



HEAD OF FOOD

GRADE: MPS/UPS +SEN1 +TLR2a

ACTUAL SALARY £30,000 to £46,525 +£2,539
+£3,214 (Pending Teachers' Pay Award 2024-25)

CONTRACT: Permanent, Full time

LOCATION: Chesterfield site

START DATE: January 2025

CANDIDATE INFORMATION PACK



What's included within this pack?

Within this pack you will find both information and advice on applying for a role with Esteem Multi-Academy Trust including:

- Welcome from the CEO
- About Esteem Multi-Academy Trust
- Welcome from the Headteacher and Esteem North Academy
- Job advertisement
- Job description and person specification
- Safeguarding and checks
- Application process and timeline

Welcome from Esteem Multi-Academy Trust



Dear applicant,

Thank you for your interest in Esteem Multi-Academy Trust (MAT). This position presents a fantastic opportunity for somebody who shares our values and beliefs to join our team at a very important time.

Esteem North Academy provides programmes of education to pupils identified as being at risk of exclusion, or who have already been permanently excluded from mainstream education. We meet the varied and complex needs of children in all Key Stages up to KS4, at multiple sites located in Chesterfield and in the High Peak.

We are looking to appoint an enthusiastic and experienced individual who is eager to lead the Academy with the delivery of the food curriculum to KS3 and 4 pupils. The successful applicant will have energy, optimism, initiative, flexibility and commitment to the delivery of a high quality education.

If you think you have got what we are looking for, we look forward to receiving your application for consideration.

For further information and/or to arrange an academy visit please contact support@esteemnorthacademy.co.uk or visit our website at <https://www.esteemmat.co.uk/vacancies>. Please use the relevant application form on the Esteem MAT website; CVs alone will not be accepted.

I wish you well in your application.

Yours faithfully



Julian Scholefield
Chief Executive Officer

About Esteem Multi-Academy Trust

About Esteem Multi-Academy Trust Esteem MAT was formed in 2018 and now consists of 14 academies from the East and West Midlands. Many of our pupils have special educational needs and/or disabilities or are disadvantaged. Therefore, inclusion is our watchword, and our vision is for Esteem to be a learning community of excellence for SEND and alternative provision in the Midlands. However, we want more mainstream schools to join us too as they have many pupils with SEND or who are disadvantaged. We want all our pupils to achieve their full potential whatever type of school they attend.

Our vision is to be a Trust that:

- Leads and supports our academies to provide the highest standards of education and development for all our pupils
- Enables academies with a shared sense of purpose to benefit from alignment whilst maintaining individuality
- Provides a strong, collective voice for our academies at a local and national level
- Delivers support and SEND expertise to our academies and other schools and local authorities.

Our vision will be delivered via our three core strategic aims. Everything we do should be ultimately focused on doing these three things well:

- We will provide an ambitious, inspirational, bespoke education, setting the foundation for the future and ensuring our young people are ready for the world.
- We will deliver high standards and value for money from our support services, resources, estate and technology.
- We will invest in and support our people, exploiting opportunities for collaborative, continual professional development, sharing of expertise and best practice
- Our people are our most valuable resource. We invest in them by providing high-quality specialist training, and opportunities to collaborate and develop their careers within Esteem.

We greatly value each school's unique identity, which reflects the diverse needs of the pupils. It is also important to us that our pupils feel they belong to their school community. This is why we believe that our schools need strong leaders and governors who understand their local context. Being part of a family of schools in a trust brings the added benefits of support and collaboration. We know that sharing ideas and working together are the best ways for our schools to continue to improve for the benefit of all our pupils.



Welcome from the Headteacher

Dear applicant,

Thank you for your interest in the role of Head of Food at Esteem North Academy. I am very pleased that you are considering applying to work at our academy where we all work hard to ensure that every pupil 'achieves their full potential'.

Esteem North Academy provides programmes of education to pupils identified as being at risk of exclusion, or who have already been permanently excluded from mainstream education. We meet the varied and complex needs of children in all Key Stages up to KS4, at sites located in Chesterfield and in the High Peak. This is a new role that has been created due to academy expansion. The successful applicant will be based at one of our Chesterfield sites. The Food team consists of a Head of Food and 2 more teachers, one at High peak and one at the Hasland site.

