opportunity to join a very successful team in a school with a dynamic culture, an established curriculum and fantastic CPD opportunities.



We are offering the successful candidate the opportunity...

- To join an established and successful team in a thriving school.
- To promote success in reading, writing, speaking and listening and become an advocate in our community for reading and literacy.
- To work with students across the full age and ability range in an 11-16 School.
- To help shape and create an enhanced provision beyond the great range and quality we already provide.
- To work in an innovative and outward looking school.

There are many factors which will support this opportunity:

- Positive, courteous and enthusiastic students
- A dynamic, supportive and professional team and working environment
- The opportunity to shape, design and develop the curriculum for our pupils. Each of our team takes responsibility for a year group.
- A thoughtful, well-sequenced and engaging curriculum
- A recently re-stocked library with a team of dedicated student librarians.
- Extensive links with other schools in the Sherborne Schools Partnership.



Background

Subject Success

- Pupils who are increasingly engaged with reading and writing for pleasure.
- A dedicated and growing team of librarians.
- Excellent levels of engagement and participation in World Book Day events.
- Author visits and creative writing workshops.
- A Year 10 pupil recently won a national poetry award and had her work published.
- Our parents are increasingly involved in the subject, with our annual Literacy Forum for parents a real success.

The Curriculum

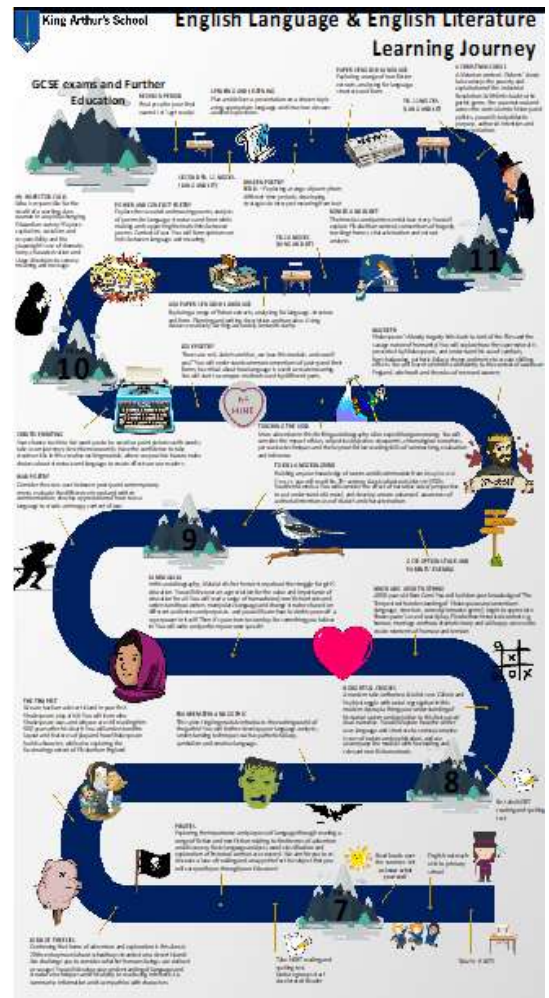
- We have invested heavily in developing a topical and diverse curriculum for our students, with texts including *The Tempest*, *Noughts and Crosses*, *Lord of the Flies* and *I Am Malala*.
- Pupils in years 7 to 11 follow the national curriculum.
- We follow the AQA English Language and English Literature Syllabuses at GCSE.
- We are also pleased to provide students with a full range of opportunities to develop their skills via lunchtime and after school clubs as well as in local and national competitions.

Facilities and resources

- We have our own building in English, which we share with the SEN department.
- Clean, well-maintained and bright classrooms.
- Excellent teaching resources including SMART BOARDS and Visualisers in every classroom.
- A fully-stocked library.
- Recently refurbished IT suite with excellent IT resources.
- New, good quality literature texts

Extra-Curricular

- We continually look for opportunities to enrich our pupils' experience of learning in the subject, including through school trips, author visits and extra-curricular clubs such as Book Club and Creative Writing Clubs.
- Regular trips to see theatre productions of our texts including *The Tempest* at the Royal Shakespeare Theatre, Stratford-upon-Avon, and *Noughts and Crosses* at Exeter University.
- Author visits/workshops include Minette Walters and Emma Carroll.



