



Bohunt Education Trust (BET) Job Description



Post Title:	Learning Leader / Head of Subject - Steyning Grammar School
Purpose:	<ul style="list-style-type: none"> • To assist the Head of Faculty in leading and managing the faculty in promoting the learning of all students. • To promote high standards of achievement. • To deputise for the Head of Faculty in their absence if requested to do so. • To lead learning in a specific subject area or key stage.
Responsibilities:	<ul style="list-style-type: none"> • The appointment is subject to the appropriate conditions of employment of teachers contained in the School. • Teacher’s Pay and Conditions Document and other current employment and educational legislation. • Responsible to: Head of Faculty. • Responsible for: All staff working within the subject in undertaking tasks specified by the Head of Faculty.
Main Duties:	<p>Leadership</p> <ul style="list-style-type: none"> • To assist the Head of Faculty in providing a clear vision and communicating the vision to all members of the school community. • To assist the Head of Faculty in securing the commitment of all members of the faculty to achieving the vision and to developing a team ethos within the faculty. • To assist the Head of Faculty in promoting professional development throughout the faculty and take responsibility for personal professional development. • To assist the Head of Faculty in promoting the school focus on learning by ensuring that whole school strategies are implemented and monitored effectively. • To be a good role model for members of the faculty. • To lead all developments within specified subject area. <p>Management</p> <ul style="list-style-type: none"> • To devise and implement strategies to ensure that subject targets are met. • To analyse subject data and identify areas of strength and areas for development. • To plan and implement strategies designed to improve teaching and learning and evaluating their impact. • To promote the professional development of teachers within the subject area through classroom observation, coaching in the classroom and work sampling. • To assist the Head of Faculty to ensure that the day to day running of the faculty is effective. • To develop and maintain good professional relationships with colleagues at all times. • To monitor the performance of staff, share good practice and challenge under performance. <p>Learning</p> <ul style="list-style-type: none"> • To assist the Head of Faculty in promoting joint lesson planning and planning of schemes of work. • To assist the Head of Faculty in promoting the pedagogical dialogue within the faculty leading to shared lesson planning.

	<ul style="list-style-type: none"> • To implement, promote and monitor effective behaviour management strategies • To assist the Head of Faculty in promoting good relationships with students and parents (incorporating strategies for gaining their views on learning). • To teach good lessons. <p>General</p> <ul style="list-style-type: none"> • To carry out any other reasonable task at the request of a member of the Leadership Team.
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This job description is not necessarily a comprehensive definition. It will be reviewed periodically and when appropriate to reflect or anticipate changes in the job commensurate with the grade and job title. It may be subject to change or modification at any time after consultations taking into account the circumstances of The Trust and their implications.

Bohunt Education Trust is committed to safeguarding and promoting welfare of children and young people and requires all staff and volunteers to share and demonstrate this commitment.