Pupils may be permanently excluded or at risk of permanent exclusion from mainstream and therefore require a curriculum to help them re-engage in education. We have a full blended learning offer with work experience, off site alternative vocational provisions and some peripatetic teaching in pupil's homes to meet pupil need where required. We are undergoing many developments at this time and have a new leadership team to drive the academy forwards with our curriculum offer and quality of buildings. It is an exciting time to join us!

Every child deserves an education. Our primary aim is to support and re-engage young people, enabling them to think positively about their future pathway, and life after the academy, whether that be re-integration into mainstream, further education or employment. Our Vision: "Inspire, Achieve, Exceed"

Our Pupils will:

- Feel safe, valued and trusted
- Recognise and achieve their full potential
- Take responsibility for their behaviour, and make healthy lifestyle choices
- Be positive about themselves and their future
- Be tolerant of others, and of the beliefs and views of others
- Be successful learners, both independently and when working with others
- Be self-motivated and have high expectations

We will achieve this by:

- Creating a safe learning environment, free of stigma and negativity
- Celebrating the success and achievements of every member of the learning community
- Establishing nurturing and supportive relationships between staff and pupils

- Setting high expectations for behaviour and academic success
- Providing a broad, balanced and relevant curriculum that provides the skills, confidence and qualifications to access opportunities in life
- Innovating learning, to engage and inspire
- Promoting tolerance and mutual respect
- Providing opportunities for students, parents and carers to voice opinions which form part of the decision-making process
- Providing an inclusive programme of learning opportunities and experiences that promote engagement

If you are an inspiring, engaging, flexible and experienced leader with a passion for working with disaffected pupils and can contribute to a small staffing team with fresh new ideas then we may be the academy for you!

Further information about our academy can be found on the website at www.esteemnorthacademy.co.uk

Yours faithfully

Janine Dix

Headteacher

Advertisement

Job Title: Head of Food

Location: Esteem North Academy, Chesterfield site

Travel to all academy sites, and pupil's homes on occasion, may be expected, with mileage expenses available to be claimed from the nominated base.

Grade/Scale: MPS/UPS +SEN1 +TLR2a Actual Salary £30,000 to £46,525 +£2,539 +£3,214 (Pending Teachers' Pay Award 2024-25)

Start date: January 2025

Contract: Permanent, full time

We are looking to offer a full-time permanent contract for an inspiring teacher and leader to join our academy as Head of the secondary food curriculum. The role will include a teaching timetable for KS3 and KS4. The staffing team will consist of 3 staff members which includes this new role. The Head of Food will take responsibility for the quality of the food curriculum and ensure that planning provides engaging lessons for our pupils and that lessons are fully resourced. The Head of Food will ensure that the curriculum is sequenced, that pupils make progress and achieve outcomes. We deliver GCSE Food and also ASDAN Foodwise currently. You will lead on changes to exam regulations and organise high quality GCSE food practicals and coursework for the team. You will be able to articulate the subject and lead on Deep Dives. Our sites are small compared to mainstream and house around 100 pupils. Classes may have up to around 10 pupils and you will be an allocated form tutor.

We welcome applications from candidates who are able to teach engaging and inspiring food lessons to challenging and disengaged KS3 and 4 pupils.

Applicants should have good knowledge and experience of working with disaffected pupils in a school or other alternative setting. An affinity for pupils with behavioural, emotional and social difficulties is an essential quality for this challenging but rewarding opportunity. Applicants should be resilient, have high expectations, and a sense of humour. You must be able to build positive relationships with our pupils and think outside of the box. A growth mindset and positive ethos are essential characteristics that we are looking for.

An allocated base will be named for payment of mileage and any travel calculation between sites for CPD or for engaging in off-site rewards trips etc. Candidates must have access to a vehicle and car insurance with business use included.

Benefits include: Teachers' Pension Scheme, Westfield Health membership, academy laptop.

For further information, please contact support@esteemnorthacademy.co.uk or visit our website <https://www.esteemmat.co.uk/vacancies>. Please use the relevant application form on the MAT website; CVs alone will not be accepted.

Closing date for applications: 13 October 2024 (23:59)

Interview date: TBC

We reserve the right to interview suitable candidates upon application and may close the application process prior to this date.

Esteem Multi-Academy Trust is committed to safeguarding and promoting the welfare of all its pupils. We expect all staff, volunteers and agency staff to share this commitment. The successful candidate will be required to undertake a Disclosure and Barring Service (DBS) check. The possession of a criminal record will not necessarily prevent an applicant from obtaining this post, as all cases are judged individually according to the nature of the role and information provided.