ABOUT KING ARTHUR'S SCHOOL



King Arthur's School

About Us:

King Arthur's School was built in 1958 and is based in the Somerset town of Wincanton. We serve the local community across the area including surrounding villages in Dorset and Somerset. On the 1st April 2019 King Arthur's School became an academy and joined SAST. Serving students from the local community and surrounding Dorset and Somerset villages, King Arthur's has been supported by SAST prior to joining, and has close links with all SAST schools.

We are a small secondary school and this helps us to develop a special family atmosphere within our school community, where every student feels cared for and valued. Every child really does matter and all children are known by all staff. Students thrive and succeed in our positive, caring and respectful environment.

Our special culture and ethos focus on high achievement both personally and academically. We want all students to be the best that they can be in respect of their academic achievement and personal growth. We also want them to develop a strong sense of belonging. This comes through their significant contribution to our school community, as well as benefitting from it.

Our goal is to see every student within our school community succeed and achieve their individual best. We aim to support and nurture students to develop confidence and resilience through a wide range of learning and enrichment activities. We continually emphasise high expectations and remind students that there are no limits to what they can achieve, if they have the right mindset.

We believe firmly in opportunity and achievement for all and we are proud to provide an education that aims to equip all students with the self-belief, knowledge, skills and understanding to fit easily and actively into a rapidly changing society.

Our journey of school improvement is well under way and we are all committed to the rapid development of our school. We have already seen huge improvements in outcomes for our young people and growth in our staff. Our improvement priorities currently include: improving the quality of teaching, securing high levels of challenge, and raising pupils' attainment and progress; enhancing parental engagement to best support our young people in their educational journey; improve standards of behaviour and foster a positive culture that promotes learning; ensure pupils and staff have a rich, positive experience of school and are well-looked after.

Our Mission

We support and encourage every student to strive for the highest possible levels of academic achievement, alongside developing the personal attributes and qualities to thrive and make a positive contribution throughout life.

Our aims are to:

- Create a challenging, inclusive, collaborative, creative and happy learning community;
- Ensure high quality teaching and learning, honesty and respect for others, with a collective will to bring out the best in every student in our care;
- Instil in students a belief that they can and will achieve beyond expectations in order to meet their dreams and lead their lives;
- Enable students to take their place in the world as happy, healthy, kind, confident, ambitious and independent individuals, with enquiring minds ready to face the challenges of tomorrow.

What we value – The King Arthur’s ethos

- Our students come first
- Enjoyment and fulfilment, with hard work - going the extra mile
- Friendliness and strong sense of community
- Support and care for everyone and each other
- Integrity, manners and honesty
- Inquisitiveness through a breadth of opportunities and experiences
- An engaging, calm and purposeful learning environment
- Leadership, aspiration and ambition
- Pride, quality and excellence – the details matter

Care and Support

King Arthur’s School prides itself on the quality of its pastoral care, which helps all students to remain engaged and motivated to learn. At King Arthur’s we believe that every child matters and should feel valued as part of our community. Young people need to feel safe and secure in order to thrive academically and socially. Our pastoral team works tirelessly to ensure that this is possible and to help students and their families deal with problems if and when they arise.

Our Facilities

King Arthur’s School is set in a spacious green campus with far reaching views across the town of Wincanton and the Blackmore Vale. We have specialist science laboratories and IT suites, food technology rooms, a range of outdoor hard courts and grass pitches and a Performance Centre, which is used for our school productions and special events.

Our library provides a bright and welcoming environment for research and study, with students having access to a wide variety of resources in both print and digital formats.

Café @King Arthur’s offers students a selection of nutritious, hot and cold food prepared daily by our dedicated catering team. Our healthy and nutritious menu is popular with students, and we cater for many with dietary requirements.

Students also benefit from access to an on-site sports centre with a fully equipped gym, a sports hall and a 25m swimming pool.

