

JOB DESCRIPTION

Post Title:	Head of Food Technology/Hospitality
10.5	<ul style="list-style-type: none"> To develop a vision and to set a direction for the department and its contribution to the learning experience of all pupils. To build a faculty team that delivers high quality teaching and learning and that collectively raises standards including levels of engagement, aspiration and attainment. To ensure that Academy policies are fully developed, communicated, implemented, monitored and evaluated.
Reporting to:	SLT Link
Salary/Grade:	United Learning salary scale (above national scales) plus TLR 2.
Disclosure level	Enhanced
MAIN (CORE) DUTIES	
Faculty Responsibilities	<ul style="list-style-type: none"> To set high expectations for standards of teaching and learning and to model good practice. To promote the building and sharing of good practice and successful innovation across your team. To manage the development of appropriate syllabuses, resources, schemes of work, marking policies and teaching strategies in Hospitality. To plan lessons (and schemes of work) that allow all students to make outstanding progress using a wide range of pedagogical strategies. To ensure that the curriculum area provides a range of teaching which complements the school's strategic objectives and to the development of effective subject links with external agencies. To line manage both department staff and technician. To ensure the delivery of outstanding lessons in all year groups. To provide a nurturing classroom and school environment that helps pupils to develop as learners. To ensure the efficient and effective selection and deployment of staff and resources. To contribute to the effective working of the school. Teaching demonstration lessons for colleagues to share best classroom practice. Supporting colleagues with planning to enable them to deliver consistently good lessons. Observing teachers and offering supportive and instructional feedback. Facilitating faculty meetings Attending Middle leaders' meetings & training. Arranging open evening, options etc.
Whole School responsibilities	<ul style="list-style-type: none"> Organising guest speakers, activities to promote the subject area. Positively promote your subject across the academy. Oversee whole school displays that promote the subject area. Evaluating the impact of your work and department work through data analysis, questionnaires, monitoring visits, etc. To undertake the main professional duties of a teacher. To uphold all academy policies with consistency and diligence. To undertake, and when required, deliver or be part of the appraisal system and relevant training and professional development. Analysing assessment data to track attainment and progress but to also highlight any gaps which need to be addressed. Monitoring pupils' books and work for consistency. Monitor weekly planning. Moderating and standardising. Reporting on data, progress, attainment and staff development.

Teaching Responsibilities	<ul style="list-style-type: none"> • To teach students according to their educational needs, including the setting and marking of work completed by the students • To assess record and report on the attendance, progress, development and attainment of students and to keep accurate records as required • To provide, or contribute to, oral and written assessments, reports and to target set and provide references relating to individual students and groups of students • To ensure that ICT, Literacy, Numeracy and the school subject specialism are reflected in the teaching/learning experience of students • To undertake a designated programme of teaching, plan, structure and resource teaching and learning effectively. To ensure a high-quality learning experience for all students. • To use a variety of delivery methods which will stimulate learning appropriate to meet all student needs and demands of the syllabus • To maintain discipline in accordance with the school's Behaviour Policy, and to encourage good practice with regard to punctuality, behaviour, standards of work and homework. • To undertake assessment of students as requested by external examination bodies, departmental and school policies and to mark, grade and give written/verbal and diagnostic feedback as required. • To implement the school policies re: Homework
<p>Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified.</p> <p>Employees will be expected to comply with any reasonable request from a manager to undertake work of a similar level that is not specified in this job description.</p> <p>Employees are expected to be courteous to colleagues and provide a welcoming environment to visitors and telephone callers.</p> <p>Employees are expected to maintain a standard of dress conducive to their position as professionals and in setting an example to students.</p> <p>This job description is current at the date shown, but following consultation with you, may be changed by the Principal to reflect or anticipate changes in the job, which are commensurate with the salary and job title.</p>	

*I confirm that I have read and understood the details contained within this job description.
I understand that by signing this document, I agree to the terms and conditions contained within it.*

Signed Print Name	
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Dated	
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