Job description and person specification

Job Description: Head of Food

Esteem North Academy, Esteem Multi-Academy Trust

Salary: MPS/UPS +SEN1 +TLR2a £30,000 to £46,525 +£2,539 +£3,214 (Pending Teachers' Pay Award 2024-25)

Hours: 32.5 hours

Contract type: Permanent,

Reporting to: Site Lead and Deputy Headteacher

Responsible for: Teaching food and leading on the food curriculum, being a form tutor

Main purpose:

The Head of subject, under the direction of the Site Lead and SLT, will take a major role in:

- Leadership of the subject by ensuring that planning and resourcing is of a high quality
- Demonstrating excellent subject knowledge to lead the team
- Planning of an appropriate and relevant curriculum to meet the needs of disengaged and challenging pupils
- Preparation of long- term plans and medium term plans for subject to ensure a sequenced delivery
- To resource the curriculum
- To re-engage pupils with education by delivering engaging and inspiring lessons of relevant content
- To increase pupil readiness for re-integration to mainstream education where possible or for next destination
- Baseline testing and target setting and assessment
- Ensure pupils achieve outcomes and make progress in your subject
- Management of pupil behaviour and following of the academy behaviour policy
- Safeguarding of pupils
- Identifying staff CPD or areas for development
- Communicating information about subject performance to staff members line managers
- Holding subject meetings to identify areas for development and have an action plan for the subject
- Leading on Deep Dives and any subject inspection
- Plan and organise any subject specific CPD for support staff
- Monitoring the quality of planning and delivery and contribution to quality assurance procedures in the academy
- Production of Pupil Information Packs (PIPs) to identify pupil need, barriers to learning, intent of the placement, target setting and associated risk assessment

Qualities:

The Head of Subject will:

- Uphold public trust in academy leadership and maintain high standards of ethics, behaviour and professional conduct
- Be credible and an excellent role model in all aspects especially in teaching of their subject
- Be enthusing, driven and be able to create new opportunities for our pupils

- Build positive and respectful relationships across the academy community and with other stakeholders
- Understand that our academy consists of multiple sites and the need for consistency across all sites
- Understand that we are working at a rapid pace to drive standards and implement a new curriculum offer
- Serve in the best interests of the academy's pupils.

Duties and responsibilities:

Academy culture and behaviour

Under the direction of the Site Lead and SLT, the Head of Subject will:

- Create a culture where pupils experience a positive and enriching academy life
- Uphold educational standards in order to prepare pupils from all backgrounds for their next phase of education and life
- Ensure a culture of staff professionalism and resilience
- Encourage high standards of behaviour from pupils, built on rules and routines that are understood by staff and pupils and clearly demonstrated by all adults in the academy.

Teaching, curriculum and assessment

Under the direction of the Site Lead and SLT, the Head of Subject will:

- Deliver high-quality teaching
- Ensure teaching is underpinned by effective pedagogy and adaptive teaching
- Effectively use formative assessment to inform strategy and decisions
- Effectively use data systems to evidence progress from a pupil's baseline towards targets
- Ensure that pupil progress is recorded and monitored
- Contribute to the academy's curriculum offer so that it is appropriate for our pupil needs
- Be able to adapt planning to meet the needs of a variety of levels
- Contribute to the blended learning offer
- Deliver engaging and inspiring lessons
- Contribute to the curriculum offer with inspiring topics that interest our pupils
- Contribute to post 16 planning and careers education for our pupils.

Additional and special educational needs (SEN) and disabilities

Under the direction of the Site Lead and SLT, the Head of Subject will:

- Promote a culture and practice that enables all pupils to access the curriculum
- Have ambitious expectations for all pupils with SEN and disabilities
- Make sure the academy works effectively with parents, carers and professionals to identify additional needs and provide support and adaptation where appropriate
- Make sure the academy fulfils statutory duties regarding the SEND Code of Practice.

Professional development

Under the direction of the Site Lead and SLT, the Head of Subject will:

- Ensure that they take up appropriate CPD to develop expertise
- Keep up to date with developments in education
- Seek training and continuing professional development to meet needs
- Ensure that they are up to date with changes to Inspection frameworks, Deep Dive expectations and exam board requirements.