A number of community groups meet regularly at the school, including Guides, Brownies, Rainbows, Army Cadets, and the Choral Society, offering students enrichment opportunities in addition to the many extra-curricular activities available during the school day.



INFORMATION ABOUT WORKING FOR SAST



SAST is a multi-school trust, formed in June 2017, with 18 schools across Dorset and South Somerset. We have more than 5,700 students and over 850 members of staff. There is real strength in coming together with a collective responsibility for all the children's development and progress between 0-19 years. SAST has large town primary schools with over 300 children, smaller village primary schools and nursery provision. SAST also has 5 secondary schools, some with a Sixth Form provision. There is a mix of formerly maintained and Church of England schools - both voluntary controlled and voluntary-aided in the Diocese of Salisbury. We believe in preserving Schools in their local community.

Our Schools:

A key principle of the SAST is that member schools maintain their own character, such as church and community status. All schools in the multi-school trust are equal partners and are committed to the principles of collaboration, sharing expertise and resources to enable all partner schools to deliver excellent education for all young people in their care.

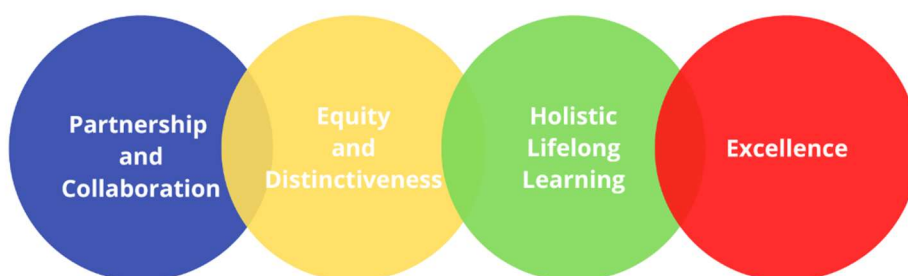
At the heart of SAST is the desire to work in partnership, to collaborate with others and to be outward facing for the benefit of children and staff. The schools have extensive links beyond the immediate area and are keen to extend these further.

SAST works by providing opportunities to share and improve - to develop further our provision as well as supporting the quality of leadership and management. This includes sharing best practice, being creative in maintaining a broad and diverse curriculum, ensuring the care and support is in place for children and families and enabling further staff and teacher development. We also work together on meeting the challenges of funding and the opportunities for financial efficiency, determining for ourselves which services and providers we will use to provide outstanding provision for our children. There is real strength in coming together with a collective responsibility for all of the children's development and progress between 0-19 years.

Our Vision:

Delivering educational excellence through aspiration and collaboration.

Our Values:



Partnership and Collaboration

Our schools support each other, by sharing expertise and resources, to ensure improvement.

Equity and Distinctiveness

We celebrate the individuality of each school and all in it. We are proud to be at the heart of our local communities.

Holistic Lifelong Learning

We promote the personal development of every child and a love of lifelong learning for our students and staff.

Excellence

We provide a high-quality education to enable all students and staff to aspire, thrive and succeed.

Organisation - How we work:

All our schools are successful. Of course, we recognise that we need to continually improve and evolve. The priority is to enable every school to continue to provide an excellent education for all our students while protecting their role at the heart of the community, along with our unique qualities and strengths.

There is a balance as to the responsibilities delegated to schools and those that are the responsibility of SAST. The focus is to continually evaluate, improve and develop through strong, effective and accountable leadership at all levels. The aim is to establish clear, simple and effective accountability including slim and streamlined governance.

Partnerships:

Partnership and collaboration is a core feature of all our schools – a genuine desire to be outward-facing, to use the best ideas from across the world. The schools have always worked closely together across Dorset and Somerset.

SAST Benefits:

As part of SAST, we can offer you a range of benefits including:

- High- quality CPD opportunities
- A strong and highly experienced network of Trust senior leaders
- Access to the Local Government Pension Scheme
- Employee Assistance Programme
- On-site nursery provision at some of our schools
- Cycle to work scheme