Other areas of responsibility

- To contribute to site developments and additions to timetables to ensure a quality offer such as tutor time, assemblies, home learning, arrangements and monitoring of online learning
- Contribute to the production of pupil information packs (PIPs)
- Support ECTs in your subject area
- Be a form tutor and contribute to pastoral development.

Please note that this is illustrative of the general nature and level of responsibility of the role. It is not a comprehensive list of all tasks that the teacher will carry out. The postholder may be required to do other duties appropriate to the level of the role.

OTHER GENERIC RESPONSIBILITIES:

- Represent and promote the ethos and values of Esteem Multi-Academy Trust
- To take, and be accountable for, all decisions made within the parameters of the job description
- Participate with performance management and CPD training and activities that contribute to personal and professional development for self and others within the academy
- Actively promote and act at all times in accordance with the policies of the MAT e.g. Safeguarding, Health and Safety, Equal Opportunities
- Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified
- Employees will be expected to comply with any reasonable request from the Headteacher to undertake work of a similar level that is not specified in this job description
- The post holder will be working in a developing environment and will therefore be expected to undertake other appropriate duties as required for the effective operation of the Trust.

The MAT will endeavour to make any necessary reasonable adjustments to the job and the working environment to enable access to employment opportunities for disabled job applicants or continued employment for any employee who develops a disabling condition.

The postholder will comply with Health and Safety requirements and specifically will take reasonable care of him/herself and other persons who may be affected by his/her acts or omissions at work (Health and Safety at Work Act 1974), and other relevant employment legislation and school policies.

The Headteacher and governing body reserve the right to amend the job description at any time after consultation with the post-holder.

This job description is current at the date shown, but, in consultation with you, may be changed by the Headteacher to reflect or anticipate changes in the job commensurate with the grade and job title.

Person Specification: Head of Subject

Esteem North Academy, Esteem Multi-Academy Trust

CRITERIA	QUALITIES
Qualifications and training	<ul style="list-style-type: none"> • Qualified teacher status • Degree • Teaching qualification in this subject • Driving licence, transport and business insurance • NPQML desirable
Experience	<p>ESSENTIAL</p> <ul style="list-style-type: none"> • Several years teaching experience to KS3 and 4 pupils • Experience of working with challenging and vulnerable young people • Effective behaviour management following academy policy • Teaching, planning, sequencing and delivery of this subject curriculum • Experience in curriculum development • GCSE delivery • Of effective quality assurance methods to improve the curriculum delivery • Of modelling high quality teaching practise to other colleagues • Of evidencing adaptive techniques to meet pupils needs • Of contributing positively to an education environment • Of liaising with families and maintaining effective communication • <p>DESIRABLE</p> <ul style="list-style-type: none"> • Of subject leadership during an Ofsted Inspection or other such inspections which involve subject articulation and Deep Dive methodology • Previous subject leadership • Experience of working in a non- mainstream education establishment • Experience of working in a multi sited school • Experience of implementing appropriate curriculum offers to meet the needs of a range of vulnerable pupils • Of creating a curriculum for disengaged and challenging pupils • Of contributing to a blended learning offer to meet pupil need • Previous teaching of alternative offers/vocational/non- GCSE • Experience in the professional development of subject support staff.
Skills and knowledge	<p>ESSENTIAL</p> <ul style="list-style-type: none"> • Understanding of high- quality teaching and learning • Ability to produce a high- quality engaging and innovative curriculum offer and schemes of work • Understanding of effective approaches to learning, pedagogy and adaptive teaching • Ability to develop positive pupil behaviour strategies and understanding of the communication needs of children • Data analysis skills, and the ability to use data to set targets and measure progress

	<ul style="list-style-type: none"> • Effective communication and interpersonal skills • Ability to engage and inspire pupils with high quality planning and relevant content • Ability to build rapport with challenging pupils with varying needs • Ability to build effective working relationships with colleagues • Knowledge of current safeguarding practises • Excellent use of electronic systems and ICT capabilities • Ability to concisely articulate your subject intent and sequencing. <p>DESIRABLE</p> <ul style="list-style-type: none"> • Other skills/interests that could contribute to the curriculum in a vocational or non-GCSE alternative offer • Knowledge of the ECT framework • Ability to safeguard vulnerable pupils and liaise with other professional agencies and social workers
<p>Personal qualities</p>	<p>ESSENTIAL</p> <ul style="list-style-type: none"> • A commitment to achieving the best outcomes for all pupils and promoting the ethos and values of the academy • Hardworking and flexible • A good sense of humour • High sense of moral compass • High importance on meeting all deadlines • To have a good level of self- reflection and be able to respond to positive criticism to develop professionally • Ability to work under pressure and prioritise effectively • Ability to maintain resilience and positivity • Commitment to maintaining confidentiality at all times • Commitment to safeguarding and equality, ensuring that personal beliefs are not expressed in ways that exploit the position.

Safeguarding and checks

Esteem Multi-Academy Trust is committed to safeguarding and promoting the welfare of all its students. We expect all staff, volunteers and agency staff to share this commitment. The successful candidate will be required to undertake a Disclosure and Barring Service (DBS) check. The possession of a criminal record will not necessarily prevent an applicant from obtaining this post, as all cases are judged individually according to the nature of the role and information provided.

Esteem Multi-Academy Trust's Safeguarding Policy applies to all adults, including volunteers and agency staff, working in or on behalf of the MAT.

Each pupil's welfare is of paramount importance. We recognise that some children may be especially vulnerable to abuse e.g. those with special educational needs and disabilities, those living in adverse circumstances. We recognise that children who are abused or neglected may find it difficult to develop a sense of self-worth and to view the world positively. We recognise that some children who have experienced abuse may harm others. We will always take a considered and sensitive approach in order that we can support all students within our academies.

The MAT pays full regard to the DfE 'Keeping Children Safe in Education September 2024' guidance. We ensure that all appropriate measures are applied in relation to everyone who works for the MAT who is likely to be perceived by the students as a safe and trustworthy adult including volunteers and agency staff. As part of our safer recruiting practises, we scrutinise applicants; verify their identity, academic or vocational qualifications, obtain professional and personal references, check full employment history and ensure the applicant's health and physical capacity is suitable to undertake the role. Interviews and DBS checks are also undertaken.

This post is exempt from the Rehabilitation of Offenders Act 1974 and therefore all convictions, cautions and bind-overs, including those regarded as "spent" must be declared.

If you are currently working with children, either paid or voluntary, your current employer will be asked about disciplinary offences, including those related to children or young people (whether disciplinary sanction is current or time-expired), and whether you have been the subject of any child protection allegations or concerns and, if so, the outcome of any investigation or disciplinary proceedings.

If you are not currently working with children, but have done in the past, that previous employer will be asked about these issues.

Where neither your current or previous employment has involved working with children or young people, your current employer will be asked about your suitability to work with children and young people, although it may be answered "not applicable", where appropriate, if your work has not brought you in to contact with children or young people.

Application process and timeline

Application forms are available on our website at <https://www.esteemmat.co.uk/vacancies>.

After the closing date, shortlisting will be conducted by a panel who will match your skills and experience against the criteria in the Person Specification. You will be selected for interview purely on your application form, so please ensure that you read the Job Description and Person Specification carefully before you complete your application form.

All candidates invited to the interview and assessment day must bring the following documents; original documents only, copies will not be accepted:

- Documentary evidence for your right to work in the UK
- Documentary evidence of identity which meets the DBS requirements i.e. current photocard driving licence including a photograph and/or a passport and/or a full birth certificate
- Documentary proof of current name and address i.e. utility bill, financial statement etc.
- Where appropriate, documentation evidencing a name change
- Educational or professional qualifications that are necessary or relevant for the post

Further information relating to DBS check documentation requirements can be found on the Government website at <https://www.gov.uk/guidance/documents-the-applicant-must-provide>.

If you are not the successful candidate, all your personal information will be destroyed, in a secure way, in line with General Data Protection Regulations (GDPR May 2018) guidelines.

References will be sought for shortlisted candidates for any central office-based positions and we may approach previous employers for information to verify experience or qualifications prior to interview. Any relevant issues arising from references will be discussed at interview.

Your completed application form and supporting letter should address and evidence the essential and desired criteria in the Person Specification.

Closing date for applications: 13 October 2024 (23:59)

Interview date: TBC

We reserve the right to interview suitable candidates upon application and may close the application process prior to this date

For further information please contact the Headteacher's admin team support@esteemnorthacademy.co.uk or visit the Esteem website at <https://www.esteemmat.co.uk/vacancies>. Please contact the Headteacher's admin to discuss your experience before arranging any site visits. Use the relevant application form on the Esteem MAT website; CVs alone will not be accepted. All applicants will be invited to an informal site tour.